



County of El Paso Purchasing Department
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www.epcounty.com

ADDENDUM 2

To: All Interested Proposers
From: Lucy Balderama, Inventory Bid Technician
Date: October 10, 2013
Subject: BID# 13-057, Replacement of Windows at the County of El Paso Administration Building

This addendum has been issued to notify the vendors of the following questions:

1. Are there plans associated with this project?

Response: On page 8, of the original bid, it states the following:

Architectural prints for this building are available for viewing at the El Paso County Purchasing Department located at 800 E. Overland, Room 300, El Paso, Texas. 79901.

2. Are the glass blocks going to be replaced with the glass blocks or windows?

Response: Windows: non-opening, security glass on 1st Floor

3. It is mentioned that you will need to access the equipment or remove it through the mechanical room. What size of opening will you need? The full size 12 X 6 feet?

Response: Yes.

4. Are all the interior blinds going to remain?

Response: The blinds are not part of the project. Our staff will remove them and replace as needed.

5. On all the first floor, you are asking for laminated safety glass. Is this correct?

6. **Response:** Yes

7. Do you have a specific thickness on the laminate or do you want us to specify that on the bid?

Response: Yes. Specify on your bid.

8. Is this for security or noise reduction?

Response: It is for security reasons.

9. Are you using it to avoid people braking in or be bullet proof?

Response: The security grade should cover both.

10. To what caliber would you like to go?

Response: Normal laminate will do.

11. Do you want vinyl or fiberglass?

Response: Either one is acceptable.

12. Will you accept alternates?

Response: Yes, if item is equivalent. Submit your bid and also include the alternate that would meet or exceed the specifications separately from the base bid.

13. Will the vents remain in place in the mechanical rooms?

Response: Yes.

14. What criteria will you be using, performance verses pricing?

Response: We will be using both performances, pricing and also after reviewing the bids what would be in the best interest to the County

15. What is the main problem why you are replacing the windows?

Response: The main problem is the lack of energy efficiency. Then also the fact that the windows currently open and we no longer need them to open.

16. The color is plain white?

Response: Yes

17. You are asking for a bid with grills and a bid without grills correct?

Response: Yes.

18. Do you want internal or external grills

Response: Either one will be acceptable.

19. What access will we have to the building?

Response: We prefer you work from the outside to minimize disruptions to the departments.

20. We have different types of system and we need to know if something were to break would you service it from the inside or the outside?

Response: We want to avoid disruption to the department as much as possible. When you are installing the window you may have people on both sides.

21. If you prefer us to work more from the outside, because of the safety issues with using scaffolding, the expense, and the dangers, we were trying to incorporate a system where we would remove everything and place a soft frame and install from the outside and then we just install the windows to it. It is very, very fast. That is another option? Should we submit that as well?

Response: Submit your base bid. You can also submit this as an alternate.

22. We would need to meet or exceed the specifications, correct?

Response: Yes.

23. On the Addendum 1 there are a lot of forms included. Do we need to fill them out as well?

Response: Yes.

24. Do you have preference on the Health Insurance?

Response: The health insurance form is to document if the vendor provides health insurance for its company, not to determine a preference. This is a commissioners court requirement when assessing the state of the County.

25. When is the bid opening date?

Response: Due to the holiday, it was extended to October 21, 2013 at 2:00 p.m. and the deadline for questions is October 3, 2013.

26. Can we submit the bond 10 days after the bid opens?

Response: No. A bid bond of 5% of your bid price is required to be submitted with your bid packet, if the total amount of your bid is \$100,000 or more.

27. Are these all the forms that need to be submitted with the bid?

- a) El Paso County Signature Page
- b) Tab 1 Bid Price Sheet
- c) Tab 2 Legal Identification, Qualifications, and References
- d) Tab 3 Equipment/ Service Description
- e) Bid Presentations
- f) Non-Collusion Affidavit of Contractor
- g) Non-Collusion Affidavit of Subcontractor
- h) Conflict of Interest Questionnaire
- i) County of El Paso Local Business Preference Policy Application
- j) Affidavit of any and all Political Contributions to members of Commissioners Court
- k) Health Insurance Benefits Questionnaire
- l) Certifications regarding Lobbying, department, suspension and other responsibility matters; drug-free workplace requirements; federal debt status, and non discrimination status and implementing regulations.
- m) Contract Agreement
- n) Bid Form (Lump Sum Contract)
- o) Fix Price Construction Agreement between Owner and Contractor
- p) Bid Bond

- q) Certificate as to Corporate Principal
- r) Copy of Ethics Training Receipt.

Response: The Performance Bond is required upon award and signing of contract.

28. Is there any other form that needs to be submitted with the original bid that is not included in the above list of documents?

Response: No, but there are some corrections to your list. Tab #3 is titled “Proposed Product Details and Specifications”, and Tab #4 is “Bid Presentations”. The Performance and Payment Bonds are required upon award and signature of contract.

29. The performance bond needs to be submitted 30 days after the PO has been issued?

Response: Yes

30. When is the payment bond submitted, and what will the amount be?

Response: The payment bond will be required after the bid has been awarded. It will be for the full amount of the contract.

31. Could we be allowed to utilize an elevator that has 7 feet minimum depth from the basement floor to the 4th floor? We are planning to utilize it in 4 events of half day per story.

Response: Yes, however, our elevators are only 5’5” in depth and 6’ 9” in width; coordination with County’s Project Manager will be required.

32. Could we have a dedicated area for product per story with dimensions either 12’ x 20’ or 300 sq. ft., minimum, exclusively for this project?

Response: Yes, an area will be provided.

33. Could we have clearance for a crew of 6 plus a supervisor to access one floor at a time?

Response: Yes, but coordination with the County’s Project Manager will be required.

34. Can we break the project in 4 stages total; each one will be per story basis that will include completion and testing?

Response: Yes, however warranty will not start until all stages are completed and all work has been approved by the County

35. We are planning to go the extra effort of recycling all the aluminum and the glass separately of any debris in an environmentally safe way. Are you going to take into account the proper disposal of aluminum and glass?

Response: Contractor is responsible for appropriate disposal

36. Would it be possible to e-mail a copy of the attendance list from the pre-bid conference?

Response: It has been posted on our website at www.epcounty.com .