



County of El Paso Purchasing Department
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ADDENDUM 3

To: All Interested Proposers

From: Linda Gonzalez, Inventory Bid Technician

Date: October 20, 2008

Subject: RFP# 08-148, ((RFP) Professional Counseling Services for Inmates in the Detention Facility and Jail Annex

The Purchasing Department received a questions relating to the above referenced proposal;

1. Would El Paso County consider extending the deadline in light of having enough time to get the answers back and prepare our response which is currently due on October 15, 2008? **Yes**
2. What is the expected time frame from notification to the provision for services? **Following the signing of the contract.**
3. What are the expected requirements of the counselor for the provision of Anger Management services? **Be more specific**
4. What documentation will be required form the counselor? **Inmate & counselor's attendance logs, & invoice**
5. Can more than one counselor share the position? **Yes**
6. What days and hours is the counselor expected to provide these services?
M-F between 6pm to 10pm & Sat-Sun between 8am and 10pm (scheduling will be determine by jail staff.

7. What is the frequency of and time involved in “participation in required El Paso county Sherriff’s Office activities and responsibilities, including attendance at required meetings”? Briefings and concerns on the progress of the program for no more (1) hour. Meetings could be call approximately once each quarter or more often if needed at each facility.
8. If groups are limited to a maximum of 15 inmates per group, what is the anticipated number of groups that would be required per month? No requirement per month. The number of sessions will be determine by the number of hours per week as agreed in the contract.
9. What is the average length of time that an inmate would be participating in counseling? For example, would it be reasonable to assume that inmates would be released routinely before they would have a second group session? Inmates will be routinely released as soon as they meets releasing requirements (Bond, time serve, release ordered by courts, etc.) Counseling will be offered during the inmates times of incarceration.
10. Who determines which inmate requires these services? Jail staff
11. If the inmates have been evaluated by a mental health professional, would the counselor have access to that information? No
12. Will mileage be reimbursed and if so, at what rate? No
13. Will the County consider including the requirements of RFP # 08-148 with the requirements pertaining to RFO #08-137 Inmate Medical Services for the Detention Facility and Jail Annex? No
14. Can a licensed professional counselor intern (Lpci) or licensed master social worker (Lmsw) provides the services? No
15. Are counselors subject to attend court hearings? No
16. What is the reimbursement? No reimbursements. Upon verification by Jail staff payments are made monthly base on counselor’s invoices of hourly sessions