



County of El Paso Purchasing Department
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ADDENDUM 3

To: *All Interested Bidders*

From: *Lucy Balderama, Inventory Bid Technician*

Date: *July 21, 2011*

Subject: *BID # 11-026, Re-bid - Evidence Presentation Video Systems for (28) Courtrooms for Hearings/Trials.*

- **PLEASE NOTE:**

To give vendors appropriate time to view questions and submit bids, the bid opening has been extended to Friday, July 29, 2011 at 2:00 p.m.

The Purchasing Department received questions relating to the above referenced proposal during the Pre-bid Conference; the following is the response to the questions:

1. The rack is going to be inside the podium?

Yes

2. When was Addendum 1 with corrections sent out?

It was posted and sent out on June 24, 2011.

3. Can we get a copy of the Addendum? It may lead to other questions associated with it.

Yes. We will make copies for all the vendors that need them. You may also down load them from our web site at www.epcounty.com.

4. How many vendors need copies?

The count was six vendors

5. What type of equipment do you have now and what size of podium do you really want?

We are going to do a walk-through afterwards so you can see. In this bid they basically want all the components to fit within the podium. The current podium size is ????

6. Do you want furniture grade?

Yes.

7. What type of veneer?

3/4" plywood Walnut Wood Veneer with a cherry stain and coated with a satin polyurethane finish.

8. In our product we provide Laminate and Veneer, but in this case we cannot provide wood veneer. I am not sure if it is proper form to discuss making it laminate verse veneer or if it is not the purpose of this?

Well that is not the purpose of this. If there is a problem between the wood veneer and laminate, it should sent in writing to our office and we will address it.

Will the County accept laminate surfaces as opposed to veneer walnut over plywood?

Relative to the use of laminates on particleboard core, we have had furniture of this type construction and they have not held up; Laminate peeling and being broken , joints pulling out the screws and fasteners. So our preference is 3/4" walnut veneer plywood with a cherry stain and coated with a satin polyurethane finish.

9. Would you happen to have any business cards on you?

Yes. You can contact either me (Joe Lopez) or Lucy Balderama.

10. You have a fax number on here. It is still good?

Yes. You can also e-mail as long as it is in writing.

11. So you are upgrading the equipment?

No. We are replacing it.

12. Are we replacing all the cable?

No.

13. Are we replacing all the speaker systems?

No.

14. You have the amplifiers with the speakers, right?

Yes.

15. Is there an audio vendor that is currently servicing?

No.

16. Do you have preference on the annotator like any brand names?

The County may not be brand loyal. If you would like in the Addendum we can state one that we have look at, but that can be just for descriptive purpose only.

17. The purpose of the annotator is to be able to annotate over any presented entity?

Yes.

18. How do you plan to control the video and audio switchers? Is someone going to be playing, pushing buttons or what?

The selection of the source is done at the podium. The purpose is for this system is for attorneys to tell the story as evidence such as a photos, interview on video or deposition on video/animation on their computers. We are nothing more than an external monitor to their source.

19. Yes, but at the podium?

At the podium, the selected would be the attorney to decide like if he/she needs to go to the document camera now.

20. Is this going to be something that needs the person needs to be pushed by the switcher or something on top of the podium like touch screen or push buttons or how?

I show touch screens.

21. It is for annotation only?

Yes. We have 2 systems. They are touch screen and the switch is on the touch screen. A screen comes up and you can select input.

22. Do we necessarily want to get into a Crestron Control System with wireless touch panel and all that or as an option?

That would be up to the vendors. That is what the 2 units are Crestron and are touch screen.

23. Do you have a code for that or your program?

Program resides with ITD (COUNTY)

24. You did purchase the code to that program?

I believe we did, however it is unique to the two systems that are not being changed.

25. Will we be starting from scratch?

Yes. These will be band new unit so you will be starting from scratch.

26. The specifications did not call for a control system of any kind so we have no direction since it states that no control system will be required so like turning on and off the projector or moving up and down the screen on a touch screen. If you can provide some for of definition

Our screens are not automated. or motor controlled. They are manual. The switcher in our existing ones; you can accomplish that function via Crestron or with stand-alone remote control.

27. What kind of control system are you requiring for these units?

The control system is the switcher that selects which input will be sent to the projector and monitors. The control of the switcher can be via the touch screen at the podium or a push button selector that is the vendors choice.

28. Do you show in here PC inputs?

That would be the attorney PC's or I-Pads and will project that on the projector.

29. Is the purpose of having two present at the podium so that each attorney can each have their display devices plugged in simultaneously?

They can be plugged in simultaneously, but you select them one or the other.

30. So for space wise, each computer sits where?

Computers will be on the attorney tables.

31. So we would be running wires from the attorney's tables to the podiums to feed?

That is why we were talking about a patch panel in the back so we just use the cable to reach their destination.

32. So it's both Audio and Video.

Yes.

33. How about the installation requirements? (wire, hooking up the stuff...)

On the existing ones if they need to be replaced that will be your call. If the cabling is good and you can use it also your call. The connectors are another story. The floor plates and the connectors probably need to be addressed **individually**

34. To clarify, you are saying that there are three Cat 5 and a audio line going to the podium then back to the main audio closet?

Yes

35. How old are they the Cat 5 rods?

The Oldest is 10 years old.

36. Are you requiring some kind of warranty on the installation of the equipment?

Yes one year

37. If we the work be done after hours (5:00 p.m. up to 1:00 a.m.) do we have to turn them down one at a time?

Not at that time. They have to be functional during the day.

38. Everyday?

Yes.

39. How about the weekends? Can we get access?

Yes it is possible to have access on the weekends, but arrangements must be made with the Sheriffs Courthouse Security there is a fee that has to be paid for having deputies here after hours.

40. What about training? Initial or ongoing?

Initial training and train the trainer.

41. How much time will be given to complete the project?

Depending on the work schedule that we get back to you. We will give you a time frame then. The installation and check out work should be able to be accomplished in 45 working days for 28 units.

42. Is there a location where we can store the equipment as it is received?

We have the council meeting room.

43. (The 4th floor is the latest floor to be remodeled and it needs cable to be pulled. We did put conduit in.) Does the 4th floor match the other courtrooms?

Yes.

44. So that the 4th floor would be the greater in labor and it is only one room?

No it is five rooms.

45. How many total courtrooms are you supporting with this system?

Twenty Eight Systems.

46. What is the purpose of the podium 's mobility to be moved?

The podium need to be mobile for logistic reasons and also just in case one goes down another may be easily moved to take its place.

47. No ADA for this Poduim?

No

48. Do we need a controlled location from the witness stand?

The witness will use the touch screen to annotate the image on the projector screen and the monitors.

4th Floor Courtroom Walk Through

49. Do you want recording capabilities for the future?

No.

50. There are no requirements for the emblems.

No.

51. Was consideration given to the concept of using best value verses low bidder? : Is the County interested in changing this to a Best Value bid?

The County will consider the concept using best value.

52. Why did it re-bid?

There were areas in the specifications that were some what nebulous and to award to a straight low bid was a possibility that the vendor would either be at risk or the County.

53. Is it possible to get a copy of the recording of these questions?

Not really. You will be getting an addendum with everything that was covered here.

54. The questions that were asked here, should we send them in writing?

It wouldn't hurt. We should have it covered. There were some questions that were differed, but we will get to those. Anything that is very strong or important to you, you should restate.

55. Is the bond on the 28 systems?

Yes.

56. Are the wood grain color the same from room to room?

Pretty much. We try to stay as close as possible.

57. I this Walnut? (podium)

Actually is Cherry.

58. Which is the podium and will the mic's stay the same?

This is the regular podium and you will see the other podium later. and yes the mic's stay the same.

59. And for the record, this is Cherry?

Yes.

60. The Walnut is a lot darker?

Yes. This is a Cherry.

61. Can we match from one for the four color?

Like we said, we try to keep it consistence to as close to Cherry as possible.

62. We are going to have a projector mounted in here?
Yes. If you look up you will see that we have an AC outlet for the projectors and it is on the same phase as the floor outlets.
63. Is it that surface up there?
It is right up against the beams.
64. Is that metal?
Yes. And typically where we run the TPA cable to the projector is a long run along that track that hides the cable. So the back closet the audio fits in here.
65. There is one audio closet per courtroom?
Yes.
66. It Nexia on every floor?
No, only on the 4th floor.
67. This is where the cabling is needed on this floor?
The mic to get to this you just plug into the floor and into this box. The video distribution.
68. Is each input switchable?
Yes.
69. Do you have a touch panel ready for all tone levels?
No. This one you plug into your computer.
70. So you have a separate line control?
That is why it says mixer so you can adjust (audio) it at the podium.
71. How is the audio system controlled? Is there another controlled system ?
It is controlled by a computer that is connected as needed .
72. Is there access into the Judges rise?
Yes. A 1" conduit goes from the audio closet to the judges bench.
73. On your witness touch panel and podium touch panel do you want those mounted on an armor just sit?
If it can be recessed (Down) that is better. It can be **stand** alone.
74. Are we allowed to cut the box?
Yeah. If you notice it is already cut.

75. The cabling is where?

Below.

76. Question on your Cat 5, do you have a preference if it is Cat 5 or wireless?

Bid on Cat 5 and wireless as alternative.

77. Who was the incumbent?

The really is no incumbent. The last system that we bought is DOAR.

78. Size wise on the console, how much flexibility for space.

Whatever you need.

9th Floor Courtroom Walk Through

79. Is this a large single Cat 5?

Yes. We have 3 in total, but one was called for conference.

80. So we have 3 in every room?

Yes.

81. So new projector?

Yes and new monitors.

82. Is ok to leave the RF cable by the outlet?

Yes.

83. Is the closet here the same as it is on the 4th floor?

Yes.

84. All of the existing systems are verified functioning?

Yes.

85. Are you expecting us to make a list of all the things that we find not functioning before we come into the room?

The only thing that wouldn't be functioning would be the cable connections into the floor.

86. That is the audio rack right?

Yes. In the audio closet

87. Can we use the same podium that are there?

No.

88. The old Crestron Processor near the LTCP , what is it being used?

It's the switcher and is to be replaced by the new system

89. So what you are saying is that all this goes away?

Yes. Wheel in your box and plug it in.

90. The grid can be moved?

Yes.

100. You don't want any wild colors or anything like that?

No.

101. Are there any projectors in any of the 4th floor courtroom now?

No. They will be new.

102. Do you have to have a Cat 5?

No cable was pulled in the conduit

103. Do all those 5 rooms have screen view?

Yes 5.

104. What is the size of the screen?

Size is 10 X 10.

105. What is the other screen for?

That was the original before we had this one.

106. So pretty much the work that is going on is that cabinet and putting it together?

Yes and some minor wiring.

107. E-mail directly to you?

All questions e-mailed to Lucy Balderama at lbalderama@epcounty.com.

Ends A 13:49

108. Who will be responsible for disposing of the old equipment?

The county purchasing will dispose of the old equipment.

109. Will any value be applied or requirement exist based on vendor experience in the courts and/or experience with plug and play, mobile evidence presentation systems? ie. Court References?

Yes..

110. To avoid line of sight issues, will the county accept a touch screen confidence monitor that is recessed in the podium? If so, to conserve space, would a 15" be acceptable as an alternative?

Yes. On the podium yes (This question only applies to the podium's confidence monitor, not other monitors used in the court.)

111. Push button control systems are less expensive than touch screen based control systems. When properly programmed, a Crestron-like touch screen, graphic control system can provide the greatest level of intuitive ease-of-use. Which, if any, is the county going to require?

Quote both and give advantages and disadvantages of each.

112. If a graphic touch screen is specified, will the county be requesting screen shots so as to evaluate the relative ease of use of proposed control solutions?

Yes

113. Warranty: Will the county be requesting a one-year, on-site, parts and labor warranty?

Yes

114. Do the following line items accurately reflect the installation/training expectations of the Court?

Cable installation (4th floor Courtrooms) Yes

Cable evaluation and repair (All Courtrooms, but those on 4th floor) Yes

Projector installation (All Courtrooms) Yes

Projector mount installation (4th floor) Yes

System installation and testing (All Courtrooms) Absolutely Yes

Audio integration with existing infrastructure (All Courtrooms) Yes

Provide training following installation to train the trainer Yes

115. Would the court be interested in on-line, multi-media training, specific to the installed systems that would be available to attorneys prior to coming to court?

Yes

116. Does the existing sound system include microphones for the judge's bench, witness stand and/or others?

Yes

117. Does the existing equipment also include a control system, and if so, which brand/model?

The current switcher control is Crestron however it will be replaced by the new system

118. How will the Blu-Ray DVD integrate into the VGA signal routing system? There doesn't appear to be a provision for a high definition signal path.

The output of the player is an input to the VGA Video/Audio Source Switcher.

119. Are all of the displays to be 4:3 (XGA) aspect ratio only?

Wide format is ok

120. Is there an existing screen for the projector, and if so, is it electric, manual or fixed frame type? And is it 4:3 ratio?
- Each room has a 10' screen and they are manual.
121. Will the projector only be used to project 4:3 images (XGA), or do you expect to project Blu-Ray material with it as well?
- The expectation is reach the highest level of video quality available on the current market.
122. Who is to be tasked with the courtroom system readiness? In other words, who will turn the system on/off, switch sources, adjust audio levels, activate displays, etc?
- The courtroom staff usually the bailiff sets everything up .
123. Will there be any provision for a court clerk and/or bailiff video monitor, computer and other system control features?
- No
124. Is there an existing camera system? If so, is it to be integrated into this video system?
- Some courts have a standalone video conference system and no they are not to be integrated.
125. Is there to be a recording device in this system? If so, is this to record both audio and video?
- No.
126. What operating system does the courtroom utilize: Windows XP, Vista, 7 or other?
- The system is not to be connected to the county network.

**Please replace page 2, 4, 5 and add 2 pages
for Alternative bidding after page 5.
(BELOW)**

BIDDING SCHEDULE

To: El Paso County, Texas

I or we agree to furnish the following described equipment, supplies, or services for the prices shown in accordance with specifications listed below or attached. By execution of this bid, I hereby represent and warrant to El Paso County that I have read and understood the Bid Documents and the Contract Documents and this bid is made in accordance with the Bid Documents.

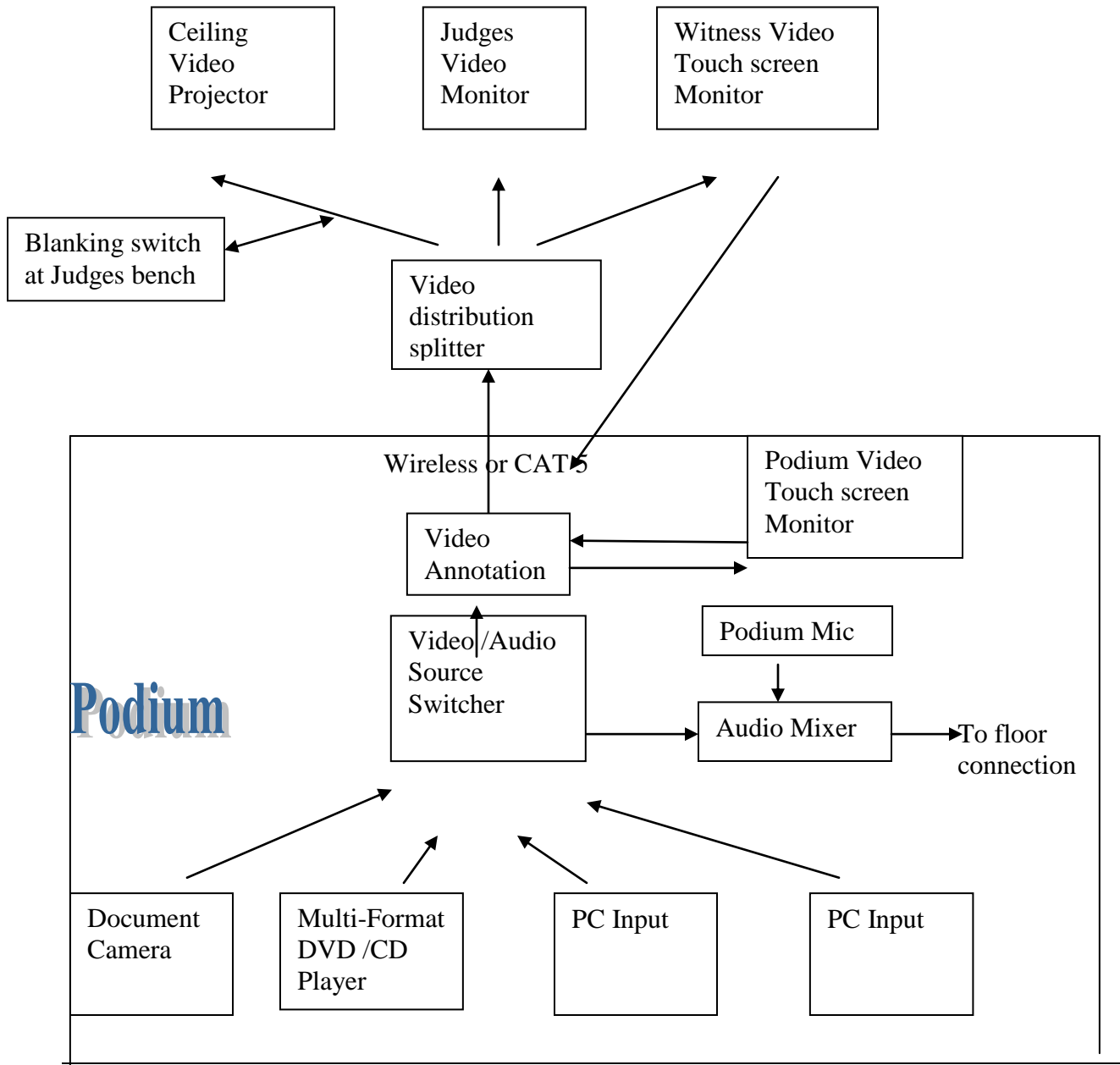
Please quote prices and discounts on the following items:

F. O. B. El Paso County

Description – Bid #11-026 Re-bid - Evidence Presentation Video Systems for (28) Courtrooms for Hearings/Trials Vendor must meet or exceed specifications	
GRAND TOTAL FOR ALL 28 SYSTEMS BASE BID	*GRAND TOTAL FOR ALL 28 SYSTEMS ALTERNATIVE BID
\$ _____	\$ _____
Please do not include tax, as the County is tax-exempt. We will sign tax exemption certificates covering these items. Please submit one (1) original copy and two (2) copies of your bid.	

Company	Mailing Address
Federal Tax Identification No.	City, State, Zip Code
CIQ Document Number	CIQ Sent Date
Representative Name & Title	Telephone
Fax Number	E-mail
Signature	

*****THIS MUST BE THE FIRST PAGE ON ALL BIDS*****



NOTE!!!

All Vendors **Must** submit an itemized statement listing all the equipment make model...ect. for all equipment on specifications. **All pricing on the statement must equal to one system.**

