



County of El Paso Purchasing Department
500 East San Antonio, Room 500
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180

ADDENDUM 2

To: All Interested Proposers

From: Lucy Balderama, Inventory Bid Technician

Date: April 7, 2008

Subject: RFP # 08-021, Janitorial Services for the Sheriff's Office

The Purchasing Department received questions relating to the above referenced proposal during the pre-bidders meeting on March 11, 2008. The response to the following questions:

1. Are backgrounds for management only?

Management and Supervisors Only.

2. Will the cleaning be done during the day for all locations?

Yes.

3. As far as supplies, the county is only providing paper towels, hand soap, and toilet paper?

We will be supplying paper towels, hand soap, toilet paper, and restroom deodorizer only.

4. Not trash liners?

No.

5. Is the Headquarters the same building as the Academy?

The Sheriff's Headquarters is a different building than the Academy.

6. Is this that a newer building as well?

Yes. It is the former Viramontes building.

7. Can we have square footage of each location?

The square footage was seen on site during the walk-thru.

8. Will we have keys to access janitorial stock?

You will have access to the areas you need to clean.

9. What are the restricted areas?

The Academy has two areas that are restricted. The weapons room is restricted and the ammo bunker.

10. Everything will be 5 day per week except for Montana Substation.

Yes. Montana is 6 day per week.

11. Are Fabens, Vinton, and Clint 8 hours/one porter?

The Fabens and Clint station will be cleaned twice per week.

Continue

The Purchasing Department received questions relating to the above referenced proposal; the response to the following question:

1. Which company is the current janitorial contractor for the Sheriff's Office?

SANA

2. When are the walk throughs for all of the buildings in the RFP?

Walk through will take place on Thursday, April 3, 2008. All interested vendors will meet at the new Sheriff's Headquarters located at 3850 Justice Ave. at 9:00 a.m. Absolutely no question will be asked during this time. All questions must be submitted in writing to the Purchasing Department to Lucy Balderama. Fax to 546-8180 before deadline on April 10, 2008 at 12:00 noon. Measurement can be taken at this time. Lucille Samuel will give more information regarding walk through in other locations. If needed, she can be reached at 538-2234.

3. What was the original contract price for the current janitorial company?

\$10,443 month to month for the Sheriff's Headquarters no contract
\$19,550 annually for Academy and Substations

4. What buildings were included when the current janitorial company was awarded the contract?

Academy and Substations.

5. Were there any buildings added to the contract during the current contract?

Yes

6. Which buildings were added?

Sheriff's Headquarters on a monthly basis.

7. How much was added per building?

\$10,443 month to month for the Sheriff's Headquarters no contract

8. What is the current total monthly contract price for the janitorial services?

\$10,443 month to month for the Sheriff's Headquarters no contract

\$19,550 annually for Academy and Substations