



**COUNTY OF EL PASO**  
500 E. San Antonio, Suite PU500  
El Paso, Texas 79901  
(915) 546-2048 (915) 546-8180 Fax

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### **Notice to Interested Parties**

Sealed Request for Proposals (RFP) will be received at the County Purchasing Department, 500 E. San Antonio, Suite 500, El Paso, Texas 79901 before 2:00 p.m., Wednesday, July 23, 2008 to be opened at the County Purchasing Office the same date for (RFP) Computer and Information Systems Hardware.

**Proposals must be in a sealed envelope and marked:**  
**“Proposals to be opened July 23, 2008**  
**(RFP) Computer and Information Systems Hardware**  
**RFP Number 08-095”**

**Any questions or additional information required by interested vendors must be submitted in writing to the attention of the County Purchasing Agent before Tuesday, July 15, 2008, at 12:00 p.m. Questions can be faxed to (915)-546-8180.**

Award will be made based on a review of qualifications, scope of services and price. **COMMISSIONER’S COURT RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSALS AND WAIVE TECHNICALITIES.** Only proposals that conform to specifications will be considered. Successful Proposer shall not order items or services until a Purchasing Order is received from the County Purchasing Office. Payment will not be made on items delivered without an Agreement.

If the proposal totals more than \$100,000.00, the bidder shall furnish a certified cashiers check made payable to the County of El Paso or a good and sufficient bid bond in the amount of 5% of the total contract price, executed with a surety company authorized to do business in the State of Texas. The certified cashiers check must be included with the proposal at the time of the opening.

In order to remain active on the El Paso County Vendor list, each Vendor receiving this proposal must respond in some form. Vendors submitting a proposal must meet or exceed all specifications herein. Vendors submitting a no proposal must submit their reason in writing to the El Paso County Purchasing Department.

**PITI VASQUEZ**  
County Purchasing Agent

# PROPOSAL SCHEDULE

To: El Paso County, Texas

I or we agree to furnish the following described equipment, supplies, or services for the prices shown in accordance with specifications listed below or attached. By execution of this proposal, I hereby represent and warrant to El Paso County that I have read and understood the Proposal Documents and the Contract Documents and this proposal is made in accordance with the Proposal Documents.

Please quote prices and discounts on the following items:

F. O. B. El Paso County

|  |
|--|
| <b>Description – RFP # 08-095<br/>(RFP) Computer and Information Systems Hardware<br/>Vendor must meet or exceed specifications</b>  |
| <b>TOTAL COST</b>  |
| \$   |
| Please do not include tax, as the County is tax-exempt. We will sign tax exemption certificates covering these items. <b>Please submit one (1) original copy and two (2) copies of your bid.</b> |

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Federal Tax Identification No.

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
CIQ Confirmation Number

\_\_\_\_\_  
CIQ Sent Date

\_\_\_\_\_  
Representative Name & Title

\_\_\_\_\_  
Telephone & Fax Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**\*\*\*THIS MUST BE THE FIRST PAGE ON ALL BIDS\*\*\***

# **(RFP) Computer and Information Systems Hardware**

**RFP #08-095**



**Opening Date  
Wednesday, July 23, 2008**

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- Desktop – Power User
- Desktop – Standard User
- Laptop – Dock with Monitor
- Laptop – No Dock/ No Monitor
- Server – Blades for Dell 1955
- Server – Server Cluster with Disk Array
- Scanners for Document Imaging
- Monitors 17 Inch Screen
- Monitors 19 Inch Screen
- Graphics Adapter
- Printers “Desktop”
- Printers “Workgroup”
- Printers “Color”
- Printers “Office/High Capacity”
- Cisco Switches

## **SECTION 1 – Introduction**

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### **1.1 – Intent**

**The purpose of this Request for Proposal (“RFP”) is to invite qualified vendors to prepare and submit a proposal (or “bid”) to provide IT related hardware, such as routers, switches, PCs, Laptops, printers, servers, and any other hardware and software that may be needed by the County of El Paso.**

### **1.2 – RFP Schedule**

The following schedule of activities is planned. Any changes will be communicated to the vendors from the Director of Purchasing, El Paso County.

1. Release/Advertise RFP
2. RFP Responses Due
3. RFP Opening
4. Evaluation Committee Recommendations
5. Vendor Selection
6. Commissioner’s Court Action to Award

### **1.3 – Current Networking Environment**

The county’s hardware and software infrastructure is composed of the following:

- Dell Desktops running Windows XP.
- Dell laptops (Latitude and Inspiron) running Windows XP
- Xerox and Hewlett Packard Printers.
- Dell Servers and Tape Backup Libraries.
- Dell/EMC SANs.
- Cisco routers and switches.
- HP UNIX servers.

## **SECTION 2 – RFP Requirements and Guidelines**

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### **2.1– Questions and Clarifications**

**All questions and requests for clarifications and/or additional information concerning the RFP must be addressed to:**

Mr. Piti Vasquez,  
Purchasing Agent  
El Paso County Purchasing Department  
500 East San Antonio Ave. Room 500  
El Paso, Texas, 79901.

**All questions must be submitted in written form. Answers will be provided to all vendors and forwarded to vendors indicating a desire to respond either by Fax, mail or electronic-mail. No other source or process is authorized for this RFP.**

### **2.2 - Vendor Qualification**

The County will evaluate proposals only from vendors who can provide Tier 1 hardware manufactured equipment, and that have proven successful experience in the maintenance and service sector as requested in this RFP. The Vendor's response to the RFP must document and qualify this experience. Documentation should include:

1. Certified service center, etc. (indicate manufacturers and status as well as requirements to reach and maintain that status)
2. Years of experience (indicate manufacturer)
3. Volume of equipment installed per manufacturer/product, include detailed financial statements in the area of your bid and show at least five years of information that show profitability
4. Credentials of individuals scheduled to perform the outlined services, including years of experience on the given product line
5. Training and customer certification programs established by the vendor for employees and customers, including costs.

### **2.3 - Response Format**

Vendor responses to the RFP must follow the forms and format provided in the RFP. Additional information can certainly be provided but not in lieu of the prescribed format. It is intended that the technical and application data be presented separate from the cost data and that the cost data contain no technical data. The Table of Contents for the RFP responses is as follows:

|           |                             |
|-----------|-----------------------------|
| Section A | Cover Letter                |
| Section B | Vendor Demographics         |
| Section C | Vendor Experience           |
| Section D | Vendor References           |
| Section E | Financial Statements        |
| Section F | Overview of Vendor Proposal |
| Section G | Delivery                    |
| Section H | Support and Maintenance     |
| Section I | Warranty                    |
| Section J | Documentation               |
| Section K | Required Equipment List     |

## 2.4 - Vendor References

**Proposals must include references of other entities that are currently utilizing the proposed equipment. The references are mandatory. The references must clearly establish that the proposed equipment is in production usage. El Paso County is interested in receiving quality service on the listed equipment. The references must include projects that are similar to the El Paso County’s project in terms of scope and complexity.**

## 2.5 - Evaluation Process

All responses received in compliance with the terms and conditions of the El Paso County Purchasing Department will be reviewed and evaluated by an Evaluation Committee. Technical support and evaluation will come from the Information Technology Department (IT).

The initial factors in the selection process are listed below along with the weighting factor for each:

|   |  |       |
|---|--|-------|
| 1 | Ease of integration with existing County installed hardware and software   | (40%) |
| 2 | Cost, which will include all hardware and software specifications, warranties, maintenance, support and shipping | (30%) |
| 3 | Vendor demonstrated experience and financial stability, availability and quality of references, etc.             | (15%) |
| 4 | Delivery time on replaced hardware   | (15%) |

**Recommendations from the Evaluation Committee will be presented to the Commissioners’ Court for award.**

## 2.6 - Non-Responsive Proposals

**Any proposal that does not directly address the needs of El Paso County as described in the RFP will be considered non-responsive and will not be considered. A proposal that does not**

prove the vendor's ability to furnish a suitable solution, based on experience and references, as well as response to the equipment requirements in the RFP, will not be considered.

## **2.7 - Installation Schedule**

**No installation is required**

## **2.8 - Contract/Agreement**

**Vendors are required to submit two originals of the vendor's contract, terms and conditions for this project. These agreements must be included in the RFP response package. It is anticipated, and the County reserves the right to do so, that the final contract will be negotiated with the selected vendor(s).**

## **2.9 - Submittal Information**

Vendors must submit one (1) original and two (2) copies of their proposals. All materials submitted in response to this RFP will become the property of El Paso County. Results will be kept confidential until the selection process has been completed. At that time, the contents of the proposals and test results will become public record and open to inspection by all parties.

**Vendors are responsible for all costs incurred in preparing and submitting the vendor's response to the RFP.**

## **2.10 – Cost/Price Certification**

**All costs and prices proposed in the response to this RFP must be valid for a minimum of 120 days. Pricing is to include all shipping, handling and other related costs. El Paso County is not responsible for any vendor errors, omissions or miscalculations.**

## **2.11 – RFP Performance Bonds**

5% Performance surety bond will be required. The County may require that the award be insured by surety(s) authorized to do business in the State of Texas.

**At the County's option, in addition to or in lieu of, the County may withhold a portion of the payment for the equipment until the County accepts the equipment/hardware as fully operational.**

## **2.12 – Acceptance and Use of Proposals**

1. El Paso County reserves the right to accept or reject any or all proposals. This proposal (Manufacturer selection) is for a period of one year with the option to renew for an additional two years, and can be renewed at the option of both the County and the manufacturer/Vendor. The award will be by groups as follows:
  - All PCs (Tier 1 manufacturers only) and must meet International standards for support
  - All Laptops with docking stations and monitors (Tier 1 manufacturers only)



- Servers, SANs and Tape Libraries (Tier 1 manufacturer only)
  - All HP Printers
  - All Cisco Products
  - All HP-UX servers, disks, etc.
  - All other Hardware and Software by line item
2. The specifications in this RFP are based on configurations that may not have current descriptions for some of the items. The county or the vendor reserves the right to either add to the specification or remove items as recommended by the vendor in their responses.

**The County reserves the right to use any or all nonproprietary ideas, concepts, or configurations presented in responses.**

## SECTION 3 – Computer and Information Systems Hardware

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### 3.1 – Overview of Current Standards

Requested hardware is outlined in the attachment and consists of personal computers, laptops and printers, routers, switches, etc.

#### Desktops/Servers

EPC is currently standardized on PC manufacturers that are part of the top tier and can provide (3) three year support with next business day service. Vendors must provide pricing that is based on or is competitive with State DIR rates.

EPC is currently standardized on Dell Server Blades.

#### Routers/Switches

EPC is currently standardized on Cisco Products and Services. Currently EPC is running 250 Cisco Routers and Switch products. The current network infrastructure, built and enhanced through time, based on Cisco products that integrate, are modular and can be expanded.

### 3.2 – Hardware Warranty

Standard hardware warranty will apply unless otherwise specified.

### 3.3 – Hardware Maintenance

Maintenance will be provided as specified and is required

### 3.4 – Hardware Return Policy

This is covered by the warranty and maintenance agreements as stated above.

### 3.5 – Hardware Support

This is covered by the warranty and maintenance agreements as stated above.

### 3.6 – Documentation

No documentation is required.

### 3.7 – Delivery and Installation

Vendors must be able to provide service within 30 days of initial contact. The PCs must be delivered in increments of 50 at approximately 45 day intervals.

### 3.8 – Additional Options

El Paso County has the option to purchase additional Hardware peripherals with this bid for an additional one to two years.

## **SECTION 4 – Cost Schedules**

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### **4.1 – Total Costs**

The vendor must provide detailed Unit Costs and Total costs of the proposed equipment. These costs will be summarized and presented on one page.

### **4.2 – Third Party Costs**

The costs for third party items should be included in the proposal.

**Response Format for  
County of El Paso, Texas  
Request for Proposal**

**SECTIONS**

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## SECTION A

### COVER LETTER

The proposal must be accompanied by a cover letter, signed by an individual authorized to bind the proposing entity.

## SECTION B

### VENDOR DEMOGRAPHICS

The vendor shall submit the following information:

1. Official name and address. Indicate what type of entity, e.g. corporation, company, etc.
2. Complete name, address, telephone number and fax number of person to receive correspondence and who is authorized to make decisions or represent the vendor. Please state his or her capacity within the company.
3. Total number of years vendor has been in business and, if applicable, number of years under the present business name.
4. Number of years experience the vendor has had in providing equivalent products and services.
5. A description of the vendor's operation, facilities, business, objectives, number of employees (both nationally and locally), and previous experience and qualifications relating to the products and services requested.

## SECTION C

### VENDOR EXPERIENCE

In this section the Vendor will provide an experience narrative. Include a description of experience the vendor has had installing the proposed equipment in the operating environment proposed.

As mentioned in Section 2.2, page 4 of this RFP, The County will evaluate proposals only from vendors that have proven successful experience in the assembly, configuration and installation of the products and services requested in this RFP. The Vendor's response to the RFP must document and qualify this experience. Preferred parameters for this documentation should include:

1. Authorized reseller, certified service center, etc. (indicate manufacturers and status as well as requirements to reach and maintain that status);
2. Years of experience (indicate manufacturer);
3. Volume of networking equipment installed per manufacturer/product;
4. Credentials of individuals scheduled to perform the outlined services;
5. Training programs established by the vendor for employees and customers.



## SECTION D

### VENDOR REFERENCES

The vendor will provide a list of all company references that are of comparable scope and complexity to that proposed by El Paso County and that have equipment similarly configured, and in operation, for at least one year. The vendor shall include the following information for each reference:

1. Name of organization
2. Networking hardware/software
3. Size and scope of project
4. Installation date
5. Contact name, title, address, and telephone number

## SECTION E

### FINANCIAL STATEMENTS

Each proposal must include a complete audited set of financial statements or suitable other documents for the last three (3) years. All required financial statements shall be prepared in conformity with generally accepted accounting principles.

## SECTION F

### OVERVIEW OF VENDOR PROPOSAL

In this section the vendor must provide a narrative of what is being proposed. The narrative will include the following items:

1. Provide a complete description of the warranties, support, on-going maintenance and training services provided.
2. Provide complete information on the physical and environmental requirements of installation and operation.
3. Provide complete information on certification for El Paso County technicians as necessary.
4. Describe documentation and training, if applicable.

## SECTION G

### DELIVERY

In this section, the vendor shall propose a preliminary delivery schedule of the proposed equipment including major milestones showing the time required to complete all phases of the agreed plan. The delivery plan shall detail any vendor preferences for phasing.

## SECTION H

### SUPPORT AND MAINTENANCE

In this section the vendor shall provide information on vendor support for ongoing maintenance.

## SECTION I

### WARRANTY

In this section the vendor will provide a copy and description of the warranties associated with the proposed networking equipment/hardware and software.

SECTION J  
DOCUMENTATION

The vendor shall provide one paper copy and one copy on diskette/CD of the written documentation and user guides for the proposed equipment.

SECTION K

EQUIPMENT LIST

Specifications of Equipment to be covered below:

Desktop Specification "Power User"

| QTY         | DESCRIPTION   | UNIT COST | EXT COST |
|-------------|---|-----------|----------|
| 12          | <p>Mini-Tower</p> <p><b>Processor</b> Intel® Core™ 2 Quad Processor Q6600 (2.40GHz, 8M, 1066MHz FSB)</p> <p><b>Operating System(s)</b> Genuine Windows Vista® Business Downgrade, XP Pro Installed, English</p> <p><b>Energy Smart</b> Energy Smart Enable</p> <p><b>Memory</b> 4GB DDR2 Non-ECC SDRAM,800MHz, (2 DIMM)</p> <p><b>Video Card</b> 256MB ATI Radeon 2400 XT, Dual Monitor VGA (TV-out), full height</p> <p><b>Monitors</b> 19 inch UltraSharp™ 1908FP Flat Panel, Adjustable Stand, VGA/DVI</p> <p><b>Second Monitors</b> None</p> <p><b>Keyboard</b> USB Keyboard, No Hot Keys</p> <p><b>Mouse</b> USB 2-Button Optical Mouse with Scroll, Black, Mouse Pad</p> <p><b>Boot Hard Drives</b> 160GB SATA 3.0Gb/s and 8MB DataBurst Cache™</p> <p><b>Floppy Drive and Media Reader</b> 19 in 1 Media Card Reader</p> <p><b>Removable Media Storage Devices</b> 16X DVD+/-RW SATA Option</p> <p><b>Productivity Software</b> None</p> <p><b>Speakers</b> Basic 2 Piece Speakers</p> <p><b>Hardware Support Services</b> 3 Year ProSupport for IT and 3 Year NBD Onsite Service</p> <p><b>Keep Your Hard Drive</b> None</p> <p><b>Installation Support Services</b> No Onsite System Setup</p> <p><b>Dell Recycling</b> None</p> <p><b>Dell Online Training</b> None</p> |           |          |
| Total Price |   |           |          |



## Desktop Specification "Standard User"

| QTY         | DESCRIPTION   | UNIT COST | EXT COST |
|-------------|---|-----------|----------|
| 140         | <b>Mini-Tower</b><br><b>Processor</b> Intel® Core™ 2 Duo Processor E8200 (2.66GHz, 6M, VT, 1333MHz FSB)<br><b>Operating System(s)</b> Genuine Windows Vista® Business Downgrade, XP Pro Installed, English<br><b>Energy Smart</b> Energy Smart Enable<br><b>Memory</b> 2GB DDR2 Non-ECC SDRAM,800MHz, (2 DIMM)<br><b>Video Card</b> 256MB ATI Radeon 2400 XT, Dual Monitor VGA (TV-out), full height<br><b>Monitors</b> 19 inch UltraSharp™ 1908FP Flat Panel, Adjustable Stand, VGA/DVI<br><b>Second Monitors</b> None<br><b>Keyboard</b> USB Keyboard, No Hot Keys<br><b>Mouse</b> USB 2-Button Optical Mouse with Scroll, Black, Mouse Pad<br><b>Boot Hard Drives</b> 80GB SATA 3.0Gb/s and 8MB DataBurst Cache™<br><b>Floppy Drive and Media Reader</b> 1.44MB 3.5 Inch Floppy Drive<br><b>Removable Media Storage Devices</b> 16X DVD+/-RW SATA Option<br><b>Productivity Software</b> None<br><b>Speakers</b> Basic 2 Piece Speakers<br><b>Hardware Support Services</b> 3 Year ProSupport for IT and 3 Year NBD Onsite Service<br><b>Keep Your Hard Drive Installation Support Services</b> None<br><b>Dell Recycling</b> No Onsite System Setup<br><b>Dell Online Training</b> None |           |          |
| Total Price |   |           |          |

## Laptop Specification “Dock with Monitor Option”

| QTY         | DESCRIPTION  | UNIT COST | EXT COST |
|-------------|--|-----------|----------|
| 51          | <b>Processor</b> Intel® Core™ 2 Duo T7700 (2.40GHz) 4M L2 Cache, 800MHz Dual Core<br><b>Operating System</b> No OS or XP only<br><b>Energy Star</b> Energy Star Enabled<br><b>Graphics</b> Intel® Integrated Graphics Media Accelerator X3100<br><b>LCDs</b> 14.1 inch Wide Screen WXGA+ LCD Panel<br><b>Memory</b> 2.0GB, DDR2-667 SDRAM, 2 DIMMS<br><b>Batteries</b> 9 Cell Primary Battery<br><b>Extended Battery Service</b> None<br><b>AC Adapter</b> 65W A/C Adapter<br><b>Module Bay Devices</b> 8X DVD+/-RW w/Roxio and Cyberlink Power DVD™<br><br><b>Carrying Cases</b> Basic Carry Case<br><b>Wireless LAN (802.11)</b> Wireless™ 1395 802.11g Mini Card<br><b>Productivity Software</b> None<br><b>Security Software System</b> None<br><b>Documentation</b> None<br><b>Docking Solutions</b> Port Advanced Port Replicator<br><b>External Monitors</b> 19 inch UltraSharp™ 1908FPW Widescreen, Adjustable Stand, VGA/DVI<br><b>External Keyboard</b> USB Keyboard, No Hot Keys<br><b>Mouse</b> USB 2-Button Optical Mouse with Scroll, Black, Mouse Pad<br><b>Speakers</b> Basic 2 Piece Speakers<br><b>Hard Drives</b> 80GB Hard Drive, 9.5MM, 5400RPM<br><b>Touchpad Options</b> Standard Touchpad<br><b>Hardware Support Services</b> 3 Year ProSupport for IT and 3 Year NBD Onsite Service<br><b>Floppy Drive</b> 1.44MB Floppy Drive Option |           |          |
| Total Price |  |           |          |

## Laptop Specification "No Dock/ No Monitor"

| QTY         | DESCRIPTION                      |  | UNIT COST | EXT COST |
|-------------|----------------------------------|--|-----------|----------|
| 20          | <b>Processor</b>                 | Intel® Core™ 2 Duo T7700 (2.40GHz) 4M L2 Cache, 800MHz Dual Core |           |          |
|             | <b>Operating System</b>          | No OS or XP only   |           |          |
|             | <b>Energy Star</b>               | Energy Star Enabled  |           |          |
|             | <b>Graphics</b>                  | Intel® Integrated Graphics Media Accelerator X3100               |           |          |
|             | <b>LCDs</b>                      | 14.1 inch Wide Screen WXGA+ LCD Panel                            |           |          |
|             | <b>Memory</b>                    | 2.0GB, DDR2-667 SDRAM, 2 DIMMS                                   |           |          |
|             | <b>Batteries</b>                 | 9 Cell Primary Battery   |           |          |
|             | <b>Extended Battery Service</b>  | None   |           |          |
|             | <b>AC Adapter</b>                | 65W A/C Adapter  |           |          |
|             | <b>Module Bay Devices</b>        | 8X DVD+/-RW w/Roxio and Cyberlink Power DVD™                     |           |          |
|             | <b>Carrying Cases</b>            | Basic Carry Case   |           |          |
|             | <b>Wireless LAN (802.11)</b>     | Wireless™ 1395 802.11g Mini Card                                 |           |          |
|             | <b>Productivity Software</b>     | None   |           |          |
|             | <b>Security Software System</b>  | None   |           |          |
|             | <b>Documentation</b>             | None   |           |          |
|             | <b>Mouse</b>                     | USB 2-Button Optical Mouse with Scroll, Black, Mouse Pad         |           |          |
|             | <b>Speakers</b>                  | Basic 2 Piece Speakers   |           |          |
|             | <b>Hard Drives</b>               | 80GB Hard Drive, 9.5MM, 5400RPM                                  |           |          |
|             | <b>Touchpad Options</b>          | Standard Touchpad  |           |          |
|             | <b>Hardware Support Services</b> | 3 Year ProSupport for IT and 3 Year NBD Onsite Service           |           |          |
|             | <b>Floppy Drive</b>              | 1.44MB Floppy Drive Option                                       |           |          |
| Total Price |                                  |  |           |          |

Server Blade Systems “Must Fit a Dell 1955 Blade Chassis”

| QTY         | DESCRIPTION  | UNIT COST | EXT COST |
|-------------|--|-----------|----------|
| 3           | <p><b>PowerEdge 1955</b> Quad Core Intel® Xeon® E5335, 2x4MB Cache, 2.0GHz, 1333MHz FSB</p> <p><b>2nd Processor</b> Quad Core Intel® Xeon® E5335, 2x4MB Cache, 2.0GHz, 1333MHz FSB</p> <p><b>Operating Systems</b> No Operating System</p> <p><b>OS Partitions</b> None</p> <p><b>Memory</b> 16GB 667MHz (8X2GB), Dual Ranked DIMMs</p> <p><b>Ship Group</b> Shipping Material</p> <p><b>Operating System</b></p> <p><b>Media Kits</b> NO Operating system, Microsoft Configuration</p> <p><b>Hard Drive Configuration</b> SAS-SATA, RAID 1, 2 Hard Drives attached to onboard SAS-SATA Controller</p> <p><b>Daughter Card Controller</b> Broadcom 2-Port TCP/IP Offload Engine NIC Daughtercard</p> <p><b>Primary Hard Drive</b> 146GB 10,000 RPM Serial Attached SCSI 3GBps Hard Drive, 2.5-inch, Hot Plug</p> <p><b>2nd Hard Drive</b> 146GB 10,000 RPM Serial Attached SCSI 3GBps Hard Drive, 2.5-inch, Hot Plug</p> <p><b>Tape Backup Software</b> None</p> <p><b>Broadcom TOE Key</b> Broadcom Dual Port TCP/IP Offload Engine Enabled, Microsoft OS Only</p> <p><b>Documentation</b> Users Manual, Installation and Trouble Shooting Guide on CD</p> <p><b>Additional Software</b> None</p> <p><b>Open Manage Environmental Options</b> PE1955 Open Manage CD Kit</p> <p><b>Hardware Support Services</b> 3Yr GOLD ENTERPRISE SUPPORT: 7x24 HW/SW, Escalation Mgmt,4hr 7x24 Onsite</p> <p><b>Install</b> No Installation</p> <p><b>Open Manage Subscription</b> Open Manage Subscription Service (8 Editions)</p> <p><b>Dell Recycling</b> None</p> |           |          |
| Total Price |  |           |          |

## Server – “Server Cluster with Disk Array”

| QTY |               |  | UNIT COST | EXT COST |
|-----|---------------|--|-----------|----------|
| 2   | <b>Server</b> | <p>Quad Core Intel® Xeon® X5355, 2x4MB Cache, 2.66GHz, 1333MHz FSB</p> <p>Quad Core Intel® Xeon® X5355 2x4MB Cache, 2.66GHz, 1333MHz FSB</p> <p>8GB 533MHz (4x2GB), Dual Ranked DIMMs</p> <p>Broadcom TCP/IP Offload Engine Enabled, Microsoft OS Only</p> <p>Riser with 2 PCI-X Slots (3 Volts) and 1 PCI-e Slot</p> <p>No Operating System</p> <p>PERC 5/i, x6 Backplane, Integrated Controller Card</p> <p>73GB, SAS, 3.5-inch, 15K RPM Hard Drive</p> <p>73GB, SAS, 3.5-inch, 15K RPM Hard Drive</p> <p>73GB, SAS, 3.5-inch, 15K RPM Hard Drive</p> <p>73GB, SAS, 3.5-inch, 15K RPM Hard Drive</p> <p>73GB, SAS, 3.5-inch, 15K RPM Hard Drive</p> <p>73GB, SAS, 3.5-inch, 15K RPM Hard Drive</p> <p>None</p> <p>None</p> <p>24X IDE CD-RW/DVD ROM Drive</p> <p>None</p> <p>None</p> <p>Electronic Documentation and Open Manage CD Kit</p> <p>None</p> <p>2x 39320A SCSI Internal Controller Card</p> <p>None</p> <p>None</p> <p>Integrated SAS/SATA RAID 10, PERC 5/i Integrated</p> <p>Rack Chassis w/Sliding Rapid/Versa Rails and Cable Management Arm,Universal</p> <p>3Yr GOLD ENTERPRISE SUPPORT: 7x24 HW/SW,Escalation Mgmt,4hr 7x24 Onsite</p> <p>No Mouse Option</p> <p>Broadcom® NetXtreme II 5708 1-Port Gb Ethernet NIC w/TOE, Cu, PCIe</p> <p>None</p> <p>Redundant Power Supply with Y-Cord for PowerEdge 2950</p> <p>None</p> <p>No Installation Assessment</p> <p>USB to PS2 Adapter for KVM Connectivity</p> |           |          |

|   |  |  |       |  |
|---|--|--|-------|--|
| 1 | <b>Remote Management</b><br><b>Bezel</b><br><b>Backplane</b><br><b>Training and Certification</b><br><b>Keep Your Hard Drive</b><br><b>Floppy Drive</b><br><b>Removable Disk and Tape Drives</b><br><b>MS SQL Server OEM CAL Packs</b><br><b>Additional Documentation</b><br><b>Additional External Storage Interconnect</b><br><b>Disk Array Sub-System</b>   | Dell Remote Access Card, 5th Generation for PowerEdge Remote Management<br>Rack Bezel<br>1x6 Backplane for 3.5-inch Hard Drives<br>None<br>None<br>No Floppy Drive for x6 Backplane<br>None<br>None<br>None<br>None<br>None  |       |  |
|   | <b>Array</b><br><b>Locking Bezel</b><br><b>1st Hard Drive</b><br><b>2nd Hard Drive</b><br><b>3rd Hard Drive</b><br><b>4th Hard Drive</b><br><b>5th Hard Drive</b><br><b>Installation Services</b><br><b>6th Hard Drive</b><br><b>7th Hard Drive</b><br><b>8th Hard Drive</b><br><b>9th Hard Drive</b><br><b>Asset Recovery Services</b><br><b>10th Hard Drive</b><br><b>11th Hard Drive</b><br><b>12th Hard Drive</b><br><b>13th Hard Drive</b><br><b>14th Hard Drive</b><br><b>Hardware Support Services</b><br><b>Primary Controller</b><br><b>Documentation</b><br><b>Rack Rails</b><br><b>Power Supplies</b><br><b>Cables</b><br><b>Cluster Status</b> | PowerVault® 220S External SCSI Storage Array, Rack<br>PowerVault 220 Locking Bezel<br>300GB, U320, SCSI, 10K RPM, 80 Pin Hard Drive for PowerVault<br>300GB, U320, SCSI, 10K RPM, 80 Pin Hard Drive for PowerVault<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>PowerVault Installation Declined<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>None<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>300GB 10K RPM Ultra 320 SCSI Hard Drive<br>3Yr GOLD Support, 4Hr Onsite, S/W Support, TAM Service<br>PowerVault 22XS, Single, U320 Enclosure Management Module<br>None<br>Rapid Rails for Rack Mounting the PowerVault 220S in Dell Racks<br>Redundant 600W Power Supply for PowerVault 22XS<br>Two 4M Cable, PV22XS to PERC2/PERC3/PERC4/PERC4e/39160(Wide HD/Slim VHDCI)<br>Will Participate in a Cluster |       |  |
|   |  |  | Total |  |

## Scanners for Document Imaging

| QTY         | DESCRIPTION   | UNIT COST | EXT COST |
|-------------|---|-----------|----------|
| 15          | <b>Class</b> Department<br><b>Model</b> <b>DR-4010C</b><br><b>Type</b> Sheetfed<br><b>Monochrome Speed</b> 42ppm / 84ipm<br><b>Color Speed</b> 42ppm / 84ipm<br><b>Output Resolution</b> 100 - 600 dpi<br><b>Optical Resolution</b> 600 dpi<br><b>ADF Capacity</b> 100 sheets<br><b>Paper Size*</b><br><div style="margin-left: 40px;">                     Minimum 2.2" X 2.8"<br/>                     Maximum 8.6" X 14"                 </div> <b>Interface</b> USB 2.0<br><b>Dimensions</b> 7.3" X 12.3" X 10.9"<br><b>Daily Duty Cycle</b> 5,000 scans<br><b>Options</b> Barcode module<br><b>Notes</b> Two paper paths |           |          |
| Total Price |   |           |          |

Monitors – 17 Inch Screen

| QTY         | DESCRIPTION   | UNIT COST | EXT COST |
|-------------|---|-----------|----------|
| 50          | <b>Monitor</b> ULTRASHARP 1708FP 17-INCH FLAT PANEL LCD |           |          |
| Total Price |   |           |          |

Monitors – 19 Inch Screen

| QTY         | DESCRIPTION   | UNIT COST | EXT COST |
|-------------|---|-----------|----------|
| 5           | <b>Monitor</b> ULTRASHARP 1908FP 19-INCH FLAT PANEL LCD |           |          |
| Total Price |   |           |          |

Graphics Adapters

| QTY         | DESCRIPTION  | UNIT COST | EXT COST |
|-------------|--|-----------|----------|
| 50          | <b>Graphics Adapter</b> ATI RAEDON X1300 256 MB X16 PCIE EXPRESS GRAPHICS CARD<br><b>(Must be Dual Monitor Option)</b> |           |          |
| Total Price |  |           |          |



Printers "Desktop"

| QTY         | DESCRIPTION   | UNIT COST | EXT COST |
|-------------|---|-----------|----------|
| 15          | <p><b>All Printers must come with Duplexing Units – This is required</b></p> <p>HP Laser Jet P3005x Printer Base <span style="float: right;">Q7816A#ABA</span></p> <p><b>In the box:</b><br/>           Automatic two-sided printing and HP Jetdirect Fast Ethernet embedded print server, 500-sheet input tray, power cord, control panel overlay, print cartridge, software and documentation, Getting Started Guide, support flyer</p> <p><b>Power consumption</b><br/>           ENERGY STAR® qualified</p> <p><b>Print speed, black (normal)</b><br/>           Up to 35 ppm</p> <p><b>Recommended print volume</b><br/>           1,500 to 5,000 pages/month</p> <p><b>Two-sided printing</b><br/>           Automatic (standard) <span style="float: right;">Required</span></p> <p><b>Input capacity (std/max)</b><br/>           1100/1100</p> <p><b>Connectivity, standard</b><br/>           Hi-Speed USB port (compatible with USB 2.0 specifications), 1 open EIO slot, HP Jetdirect fast Ethernet embedded print server</p> <p><b>Paper-handling accessories</b><br/>           100-sheet multipurpose tray, 500-sheet input tray, 500-sheet input tray, automatic duplex printing, 250-sheet output bin, 100-sheet rear output bin</p> <p><b>Support Options</b><br/>           HP 3-Year Next Business Day exchange LaserJet 24xx/P300x SVC <span style="float: right;">U3790E</span></p> <p><b>Replacement Cartridges</b><br/>           HP LaserJet black print cartridge (av. Yield 6,500 pages) <span style="float: right;">Q7551A</span><br/>           HP LaserJet black print cartridge (av. yield 13,000 pages) <span style="float: right;">Q7551X</span></p> |           |          |
| Total Price |   |           |          |

## Printers "Workgroup"

| QTY | DESCRIPTION  | UNIT COST | EXT COST |
|-----|--|-----------|----------|
| 16  | <p><b>All Printers must come with Duplexing Units – This is required</b></p> <p>HP LaserJet P4014n printer Base <span style="float: right;">CB507A#ABA</span></p> <p><b>In the box:</b><br/> Printer, right angled power cord, control panel overlay, software and documentation on CD-ROM, print cartridge, Getting Started Guide, support flyer</p> <p><b>Print speed, black (normal)</b><br/> Up to 45 ppm</p> <p><b>Duty cycle</b><br/> Up to 175,000 pages</p> <p><b>Two-sided printing</b><br/> HP LaserJet Automatic Duplexer for Two-sided Printing <span style="float: right;">CB519A</span></p> <p><b>Paper trays (std/max)</b><br/> 2std /6max</p> <p><b>Input capacity (std/max)</b><br/> Up to 600 sheets (Multipurpose Tray: up to 100 sheets; Tray 2: up to 500 sheets) / Up to 3600 sheets</p> <p><b>Output capacity (std/max)</b><br/> Up to 600 sheets / Up to 600 sheets</p> <p><b>Media sizes</b><br/> Letter, legal, executive, statement, 8.5 x 13 in, custom 3.0 x 5.0 to 8.5 x 14 in, envelope (Com10, Monarch #7-3/4)</p> <p><b>Memory (std/max)</b><br/> HP 256 MB DDR2 144-pin x32 <span style="float: right;">CC415A</span></p> <p><b>Connectivity, standard</b><br/> 1 Hi-Speed USB 2.0, 1 EIO slot, 1 external and 2 internal "Host USB 2.0" like ports for 3rd party connection<br/> HP Jetdirect Gigabit Ethernet embedded</p> <p><b>Print Quality</b><br/> Up to 1200 x 1200 dpi</p> <p><b>Paper-handling accessories</b><br/> 100-sheet multipurpose tray, 500-sheet input tray; 100-sheet rear output bin, 500-sheet top output bin</p> <p><b>Support Options</b><br/> HP 3-Year, Next-Business-Day, LaserJet 4240/P4014 hardware support <span style="float: right;">UK523E</span></p> <p><b>Replacement Cartridge</b><br/> HP LaserJet CC364A black print cartridge <span style="float: right;">33</span> <span style="float: right;">CC364A</span></p> |           |          |
|     | <b>Total Price</b>   |           |          |

## Printers – “Color”

| QTY | DESCRIPTION   | UNIT COST | EXT COST |
|-----|---|-----------|----------|
| 2   | <p>HP 4005dn<br/>           Color Laser Printer<br/>           Print quality, black Up to 600 x 600 dpi<br/>           Print quality, color Up to 600 x 600 dpi<br/>           Resolution technology HP ImageREt 3600<br/>           Cartridges 4 (1 each black, cyan, magenta, yellow)<br/>           Print speed, black (best quality mode) Up to 30 ppm<br/>           Print speed, black (normal quality mode) Up to 30 ppm<br/>           Print speed, color (best quality mode) Up to 25 ppm<br/>           Print speed, color (normal quality mode) Up to 25 ppm<br/>           First page out (black) Less than 10 sec<br/>           First page out (color) Less than 12 sec<br/>           Monthly duty cycle Up to 80000 pages<br/>           Recommended monthly print volume 2000 to 7500 pages<br/>           Paper tray(s), standard 2<br/>           Paper tray(s), maximum 3<br/>           Input capacity, standard Up to 600 sheets<br/>           Input capacity, maximum Up to 1100 sheets<br/>           Duplex printing (printing on both sides of paper) Automatic (standard)<br/>           Media sizes, standard Letter, legal, statement, executive, envelopes (No. 10, Monarch)<br/>           Media sizes, custom Multipurpose tray: 3 x 5 to 8.5 x 14 in; 500-sheet input trays: 5.8 x 8.3 to 8.5 x 14 in<br/>           Media types Multipurpose tray: paper (plain, glossy, colored, preprinted, letterhead, recycled, HP tough and high-gloss laser), envelopes, transparencies, labels, cardstock; 500-sheet input trays: paper (plain, glossy, colored, preprinted, letterhead, recycled, HP tough and high-gloss laser), transparencies, labels<br/>           Document finishing Sheetfed<br/>           Memory, standard 256 MB<br/>           Memory, maximum 256 MB<br/>           Processor speed 533 MHz<br/>           Print languages, standard HP PCL 6, HP PCL 5c, HP postscript level 3 emulation, direct PDF printing v 1.4</p> |           |          |

|                              |   |
|------------------------------|---|
| Connectivity, standard       | Hi-Speed USB 2.0 port (compatible with USB 2.0 specifications), HP JetDirect internal print server for Fast Ethernet 10/100Base-TX  |
| Connectivity, optional       | HP Jetdirect external print servers, HP Jetdirect wireless external print servers   |
| Minimum system requirements  | <p><b>PC:</b> 64 MB RAM (Windows 2000); 233 MHz processor, 64 MB RAM (Windows XP Home, Windows XP Professional); 550 MHz processor, 128 MB RAM [Windows Server 2003 (standard edition)], 220 MB available hard disk space, IEEE 1284-compliant bidirectional parallel port, USB 1.1 port, Hi-Speed USB 2.0 port, 1 GHz processor, 512 MB RAM (Windows Vista, check user guide for minimum hard drive space), CD-ROM drive or Internet connection</p> <p><b>Macintosh:</b> Mac OS X v 10.2 or higher, 160 MB available hard disk space, CD-ROM drive, USB port</p> |
| Macintosh compatible         | Yes   |
| Compatible Operating Systems | Windows 2000; Windows XP Home; Windows XP Professional; Windows XP Professional x64; Windows Server 2003; Certified for Windows Vista(TM); Mac OS X v 10.2 or higher  |
| Dimensions, std. (W x D x H) | 20.5 x 23.5 x 24.7 in   |
| Dimensions, max. (W x D x H) | 20.5 x 37.4 x 22.9 in (with paper tray extended)  |
| Weight, U.S.                 | 107.8 lb  |
| Warranty, standard           | One-year, next-day, onsite warranty; no installation  |

Total Price

## Printers "High Capacity/Office"

| QTY | DESCRIPTION   | UNIT COST | EXT COST |
|-----|---|-----------|----------|
| 3   | <p>HP LaserJet 9050n printer<br/>Q3722A#ABA<br/><b>Print speed</b> 9040 series: up to 40 ppm, letter; 9050 series: up to 50 ppm, letter<br/><b>First page out</b> Approximately 8 seconds<br/><b>Resolution</b> 600 by 600 dpi with HP FastRes 1200 and Resolution Enhancement technology (REt)<br/><b>Processor</b> 533 MHz<br/><b>Memory, standard</b> 64 MB DDR RAM (two open DIMM slots) 128 MB DDR RAM (two available DIMM slots)<br/><b>Memory, maximum</b> 512 MB DDR RAM<br/><b>Duty cycle</b> Up to 300,000 pages per month<br/><b>Paper handling</b><br/>Paper input 500-sheet trays 2 and 3 100-sheet multipurpose tray, 500-sheet trays 2 and 3<br/>Paper output 600-sheet output bin (500 sheets face down, 100 sheets face up)<br/>Two-sided printing Optional automatic two-sided print unit Automatic two-sided printing unit<br/>Sizes Multipurpose tray: 3.9 by 7.5 to 12.3 by 18.5 in (98 by 191 to 312 by 470 mm); letter, legal, tabloid, executive, JPostD<br/>Automatic two-sided printing unit, trays 2 and 3: 5.8 by 8.3 to 11.7 by 17 in (148 by 210 to 297 by 432 mm); letter, letter-rotated, legal, tabloid, executive<br/>Weights Multipurpose tray and 8-bin mailbox top bin: 17 to 58 lb (64 to 216 g/m2); Automatic two-sided printing unit, trays 2 and 3: 17 to 53 lb (64 to 200 g/m2)<br/>Types Paper (plain, preprinted, letterhead, prepunched, bond, color, recycled, rough), transparencies, labels, cardstock<br/><b>Connectivity</b><br/>Interfaces Bidirectional IEEE-1284-B compliant parallel port, two available EIO slots<br/>Bidirectional IEEE-1284-B compliant parallel port, two available EIO slots,<br/>HP Jetdirect Fast Ethernet embedded print server<br/>Languages HP PCL 6, HP PCL 5e, HP postscript level 3 emulation, direct PDF printing (v 1.3) with at least 128 MB printer enabled,<br/>XHTML-Print v 0.95, HP PJI (Printer Job Language), PML (Printer Management Language)<br/>Fonts 80 internal TrueType fonts scalable in HP PCL and HP postscript level 3 emulation; additional font solutions available via DIMMs<br/>Client operating systems<br/>Microsoft® Windows® 98, Me, NT®, 2000, XP, Macintosh OS 9, OS 10<br/>Network operating systems<br/>Via HP Jetdirect print servers: Microsoft Windows 98, Me, NT 4.0, 2000, XP, XP 64-Bit, Server 2003; Novell NetWare 3.2, 4.2, 5.x, 6.x; Apple Mac OS 8.6 and later; Red Hat Linux 6.x and later; SuSE Linux 6.x and later; HP-UX 10.20, 11.x; Solaris 2.5x, 2.6, 7, 8, 9, 10 (SPARC systems only) ; IBM AIX 3.2.5 and later; MPE-iX<br/>Network protocols supported<br/>Via HP Jetdirect print servers: TCP/IP (IP Direct mode; may require software from the NOS vendor or third party vendor: LPD, FTP, IPP), IPX/SPX, DLC/LLC, AppleTalk, Auto-IP,<br/>Apple Rendezvous compatible, NDS, Bindery, NCP, Telnet, SLP, IGMP, BOOTP/DHCP, WINS, SNMP (v 1, v 2c, v 3), HTTP<br/><b>Hardware Support Services:</b> 3 year warranty parts and labor that include a 3 year next business day turn around on parts and on-site service, be they must have a single website to obtain fixes during warranty period, patches and new drivers via the Internet for all components in the system, 7x24 toll free number to obtain technical assistance.<br/><b>Detail Specifications Sheets:</b> Required on all components listed, to include any non-</p> |           |          |

integrated component must have detail specification sheet showing make, model and specifications of items. Full details on warranty, information that illustrates website features and information 7x24 toll free number that provides technical assistance.

Total Price

### Cisco Switches

| QTY | DESCRIPTION  | UNIT COST   | EXT COST |
|-----|--|-------------|----------|
| 15  | <i>WS-C3560G-24PS-S</i> Catalyst 3560 24 10/100/1000T PoE + 4 SFP + IPB Image<br><i>CAB-16AWG-AC</i> AC Power cord, 16AWG<br><i>CON-SNT-3560GPS</i> SMARTNET 8X5XNBD Cat 3560 24 10/100/1000T PoE + 4 SF |             |          |
| 26  | GLC-SX-MM GE SPF, LC Connector SX Transceiver  |             |          |
| 26  | 33172 Cables LC-LC Multi-mode (M) 3.3ft  |             |          |
| 10  | 33165 Cables LC-ST Multi-mode (M) 10Ft   |             |          |
| 6   | TRN-CLC-000 Implementation of Cisco Software   |             |          |
| 6   | TRN-CLC-004 Implementation of Cisco Software   |             |          |
|     |  |             |          |
|     |  | Total Price |          |

# COUNTY OF EL PASO, TEXAS

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## **CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; FEDERAL DEBT STATUS, AND NONDISCRIMINATION STATUS AND IMPLEMENTING REGULATIONS\***

Instructions for the certifications:

### General Requirements

The County of El Paso, Texas is required to obtain from all applicants of federal funds or pass-through certifications regarding federal debt status, debarment and suspension, and a drug free workplace. Institutional applicants are required to certify that they will comply with the nondiscrimination statutes and implementing regulations.

Applicants should refer to the regulations cited below to determine the certifications to which they are required to attest. Signature of the form provides for compliance with certification requirements under 21 CFR part 1405, "New Restrictions on Lobbying," 21 CFR part 1414, Government wide Debarment and Suspension (Non procurement), Certification Regarding Federal Debt Status (OMB Circular A-129), and Certification Regarding the Nondiscrimination Statutes and Implementing Regulations. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the County of El Paso determines to award the covered cooperative agreement

### 1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented in 21 CFR part 1405, for persons entering into a cooperative agreement over \$100,000, as defined at 21 CFR Part 1405, the applicant certifies that;

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement,

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award document for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

### 1. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension and implemented at 21 CFR Part 1404, for prospective participants in primary covered transactions

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or and a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or local) transaction or contract under a public transaction violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to the application.

## 2. DRUG-FREE WORKPLACE

As required by the Drug Free Workplace Act of 1988, and implemented at 21 CFR Part 1404 Subpart F.

A. The applicant certifies that it will or will continue to provide a drug free workplace by:

(a). Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the applicant's workplace and specifying the actions that will be taken against employees for violations of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The applicant's policy of maintaining a drug free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee must



- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such convictions. Employers of convicted employees must provide notice including position title, to: The County of El Paso, Texas, 500 East San Antonio Street, Suite 406, El Paso, Texas 79901. Notice shall include the identification number of each affected grant

(f) Taking one of the following actions within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal State, or local health, law enforcement, or other appropriate agency

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

### 3. CERTIFICATION REGARDING FEDERAL DEBT STATUS (OMB Circular A-129)

The Applicant certifies to the best of its knowledge and belief, that it is not delinquent in the repayment of any federal debt.

### 4. CERTIFICATION REGARDING THE NONDISCRIMINATION STATUTES AND IMPLEMENTING REGULATIONS

The applicant certifies that it will comply with the following nondiscrimination statutes and their implementing regulations: (a) title VI of the Civil right Act of 1964 (42 U.S.C. 2000D et seq.) which provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance; (b) Section 504 of the rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance; (c) title IX of the Education Amendments of 1972m as amended (20 U.S.C. 1981 et seq.) which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and (d) the Age Discrimination Act of 1975, and amended (42 U.S.C. 6101 ec seq.) which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

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Business Name

---

Date

---

Name of Authorized Representative

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Signature of Authorized Representative

# COUNTY OF EL PASO PURCHASING DEPARTMENT

COUNTY COURTHOUSE, 500 EAST SAN ANTONIO,  
ROOM PU500, EL PASO, TEXAS 79901  
(915) 546-2048, FAX: (915) 546-8180

PITI VASQUEZ, PURCHASING AGENT  
JOSE LOPEZ, JR. ASST. PURCHASING AGENT  
LINDA GONZALEZ, INVENTORY BID TECHNICIAN

## PROPOSAL CONDITIONS

This is the only approved instruction for use on your invitation to bid. Items below apply to and become a part of the terms and conditions of the bid.

1. BY SUBMITTING A PROPOSAL, EACH BIDDER AGREES TO WAIVE ANY AND ALL CLAIMS IT HAS OR MAY HAVE AGAINST THE COUNTY OF EL PASO, AND ITS OFFICERS, AGENTS AND EMPLOYEES, ARISING OUT OF OR IN CONNECTION WITH: THE DOCUMENTS, PROCEDURES, ADMINISTRATION, EVALUATION, OR RECOMMENDATION OF ANY PROPOSAL; THE WAIVER BY EL PASO COUNTY OF ANY REQUIREMENTS UNDER THE PROPOSAL DOCUMENTS OR THE CONTRACT DOCUMENTS; THE ACCEPTANCE OR REJECTION OF ANY PROPOSAL; AND THE AWARD OF THE CONTRACT.
2. Proposal must be in the Purchasing Department **BEFORE** the hour and date specified. Faxed proposals will not be accepted.
3. Late proposals properly identified will be returned to bidder unopened. Late proposals will not be considered under any circumstances.
4. All proposals are for new equipment or merchandise unless otherwise specified (merchandise only).
5. Quotes F.O.B. destination. If otherwise, show exact cost to deliver (merchandise only).
6. Proposal unit price on quantity specified-extend and show total. In case of error in extension, unit prices shall govern. RFP subject to unlimited price increases will not be considered.
7. Proposals must give full firm name and address of offeror. Failure to manually sign the proposal will disqualify it. Person signing should show title or authority to bind his firm in a contract.
8. No substitutions or cancellations permitted without written approval of County Purchasing Agent for merchandise.
9. The County reserves the right to accept or reject all or any part of the proposal, waive minor technicalities and award the proposal to the lowest responsible proposer. The County of El Paso reserves the right to award by item or by total proposal. Prices should be itemized.
10. RFP \$100,000.00 and over, the proposer shall furnish a certified cashiers check made payable to the County of El Paso or a good and sufficient bid bond in the amount of 5% of the total contract prices and execute with a surety company authorized to do business in the State of Texas. The bid bond must be included with the bid at the time of the opening.
11. This is a quotation inquiry only and implies no obligation of the part of the County of El Paso.
12. The County of El Paso reserves the right to reject any proposal due to failure of performance on

deliveries. The County Purchasing Agent will justify this.

13. Brand names are for descriptive purposes only, not restrictive (merchandise only).
14. The County of El Paso is an Equal Opportunity Employer.
15. Any proposal sent via express mail or overnight delivery service must have the RFP number and title clearly marked on the outside of the express mail or overnight delivery service envelope or package. Failure to clearly identify your proposal may be cause for disqualification.
16. PURSUANT TO TEXAS GOVERNMENT CODE SECTION 2253.021, A PRIME CONTRACTOR WHO IS AWARDED A PUBLIC WORKS CONSTRUCTION CONTRACT SHALL, PRIOR TO BEGINNING THE WORK, EXECUTE TO THE COUNTY:
  - 1) A PERFORMANCE BOND, IN THE FULL AMOUNT OF THE CONTRACT, IF THE CONTRACT IS IN EXCESS OF \$100,000; AND
  - 2) A PAYMENT BOND, IN THE FULL AMOUNT OF THE CONTRACT, IF THE CONTRACT IS IN EXCESS OF \$25,000.
17. PURSUANT TO TEXAS LOCAL GOVERNMENT CODE SECTION 262.032(b), ANY SUCCESSFUL BIDDER WHO IS AWARDED ANY CONTRACT IN EXCESS OF \$50,000 MAY BE REQUIRED TO EXECUTE A PERFORMANCE BOND TO THE COUNTY. SAID BOND SHALL BE IN THE FULL AMOUNT OF THE CONTRACT AND MUST BE FURNISHED WITHIN 30 DAYS AFTER THE DATE A PURCHASE ORDER IS ISSUED OR THE CONTRACT IS SIGNED AND PRIOR TO COMMENCEMENT OF THE ACTUAL WORK. ANY PERFORMANCE BOND REQUIRED PURSUANT TO THIS SECTION SHALL BE NOTED IN THE ATTACHED DETAILED BID SPECIFICATIONS OR SCOPE OF WORK. THIS SECTION DOES NOT APPLY TO A PERFORMANCE BOND REQUIRED BY CHAPTER 2253, TEXAS GOVERNMENT CODE.
18. "Beginning January 1, 2006, in order to implement HB 914 (adding new Local Government Code Chapter 176), ALL VENDORS MUST SUBMIT A CONFLICT OF INTEREST QUESTIONNAIRE (Form CIQ) disclosing its affiliations and business relationships with the County's Officers (County Judge and Commissioners Court) as well as the County employees and contractors who make recommendations for the expenditure of County funds. The names of the County Officers and of the County employees and contractors making recommendations to the County Officers on this contract are listed in the Specifications.

THE CONFLICT OF INTEREST QUESTIONNAIRE MUST BE FILED WITH THE COUNTY CLERK AND A COPY OR PROOF OF FILING MUST BE ATTACHED TO THE BIDDER'S RESPONSE SUBMITTED TO THE PURCHASING DEPARTMENT.

Bidders should be aware that this bidding condition is not intended to cover or to advise you about all situations in which Local Government Code Chapter 176 would require you to file a Form CIQ. You should consult your private attorney with regard to the application of this law and your compliance requirements. Failure to comply is punishable as a Class C misdemeanor.

**NOTICE:**

ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE EL PASO COUNTY PURCHASING DEPARTMENT. **THE EL PASO COUNTY CODE OF ETHICS PROHIBITS ALL PRIVATE COMMUNICATION BETWEEN VENDORS AND CERTAIN COUNTY OFFICIALS AND EMPLOYEES AS DESCRIBED BELOW:**

No vendor, its representative, agent, or employee shall engage in private communication with a member of the El Paso County Commissioners Court or county department heads regarding any procurement of goods or services by the County from the date that the bid, RFP, or RFQ is released. No private communication regarding the purchase shall be permitted until the procurement process is complete and a purchase order is granted or a contract is entered into. Members of the commissioners court are required to make a reasonable effort to inform themselves regarding potential procurements and have a duty to inquire of vendors, their representatives or employees, the nature of any private communication being sought prior to engaging in any communication. "Private Communication" means communication with any vendor outside of a posted meeting of the governing body, a regular meeting of a standing or appointed committee, or a negotiation with a vendor which has been specifically authorized by the governing body.

# Health Insurance Benefits Provided By Bidder

## Consideration of Health Insurance Benefits\*

1. Do you or your subcontractor(s) currently offer health insurance benefits to your employees?

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If so, please describe those health insurance benefits that you or your subcontractor(s) currently provide/offer to your employees.

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2. What percentage, if any, of your of your subcontractor's employees are currently enrolled in the health insurance benefits program?

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**El Paso County may consider provision of health insurance benefits as part of the overall "best value" determination.** Failure to provide health insurance benefits will not disqualify you from participating in this bid selection process.

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

\* This page must be included in all responses.



**COUNTY OF EL PASO**  
County Purchasing Department  
500 East San Antonio, Suite PU500  
El Paso, Texas 79901  
(915) 546-2048  
(915) 546-8180 Fax

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RE: RFP #08-095, (RFP) Computer and Information Systems Hardware

Dear Vendor:

As of January 1, 2006, the Texas Local Government Code Chapter 176 requires all vendors and potential vendors who contract or seek to contract for the sale or purchase of property, goods, or services with any local government entity to complete and submit a Conflicts of Interest Questionnaire. A copy of the requirements regarding vendors is attached. Also attached is a copy of the Questionnaire which needs to be filed and was prepared and approved for statewide use by the Texas Ethics Commission.

In filing out the Questionnaire, the following are the County Officers that will award the bid and the employees which will make a recommendation to the Commissioners Court:

County Officers: County Judge Anthony Cobos  
Commissioner Luis C. Sariñana  
Commissioner Veronica Escobar  
Commissioner Miguel Teran  
Commissioner Dan Haggerty

County Employees: Piti Vasquez, Purchasing Agent  
Jose Lopez, Jr., Assistant Purchasing Agent  
Peter Gutierrez, Buyer II  
Linda Gonzalez, Inventory Bid Technician  
Lucy Balderama, Inventory Bid Technician  
Peter Cooper, Chief Technology Officer  
Art Armas, Director Information Technology  
David Garcia, Business Applications Project Administrator

Please note that the state law requires that the Questionnaire be filed with the **COUNTY CLERK** no later than **the 7<sup>th</sup> business day after submitting an application, response to an RFP, RFQ or bid** or any other writing related to a potential agreement with the County. Failure to file the questionnaire within the time provided by the statute is a Class C misdemeanor

# CONFLICT OF INTEREST QUESTIONNAIRE

## FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

### OFFICE USE ONLY

Date Received

**1** Name of person who has a business relationship with local governmental entity.

**2**  Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

**3** Name of local government officer with whom filer has employment or business relationship.

\_\_\_\_\_  
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes       No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes       No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes       No

D. Describe each employment or business relationship with the local government officer named in this section.

**4**

\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date



**Tex. Local Gov't Code § 176.006 (2005)**

§ 176.006. Disclosure Requirements for Vendors and Other Persons; Questionnaire

(a) A person described by Section 176.002(a) shall file a completed conflict of interest questionnaire with the appropriate records administrator not later than the seventh business day after the date that the person:

(1) begins contract discussions or negotiations with the local governmental entity; or

(2) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential agreement with the local governmental entity.

(b) The commission shall adopt a conflict of interest questionnaire for use under this section that requires disclosure of a person's affiliations or business relationships that might cause a conflict of interest with a local governmental entity.

(c) The questionnaire adopted under Subsection (b) must require, for the local governmental entity with respect to which the questionnaire is filed, that the person filing the questionnaire:

(1) describe each affiliation or business relationship the person has with each local government officer of the local governmental entity;

(2) identify each affiliation or business relationship described by Subdivision (1) with respect to which the local government officer receives, or is likely to receive, taxable income from the person filing the questionnaire;

(3) identify each affiliation or business relationship described by Subdivision (1) with respect to which the person filing the questionnaire receives, or is likely to receive, taxable income that:

(A) is received from, or at the direction of, a local government officer of the local governmental entity; and

(B) is not received from the local governmental entity;

(4) describe each affiliation or business relationship with a corporation or other business entity with respect to which a local government officer of the local governmental entity:

(A) serves as an officer or director; or

(B) holds an ownership interest of 10 percent or more;

(5) describe each affiliation or business relationship with an employee or contractor of the local governmental entity who makes recommendations to a local government officer of the local governmental entity with respect to the expenditure of money;

(6) describe each affiliation or business relationship with a person who:

(A) is a local government officer; and

(B) appoints or employs a local government officer of the local governmental entity that is the subject of the questionnaire; and

(7) describe any other affiliation or business relationship that might cause a conflict of interest.

(d) A person described by Subsection (a) shall file an updated completed questionnaire with the appropriate records administrator not later than:

(1) September 1 of each year in which an activity described by Subsection (a) is pending; and

(2) the seventh business day after the date of an event that would make a statement in the questionnaire incomplete or inaccurate.

(e) A person is not required to file an updated completed questionnaire under Subsection (d)(1) in a year if the person has filed a questionnaire under Subsection (c) or (d)(2) on or after June 1, but before September 1, of that year.

(f) A person commits an offense if the person violates this section. An offense under this subsection is a Class C misdemeanor.

(g) It is a defense to prosecution under Subsection (f) that the person filed the required questionnaire not later than the seventh business day after the date the person received notice of the violation.

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**Tex. Local Gov't Code § 176.001 (2005)**

§ 176.001. Definitions

In this chapter:

(1) "Commission" means the Texas Ethics Commission.

(2) "Family member" means a person related to another person within the first degree by consanguinity or affinity, as described by Subchapter B, Chapter 573, Government Code.

(3) "Local governmental entity" means a county, municipality, school district, junior college district, or other political subdivision of this state or a local government corporation, board, commission, district, or authority to which a member is appointed by the commissioners court of a county, the mayor of a municipality, or the governing body of a municipality. The term does not include an association, corporation, or organization of governmental entities organized to provide to its members education, assistance, products, or services or to represent its members before the legislative, administrative, or judicial branches of the state or federal government.

(4) "Local government officer" means:

(A) a member of the governing body of a local governmental entity; or

(B) a director, superintendent, administrator, president, or other person designated as the executive officer of the local governmental entity.

(5) "Records administrator" means the director, county clerk, municipal secretary, superintendent, or other person responsible for maintaining the records of the local governmental entity.

**COUNTY OF EL PASO, TEXAS**

**Check List**

**(RFP) Computer and Information Systems Hardware  
RFP #08-095**

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**THIS CHECKLIST IS PROVIDED FOR YOUR CONVENIENCE**

\_\_\_\_\_ Responses should be delivered to the County Purchasing Department by 2:00 p.m., Wednesday, July 23, 2008. Did you visit our website ([www.epcounty.com](http://www.epcounty.com)) for any addendums?

\_\_\_\_\_ Did you sign the Bidding Schedule?

\_\_\_\_\_ Did you sign the “Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Federal Debt Status, and Nondiscrimination Status And Implementing Regulations” document?

\_\_\_\_\_ Did you sign the “Consideration of Insurance Benefits” form?

\_\_\_\_\_ Did you file a copy of the completed Conflict of Interest Questionnaire (Form CIQ) with the El Paso County Clerk (in person or by mail to 500 E. San Antonio, Suite 105, El Paso, TX 79901 or by fax to 915-546-2012 attention Joann County Clerks office number is 915-546-2071 and write the confirmation number given as proof of filing on your bidding schedule?

\_\_\_\_\_ **CIQ forms** - you must write the name of your company underneath the signature with your phone number and bid number. Please include the completed and signed form with your response whether a relationship exists or not.

\_\_\_\_\_ If your bid totals more than \$100,000, did you include a bid bond?

Did you provide one original and two (2) copies of your response?