



County of El Paso Purchasing Department
800 E. Overland Room 300
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180
www.epcounty.com

ADDENDUM 1

To: All Interested Proposers
From: Lucy Balderama, Inventory Bid Technician
Date: February 9, 2016
Subject: RFP #16-005, Bond Underwriter Services for the County of El Paso

This Addendum has been issued to notify all vendors of the following questions:

1. Would it be possible to receive WORD versions of Attachments #1 and #2, which are affidavits that must be signed and notarized? Each contains bracketed language to add additional information necessary; WORD versions would allow for either removing the bracket in case of no additional information, or adding additional text should it be necessary.

RESPONSE: The MS-Word version of the affidavits can be viewed as an attachment on our website at www.epcounty.com click Bids & More: List of Bids.

2. The "Check List" included within the RFP has an item stating 'Did you sign and complete the required "Certificate of Interested Parties Form"?' Item 27 on page 25 of the RFP states that the Certificate of Interested parties is "only required of vendors who are awarded the bid/RFP/RFQ." Can you clarify whether this should be filled out and submitted with the RFP or whether it is included only as a disclosure to potential winners of the award? If required to be submitted with the RFP, in order to properly submit the form to the Texas Ethics Commission and the County, we will need to the County to specify the appropriate Contract ID Number (maximum of 30 characters including spaces) and Description of Goods and Services to be provided.

RESPONSE: This form will be required to be filled out by the awarded vendor only as stated on page 25, # 27.

3. Question # 8.a. asks that we assume a cost of issuance of 2% of par. Are we expected to include underwriters' discount (takedowns, UW counsel fees, etc.) in this total amount? If not, was this meant to state \$2/bond for cost of issuance only?

RESPONSE: The costs of issuance is all other costs except the underwriters' discount (takedowns, UW Counsel fees, etc.) and the assumed cost of issuance is 2 percent of the total Par Value of the refunding bonds.

4. Monday, February 15, 2016 is Presidents Day and in some cases a Holiday. Would the County consider moving the due date back to February 17th or 18th, instead of February 16th?

RESPONSE: No. The opening date will stay as it is.

5. If we sign the Code of Ethics Training Affidavit, does that mean we have had taken the Online Course prior to submittal of our RFP Response?

RESPONSE: All proposers must fill out the Ethics Training form located on page 2 -3 and submit with proposal. This will suffice for the on-line training.