



County of El Paso Purchasing Department
800 E. Overland Room 300
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180

ADDENDUM 1

To: All Interested Proposers
From: Linda Gonzalez, Inventory Bid Technician
Date: November 4, 2008
Subject: Bid # 08-156, Re-bid Tortilla Products for the Detention Bureau Division

The Purchasing Department received questions relating to the above referenced proposal;

1. What do I have to do to get on your Vendor list?

The vendor needs to fill out a vendors form in order for Purchasing to mail out the formal bid packets. [See Attachment I](#)

For further information you can visit our web-site at:

- www.epcounty.com
- click on bids & more
- click on purchasing
- Click on Getting on the vendors list.

2. Any special circumstances not listed on your bid?
[Some of the orders are called in by the dept. \(Juvenile Justice\)](#)

3. How many sites are deliveries made to?

There are total of (5) sites that get delivered tortilla products as follows:

- Jail Downtown - 601 E. Overland, Campbell ST. Ramp, El Paso, TX. 79901
- Jail Annex – 12501 Montana Ave. El Paso, TX. 79936
- Juvenile Justice center – 6400 Delta, El Paso, TX. 79905
- C.R.T.C. (Adult Probation) – 3700 Mattox, El Paso, TX. 79925
- C.I.C. (Adult Probation) – 3801 Mattox, El Paso, TX. 79925

4. Delivery schedule (both frequency and time of day for receiving)

Deliveries are made weekly & deliveries should be early as follows:

- Downtown Jail = Tuesday delivery
- Jail Annex = Wednesday delivery
- Juvenile Justice = Delivery on Thursdays
- C.I.C. = Wednesday delivery & C.R.T.C. = Thursday delivery (Adult Probation)