County of El Paso Purchasing Department
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ADDENDUM 1 (Revised)

To: **All Interested Proposers**

From: **Araceli Hernandez, Inventory Bid Technician**

Date: **November 5, 2012**

Subject: **RFP #12-066, Enterprise Resource Planning System for the El Paso County IT Department**

The Purchasing Department has received the following question in regards to the proposal mentioned above:

1. Can El Paso County please explain why the last RFP earlier this year was cancelled or not awarded?

   Response: On August 27, 2012 the El Paso County Commissioners rejected the proposals for RFP 12-055 due to the limited response from vendors.

2. Will there be a bidder's Conference?

   Response: There will not be a bidder's conference.

3. In regards to software licensing please can you notify me how many users per application area e.g. Accounting System, treasurer Cash Management please specify the application and how many users?

   Response:

   Budget: 8 functional division users; between 250 to 600 departmental users
   Accounts Payable: 14 functional division users; between 250 to 600 departmental users
   Internal Audit: 15 functional division users
   Cash Management: 6 functional division users; up to 60 departmental users

Payroll: 7 functional division users; up to 3,000 county employee users
Treasury: 7 functional division users; up to 60 departmental users
Grants: 11 functional division users; up to 60 departmental users
Purchasing/Fixed Assets: 28 functional division users; between 250 to 600 departmental users
Human Resource: 23 functional division users; up to 3,000 county employee users
ITD: 11 functional division users
Administration: 8 functional division users

The numbers listed above are functional users per application. There are also 250 to 600 users who will have access to enter requisitions, verify or input budget information, review/complete personal action forms etc. In addition, there will be approximately 3,000 users who will have access to the payroll time and attendance, employee self service, open enrollment, etc.,

4. Are view only license required if so, for which application?

   Response: View only licenses are not required.

5. What main arrears of focus is important to your county?

   Response:

   a. **Migration from mainframe architecture to the latest network technology.**
   b. **Complete seamless software and systems integration and one-time entry solutions to include Payroll and Human Resources, Accounting (GL, AR, AP, etc.) Fixed Assets, Budget and Forecasting, Cashiering and Cash Management, Grant Management, Requisition, and Purchasing Management Software while maintaining and enhancing technical, functional, and procedural innovations that may be available.**
   c. **Uniformity with uniform chart of accounts and financial reporting**.

6. What criteria are you using for holding the potential bid bond?

   Response: If you are submitting a bid/RFP and it is over $100,000 a bid bond is required.

7. Do you require hardware? Please also specify if you have a preference for a hosted solution.

   Response: Provide the requirements for server and computer hardware in the proposal. The county will review vendor recommendations for a hosted solution.