



County of El Paso Purchasing Department
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ADDENDUM 3

To: All Interested Proposers
From: Linda Mena, Inventory Bid Technician
Date: May 5, 2010
Subject: BID # 10-027, Bid Bids for Furniture, Fixtures, & Equipment for the 2nd & 4th Floor at the El Paso County Courthouse

The Purchasing Department received a question relating to the above referenced Bid; the response to the following question:

1. If questions arise once the CAD layouts are received and reviewed will we be allowed to forward questions concerning the CAD layouts? **No**
2. Do we need to bid on all items being requested or are we allowed to no bid certain line items? **Yes**
And if we no bid certain line items will we be disqualified? **No**
3. Furniture Specification page 4 the description of the workstation
 - 1) Can we quote wall mounted modular system furniture? **Yes where appropriate as indicated on drawing.**
 - 2) If wall mounted are we to quote tack boards to cover the wall tracks? **Yes**
 - 3) Does the hanging file drawer consist of 1 drawer and 1 file drawer? **Yes**
 - 4) How many overhead storage units are required per workstation? **Two**
 - 5) Are under counter lights to be placed under all overhead storage units? **Yes**

4. Furniture Specification page 5

- 1) Are the 50 chairs being quoted for Courtroom 1 to be wood or metal base? Are these chairs to have plastic seat and back or fabric seat and back? **The floor lobby metal frame fabric seat and back.****
- 2) What are the dimensions of the flag, pole and base being requested? **4' x 6' w/ 9' pole and base.****
- 3) What are the dimensions of the lobby trash cans being requested? What type of material are these trash cans to be made of? i.e. metal, plastic **13 gal plastic w/ swing lid.****

5. Room 203 Victims Assistance

- 1) The workstations currently in the room are freestanding laminate desks. Are the 10 workstations that we are quoting to be freestanding? **yes****
- 2) Or are you requesting workstations quoted in modular panel systems and if so, are we to use fabric panels or painted panels? **Fabric****
- 3) In quoting the visitors chairs do we quote metal frame chairs or wood frame chairs? **Wood frame****
- 4) Are the chairs to be quoted with or without arms? **Without arms.****
- 5) Are the chairs to be quoted with plastic seat and back or with fabric seat and back? **Fabric seat and back****
- 6) Are the hanging file drawers to consist of 1 drawer and 1 file drawer? **Yes**
Are they to be mounted/attached under the work surface? **Attached under the work surface****

6. Room 236 Training Room

- 1) The bid states 52 chairs and states we are to match existing style. What is manufacturer make and model number of the chairs we are trying to match? **Paoli Manufacturer Stacking armless chair fabric B30456 seat and back , metal frame - black****

7. Room 226 Conference Room

- 1) The layout that we received shows a small conference room with a table and 4 chairs are we to quote on this room or the larger room on the other side of the waiting area (there is no room number)? That room shows a large rectangular table with 10 chairs. **Room w/o number is room 224 and requires large rectangular table w/ ten chairs. Room 226 is smaller room table and four chairs only.****

- 2) If we are to quote on room 226 do you want the 4 chairs around a table and the additional chairs to sit against the wall or stack? **Table and chairs only.**
- 3) Is the table to be a laminate table with a metal base? **Wood w/ metal base**
- 4) What is the diameter of the table we are to quote? **To fit room**
- 5) Are chairs to be quoted with metal frame or wood frame? **Wood frame**
- 6) Are the chairs to be quoted with or without arms? **Without arms**
- 7) Are the chairs to be quoted with plastic seat and back or with fabric seat and back? **Fabric seat and back**

8. Room 224 Conference Room

- 1) The layout that we received shows a small conference room with a table and 4 chairs are we to quote on this room or the larger room on the other side of the waiting area (there is no room number)? That room shows a large rectangular table with 10 chairs. **Room 224 is the larger conference room and needs large rectangular table and ten chairs**
- 2) If we are to quote on room 226 do you want the 4 chairs around a table and the additional chairs to sit against the wall or stack? **Table and four chairs for this room.**
- 3) Is the table to be a laminate table with a metal base? **Wood metal base**
- 4) What is the diameter of the table we are to quote? **To fit room**
- 5) Are chairs to be quoted with metal frame or wood frame? **Wood frame.**
- 6) Are the chairs to be quoted with or without arms? **Without arms**
- 7) Are the chairs to be quoted with plastic seat and back or with fabric seat and back? **Fabric seat and back**

9. Room 233 Evidence Room

- 1) There is a safe in the room is it to remain in the room and will it stay in the same location or will it be moved to accommodate the shelving. **Safe will stay in room**
- 2) What is the weight requirement for the shelves? **Hold 30# per sq ft of shelve area.**
- 3) Are there specific dimensions required for the shelves or are we to quote whatever will best fit in the room? **Best fit for three shelves.**
- 4) The 10 hanging file drawers are they to be placed in this room or are they to be mounted/attached to workstations in another area? **To be attached to work stations in other areas** Are they similar to the hanging file drawers being quoted for Room 203 Victims Assistance? **Yes**
- 5) What are the dimensions for 15 overhead storage doors being requested? **36" x 13" x 13"** What width of panel will they be place on? **36"** Where are these to be placed? **Different existing work areas.**

Fourth Floor

10. Reference label CH-1A , CH-1B, CH-1C, CH-1D, are these chairs to be quoted with metal or wood frame? **Metal**
11. Reference label CH -1E are these chairs to be quoted with graphite or wood base? **Wood**
12. Reference label CH – 1G Conference chair what is meant by open arms? **With arms.**
13. Reference label F-1A Conference table is the table being requested rectangular, race track or boat shaped? **Race track**
14. Reference label F-1B is the conference table being requested rectangular, race track or boat shaped? **Rectangular**
15. Reference label F-1F is the buffet table being requested wood or laminate? **Wood**

16. Reference label F-3A, F-3B, F-3C, F-3D, F-3E what are these workstations to consist of i.e how many storage cabinets (pedestals) are we to quote for these workstations, how many overhead storage doors, panels, wall tracks, tack boards, lights etc.? **Work stations to consist of work surface, overhead flipper door storage against walls length of work surface, w/ tack boards, and lights, one hanging file drawer.**
17. F-4A1, F4A2 are these lateral files to be quoted in metal or wood? **metal**
18. F-4B what is the height of the bookcase and is it to be quoted in metal or wood? **Wood 5 shelves**
19. F-4C is the mobile cart to have any electrical capabilities? **With power strip**
20. F-4F what is the height of the bulletin board being requested? **6'**
21. F-4G what is are the dimensions of the mobile T.V cart being requested? **4' x 2' x 2'** Is the cart to have any electrical capabilities? **Yes power strip**
22. F-4H what is the height of the podium and is it to be quoted in metal or wood? **Wood 4'**
23. Are we going to be able to install and deliver in one single phase? **Yes**
24. Will installation and delivery of the product be during regular business hours M-F 8 a.m. to 5 p.m.? **Yes**
25. Can we drop ship the product at the Courthouse? **Yes**
26. Will an electrician be contracted by the County of El Paso to connect the panels for the work station? **No, vendor needs to provide any trades required.**