



County of El Paso Purchasing Department
800 E. Overland Room 300
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180

ADDENDUM 3

To: All Interested Proposers

From: Linda Mena, Inventory Bid Technician

Date: August 24, 2011

Subject: Bid #11-033, Replacement of Carpet Tile on the 3rd and 9th Floors of the County Courthouse

Please Note:

Measurements must be completed by Friday, September 2, at 4:00 p.m.

Deadline to receive questions has been extended to Tuesday, September 6, 2011 at 12:00 p.m.

The cut-off-date to receive sealed Bids for this project has been deferred to Wednesday, September 14, 2011 at 2:00 p.m. Mountain Time zone.

The following is the questions and answers discussed in the pre-bid conference and walk through:

- a) Is there any asbestos and adhesive? **No**
- b) Is there any set of plans? **Refer to attachment Plans**
- c) On addendum 2 – color and type of carpet still stands? **Yes on the color as close as possible.**

d) Does Roppe Wall Base going to stay the same color P172 Champagne? **Yes or as close as possible.**

e) Can we come back and measure? **Yes**

Point of Contact: **Monique Aguilar or Jorge Reyes**

Phone number: **(915) 546-2009**

Date and time: **Monday – Friday 8:00 a.m. to 4:00 p.m.**

Call for appointment w/ 24 hours notice

f) Cole base do you want the sticks or style rolls? **Either way as long as it gets on the wall.**

g) Who is responsible to move the furniture?

a. **The County will remove personal/business items from furniture, shelving, etc. and vendor will be responsible for moving the furniture, filing cabinets, shelving, and large office equipment etc.**

b. **The County will disconnect computers, printers, phones, cables etc. and move them out of the way for the furniture to be moved by the Vendor.**

c. **Vendor is responsible for disassembling modular furniture as necessary AND reassembling it after carpet installation is complete.**

d. **Fixed seating – Vendor is expected to remove the fixed seating bolted to the floor in Commissioners Court and the jury box of each courtroom. The vendor must use appropriate concrete anchors to re-install the fixed seating to secure the base of the seat to the floor.**

h) **When do you want the work done?**

Hours

a. **Vendor may work weekdays from 7a.m. to 10 p.m. and weekends from 7a.m. to 3p.m. Some special scheduling may be required for some areas to accommodate mandated meetings; however Facilities Management will try to coordinate these in a manner that will not cause delay in progress.**

b. **Vendor will need to coordinate after hours scheduling with the Facilities Management Department to ensure access to the building.**

- i) Regarding the Stairs:
 - a. In areas with stairs (Commissioners Courtroom and 9th Floor Courtrooms) Vendor is expected to use the appropriate method of carpet application of their choice to achieve a seamless and attractive appearance with the rest of the carpet.

- j) When do you estimate a deployment date? On the specifications it states projected start date: this is your estimate upon awarded of the bid so regardless how long it would take us to award the bid. Vendor should state for example: 30 days or 60 days upon award of the bid.

- k) Where there is tile are we going to remove the tile or place the carpet over the tile? No tile stays.

- l) Are we going to put carpet in the CASA Office Room 312 (3rd Floor)?
 - a. Vendor will replace carpet in back office only where there is existing carpet. Front office area will remain ceramic tile.

- m) On the 9th floor how many Judges Chambers are there? There are six Judge's Chambers and four jury rooms. (There are two small courts on the south side of the floor, and four larger district courts, two each on the east and west sides.)