



County of El Paso Purchasing Department  
800 E. Overland Room 300  
El Paso, Texas 79901  
(915) 546-2048 / Fax: (915) 546-8180

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### ADDENDUM 1

**To: All Interested Bidders**

**From: Lucy Balderama, Inventory Bid Technician**

**Date: June 22, 2011**

**Subject: BID # 11-025, Reconstruction of Nine (9) Homes.**

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**The Purchasing Department received the following questions during the pre-bid conference to the above referenced proposal; the following is the response to the questions:**

1. Did you say the reconstruction of nine homes?

Yes.

2. Will we be knocking down the homes and renovating them?

In the specifications I believe it talks about knocking them down, getting rid of the debris. If the home is a mobile home, the contractor must take remove it from the lot, take it apart, and dispose of the parts properly.

3. Is this a redesign?

Yes.

4. Are they all mobile homes?

Yes.

5. Do we have addresses for them?

See attached spreadsheet for the addresses.

6. How old are the homes?

All are mobile homes manufactured between the 1970s-1980s.

7. Is it guaranteed the homes are asbestos free?

That is something that you are going to have to make sure of.

8. Who is the contractor?

The County of El Paso is the contractor.

9. When is the start time?

This is a time sensitive project. As detailed in the bid specification package, contractor must commence substantial work within ten (10) calendar days from the date of the Notice to Proceed.

10. Will this project start in September?

Depending on when Commissioners Court awards this bid, the project may commence prior to September.

11. Have the home owners been qualified?

Yes. I believe the homeowners have been qualified.

12. Is this project like the City of Socorro?

While the City of Socorro conducts similar projects, please refer to the County's bid specification package and the attached Re-construction guidelines for this particular project.

13. Have the locations been identified in the specifications?

No, but it will be provided. See attached spreadsheet

14. Are vendors required to do design work to match the criteria in the picture?

Yes.

15. Can we have the lot dimension because until then we will not know what is going to fit?

See attached.

16. Can we use the same design for all nine?

If it works, yes.

17. Is the final sign off with the County, owner or a combination of both?

It would be a combination of both.

18. Are there guidelines for the property owner?

Yes. See attached.

19. Is there going to be a walk-through or site visit scheduled?

A walk-through may be scheduled if requested. But all questions raised as a result of the walk through must be submitted to the purchasing department in writing.

20. Are people still living there now?

Yes.

21. Are the homes on well and septic?

Public water is supplied by the Horizon Regional Municipal District and the Lower Valley Water District. All homes have approved septic tanks.

22. What is the water source?

HMUD

23. Is there any way of tying into public utility for source or are we going with the septic?

The bid specification package details that contractor must tie in to existing septic tank. Public sewer is not available in this area.

24. Are section 3 workers required or recommended?

The Section 3 Plan as detailed in the bid specification package states that “contractors...are **encouraged** to recruit” Section 3 employees. Every contractor must make a reasonable effort to hire Section 3 employees for this project. **Existing employees will not be terminated in order to hire Section 3 employees.**

25. Is it a contract for all nine homes or for each individual home?

Contract is for all nine homes. The specification package details that the homes must be built in phases. A home must be completed in 30 days (three homes in 90 days, and so on).

26. The bid bond is based on all nine homes?

Yes.

27. Who does the final inspection for the 10% retainage?

The County does the final inspection. The bid specification package requires a 5% retainage not a 10% retainage.

28. Is the property owner involved?

The owner will be involved, but the County is the contract administrator and the final approval on all work completed and final payment.

29. What constitutes 100% Completion? Is it the CO or the customer?

The final inspection will determine 100% completion.

30. Does it have to be AIA billing?

Yes.

31. What documents are required for the demolition of the buildings? There was nothing in there environmental.

County staff will conduct site-specific environmental reviews and receive clearance from the funding agency. As detailed in the bid specification package, the Contractor must submit proof of proper disposal of demolished buildings/mobile homes.

32. Any "Green" certification?

No "green" certification required but the bid specification package details energy star practices.

33. What is the location of the Colonia's?

See attached maps.

34. Will plans be provided later?

The specification package states that contractor must submit a design and plans based on the preliminary design attached to the bid specification package. There was a suggestion that bidders only submit a floor plan and elevation plan. This is acceptable. The awarded bidder, however, must submit full plans as detailed in the bid specification package.

35. When will lot dimensions be provided?

See attached.

36. Are vendors required to submit full plans or are floor plans and elevation acceptable?

An elevation and floor plan is acceptable. The awarded bidder, however, must submit full plans as detailed in the bid specification package.

37. Do we need to provide our contact information to receive information regarding the project?

I should have all your information on the sign in sheet.

38. How long before we get all the information?

We will be speaking to Irene to have her answer some of these questions before the deadline or I may extend the question deadline so our answers do not breed more questions. We will try to get them as quickly as possible.

39. If we are cut on time because of the questions, will the bid be extended?

Yes. We will give you ample time to submit a good bid.

The Purchasing Department received questions relating to the above referenced proposal; the following is the response to the questions:

1. Can you give a cost estimate for project 11-025 Reconstruction of Nine (9) Homes?

The Texas Department of Housing and Community Affairs awarded us with \$696,828.86 that includes county staff administrative costs, design, and reconstruction of up to nine homes.