



COUNTY OF EL PASO
County Purchasing Department
800 E. Overland, Suite 300
El Paso, Texas 79901
(915) 546-2048
(915) 546-8180 Fax

Notice to Interested Parties

Sealed bids will be received at the County Purchasing Department, 800 E. Overland, Suite 300, El Paso, Texas 79901 before 2:00 p.m., Thursday, March 29, 2018 to be opened at the County Purchasing Office the same date for Employee Uniforms, Juvenile Uniforms, Bedding, and Practice Rifles for the Juvenile Probation Department.

**Bids must be in a sealed envelope and marked:
"Bid to be opened Thursday, March 29, 2018
Employee Uniforms, Juvenile Uniforms, Bedding, and
Practice Rifles for the Juvenile Probation Department
Bid #18-016"**

Do not contact the requesting department. Any questions or additional information required by interested vendors must be emailed to: bidquestions@epcounty.com before 03/15/2018, at 12:00 p.m. Bid number and title must be on the "Subject Line" of the email. Attempts to circumvent this requirement may result in rejection of the bid as non-compliant.

Any changes in the specifications will be posted on the County website as an addendum. It shall be the bidder's responsibility to check the website prior to the bid opening date to verify whether any addendums have been posted. Website: www.epcounty.com; Bids and more.

Said contract shall be let to the lowest responsible bidder, and the **COMMISSIONER'S COURT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND WAIVE TECHNICALITIES.** Only bids that conform to specifications will be considered. Faxed bids will not be accepted. Successful bidder shall not order items or services until a Purchase Order is received from the County Purchasing Office. Payment will not be made on items delivered without a Purchase Order. Contract will be awarded by lump sum or line item, whichever is in the best interest of the County.

In order to remain active on the El Paso County Vendor list, each vendor receiving this bid must respond in some form. Vendors submitting a bid must meet or exceed all specifications herein. Vendors submitting a no bid must submit their reason in writing to the El Paso County Purchasing Department.

DEBRA CARREJO CPPO, CPPB
Purchasing Agent

El Paso County Code of Ethics Training Affidavit

(This form must be signed by an officer, principal, or individual authorized to bind the company under a contract with the County.)

IN COMPLIANCE WITH CHAPTER 161 OF THE TEXAS LOCAL GOVERNMENT CODE, ANY VENDOR INVOLVED IN A SINGLE PROCUREMENT EXCEEDING \$50,000 MUST COMPLETE THE ENCLOSED ETHICS TRAINING BEFORE SUBMITTING A BID OR BID WITH THE COUNTY OF EL PASO.

Purpose: The stability of democracy depends upon the continuing consent of the governed, which in turn depends upon the trust the electorate holds for its government. The Ethics Commission of the County of El Paso, Texas, in concert with elected county officials, as well as leaders of the various county departments, recognizes the need to maintain the public trust and confidence in the workings of county government and thus adopts this Code of Ethics.

What is a vendor:

Any person or their representative or employee whose goods and services are purchased under the terms of a purchase order or contractual agreement with the county; and any other persons doing business with the County.

Procurement: In advising upon, discussing, recommending, and/or granting any County purchases, bids or contracts, County public servants shall inform themselves about their financial interests, and shall make a reasonable effort to inform themselves about the financial interest of their family members.

County public servants shall excuse themselves from exercising influence, participating in, discussing, recommending, and/or granting of any County purchases, bids, or contracts if they or a family member have a substantial financial interest.

Private Communication: No member of the El Paso County Commissioners Court, County Elected Officials/Department Heads or the El Paso County Hospital District Board of Managers shall permit any vendor, its lobbyists, representative, or employee to communicate with him privately regarding any procurement of items by the County or the Hospital District from the date that the bid, RFP, or RFQ is authorized or released, whichever is first. No private communication regarding the purchase shall be permitted by a member of the Commissioners Court, a county elected official/department head, or

El Paso County Code of Ethics Training Affidavit (continued)

the hospital district board of managers until the procurement process is complete and a purchase order is granted or a contract is entered into.

Members of the Commissioners Court, county elected officials/department heads and the board of managers shall make a reasonable effort to inform themselves regarding procurements and shall have a duty to inquire of vendors, their lobbyists, representatives, or employees, the nature of the private communication being sought prior to engaging in any communication.

This prohibition against private communication with vendors, their lobbyists, representatives, or employees shall apply to commissioners court approval of hospital district purchases.

I _____ am an officer, principal, or individual
(Full Name)
authorized to bind the company, known as

(Company name)

By reading and signing this document, I confirm that I have been trained in the County of El Paso's Code of Ethics regarding Vendors. I understand that any contact by myself or any representative of the company with a County of El Paso official or county employee, other than those shown on the RFP or bid documents shall cause the bid or bid to be immediately disqualified from consideration of award.

Name _____

Title _____

Company Name _____

Address _____

Signature _____

Date _____



**EL PASO COUNTY PURCHASING DEPARTMENT
800 E. OVERLAND AVE., ROOM 300
EL PASO, TEXAS 79901
(915) 546-2048
FAX: (915) 546-8180**

Memorandum

To: All Vendors

Subject: County Purchasing New Vendor/Bid System & Online Vendor Registration

The Purchasing Department has implemented its new bid processing vendor notification/registration system. The new system will allow vendors to register and maintain their vendor file real time without the intervention of the Purchasing Department. Vendors will maintain their address information and contact information; as well as the commodity information that the vendor wants to be considered for on County bid solicitations. Vendors will be given a choice of receiving hard copy bid notifications, or electronic notifications to the vendors designated email and/or cellular telephone text number. We hope that the changes will help our vendors receive their solicitations in a more effective and efficient manner that will benefit both the County and the vendor with more timely, accurate, competitive bids.

All vendors wishing to receive or continue to receive bid notifications must register in this new system at www.epcounty.com. /Bids & More/Vendors List. Thank you for your cooperation. If you have any questions please contact us at (915)546-2048.

EL PASO COUNTY SIGNATURE PAGE

<p>Bid # 18-016 Employee Uniforms, Juvenile Uniforms, Bedding, and Practice Rifles for the Juvenile Probation Department Vendor must meet or exceed specifications</p>
<p>Please do not include tax, as the County is tax-exempt. We will sign tax exemption certificates covering these items. Please submit one (1) original copy and three (3) electronic versions of the complete bid (CD/DVD/Flashdrive) in Word/PDF Format. Electronic copies must reflect the original hard copy.</p>

I or we agree to furnish the following described equipment, supplies, or services for the prices shown in accordance with specifications listed below or attached. By execution of this bid, I hereby represent and warrant to El Paso County that I have read and understood the Bid Documents and the Contract Documents and this bid is made in accordance with the Bid Documents.

Please quote prices and discounts on the following items:
F. O. B. El Paso County

Company

Mailing Address

Federal Tax Identification No.

City, State, Zip Code

DUNS Number (Applicable to Grant Funded Project)

Representative Name & Title

Telephone Number include area code

Signature

Fax Number include area code

Date

Email Address

*****THIS MUST BE THE FIRST PAGE ON ALL BIDS*****

**Employee Uniforms, Juvenile
Uniforms, Bedding, and Practice
Rifles for the Juvenile Probation
Department**

Bid # 18-016



**Opening Date
Thursday, March 29, 2018**

EMPLOYEE UNIFORMS

The El Paso County Juvenile Probation Department “JPD” is seeking bids from qualified individuals/companies to provide uniforms for the employees. The County is seeking to award a three (3) year contract with the option to renew for two (2) additional years, upon mutual consent of both parties. **The County may award one or more contracts to qualified individuals or companies.**

Any reference to quantities shown are an estimate only. Since the exact quantities cannot be predetermined, the County reserves the right to adjust quantities as deemed necessary to meet its requirements.

The mention of any brand name in the specifications is not intended to be restrictive, but is intended to describe the quality expectations, general features, and requirements (or equivalent) that the County of El Paso is seeking. JPD will consider all brands offered that meet or exceed the quality standards of the brand and model listed. If an equivalent product is proposed, the bidder shall submit a sample product for JPD’s evaluation.

JPD DETENTION UNIFORMS

Ladies Black/Navy Long Sleeve Tactical Polo

Propper® Women's Uniform Polo - Long Sleeve Item #F5396 or equal.

- 4.2 oz 100% polyester piqué
- Quick-dry performance fabric
- Fade-, shrink-, and wrinkle-resistant
- Ribbed cuffs and collar
- Two-channel pen pocket
- Mic/sunglass clip

Ladies Black/Navy Short Sleeve Tactical Polo

5.11 Tactical Women's Snag-Free Performance Polo # 61165 or equal.

- 6.7 oz 100% polyester
- Wicks away moisture to keep you dry
- Designed to fit a woman's body
- Anti-microbial to prevent odor-causing bacteria
- Surface has a slight sheen that doesn't pull so it stays smooth, day after day
- Gusseted sleeves for greater range of motion
- No-roll collar with collar stays
- Three-button placket
- Bartacking at major seams and stress points
- Pen pocket at the sleeve
- Mic loops at the shoulders and chest
- Durable melamine buttons
- Fade, shrink and wrinkle-resistant
- Machine wash and dry

Ladies Black/Navy BDU Pants

5.11 Tactical TacLite Pro Women's Ripstop Pants # 64360 or equal.

- 6.14 oz, ripstop 65% polyester, 35% cotton fabric
- Fade and wrinkle resistant
- Teflon® finish repels moisture, stains and dirt
- Seven pockets, including strap-and-slash pockets
- Welded pocket added to right side, parallel to magazine pocket
- Hip-mounted D-ring
- Action waistband
- Fully gusseted crotch
- Double-reinforced seat and knees (kneepad ready)
- Bartacking at major seams and stress points
- Triple-stitched construction
- YKK® zipper
- Prym® snaps
- Machine wash and dry

Men's Black/Navy Long Sleeve Tactical Polo

5.11 Tactical Men's Snag-Free Performance Long Sleeve Polo # SW726 or equal.

- 6.7oz, 100% jersey-knit polyester Smartweave® construction
- Antimicrobial fabric prevents odor-causing bacteria
- Surface has a slight sheen that doesn't pill so it stays smooth, day after day
- No roll collar with flexible collar stays
- Traditional three button placket
- Melamine buttons won't burn, crack, or melt
- Bartacking at major stress points
- Accepts embroidery and silkscreening
- Gusseted sleeves for greater range of motion
- Mic clips on shoulders and a mic clip on the bottom of placket
- Dual pen pockets on left sleeve
- Snag, rip, fade, shrink and wrinkle-resistant
- Machine wash and dry

Men's Black/Navy Short Sleeve Tactical Polo

5.11 Tactical Professional Short Sleeve Polo # 41060 010 or equal.

- 6.8oz, 100% cotton pique fabric
- Fade, shrink and wrinkle resistant
- Permanent no-curl collar
- Handy pen/pencil pocket on left sleeve
- Melamine buttons won't burn, crack or melt
- Strengthened seams
- Machine wash and dry

Men's Black/Navy BDU Pants

5.11 Tactical TacLite Pro Pants #74273 or equal.

- 6.14oz ripstop, 65% polyester/35% cotton fabric
- Fade and wrinkle-resistant
- Teflon finish repels moisture, stains and dirt
- Patented straps and trademark slash pockets
- Welded pocket added to right side, parallel to magazine pocket
- YKK zipper & Prym snaps
- Diamond gusset added to the crotch for outstanding durability and flexibility
- Double thick seat and knees
- Machine wash and dry

Ladies/Men's Black Lined light weight Jacket

Galls Nylon Windbreaker with Removable Liner # JA411 or equal.

- 100% nylon
- Removable, polyfill liner
- Two button, adjustable cuffs
- Elasticized back waistband
- Four front pockets and one inside pocket
- Side vent zippers
- Epaulets and badge tab
- Machine wash and dry

Men's flex-fit Black/Navy Cap

Under Armour Stretch Fit Cap #1219733 or equal.

- Low Crown construction maintains its shape
- Subdued American flag & UA logos on sides
- Stretch fit construction provides a comfortable fit
- Built-in HeatGear® sweatband wicks away sweat to keep you cool & dry
- Polyester Imported

Women's Black/Navy Cap

Under Armour Womens Golf Cap #1272179 or equal.

- Light, durable & super-comfortable stretch-woven fabric
- 4-way stretch construction moves better in every direction
- Material wicks sweat & dries really fast
- Embroidered UA logo
- Adjustable hook & loop back closure offers a customized fit
- Polyester/Elastane

Black tactical belt

5.11 1.75" TDU® Belt #59552 or equal.

- Durable nylon webbing
- Fade and fray-resistant
- Quadruple stitched reinforcements
- Non-metallic buckle

Boots

Original SWAT air metro traction SZ.

- Weight: 19.5 oz. per boot
- Oil-resistant, non-marking outsole meets ASTM F489-96 standards for slip resistance
- YKK zipper with Velcro closure creates a precise fit 9"
- Upper made with a blend of leather and 3-ply bonded nylon
- 100% non-metallic, airport-friendly shank
- Thermoplastic heel counter for improved stability
- Cushioned, injection-molded EVA midsole
- Texon stability platform for increased lateral support and torsional rigidity
- Arch ladder tread for better grip and traction
- Stitched heel and toe for long-lasting wear
- Easy to clean polyurethane collar
- Fully gusseted tongue keeps out dirt and debris
- Breathable foam padding along the collar and tongue for added protection
- Custom fit, removable EVA insole

Size Range: 5 to 10 in women's and 7 to 12 in men's.

**JPD
DETENTION UNIFORMS**

ITEM	EST QTY	UNIFORMS	UNIT PRICE
1	45	Ladies Navy Long Sleeve Tactical Polo	
2	45	Ladies Navy Short Sleeve Tactical Polo	
3	45	Ladies Navy BDU Pants	
4	90	Men's Navy Long Sleeve Tactical Polo	
5	90	Men's Navy Short Sleeve Tactical Polo	
6	90	Men's Navy BDU Pants	
7	4	Ladies Black Long Sleeve Tactical Polo	
8	4	Ladies Black Short Sleeve Tactical Polo	
9	4	Ladies Black BDU Pants	
10	28	Men's Black Long Sleeve Tactical Polo	
11	28	Men's Black Short Sleeve Tactical Polo	
12	28	Men's Black BDU Pants	
13	16	Ladies Black Lined light weight Jacket	
14	38	Men's Black Lined light weight Jacket	
15	30	Men's flex-fit Navy Cap	
16	15	Women's adjustable Navy Cap	
17	12	Men's flex-fit Black Cap	
18	2	Women's adjustable Black Cap	
19	54	Black tactical belt	
20	55	Black leather SWAT boots (Men/Women)	
ITEM	EST QTY	PATCHES	UNIT PRICE
21	334	Badge patch for tactical polo	
22	334	Name embroidery for tactical polo	
23	54	Badge silk screen for lightweight jacket	
24	54	Name silk screen for lightweight jacket	

JPD MAINTENANCE UNIFORMS

If Bidder is proposing an “equal” product, any deviations to the specifications below must be noted in the bid response.

Men’s Work Shirt

Red Kap Style #SY10/SY20 or equal.

- Fabric: 4.25oz. Ripstop
- Blend: 65% Polyester / 35% Cotton
- Closure: Concealed, no-scratch, button front placket
- Collar: Convertible collar with sewn-in stays
- Finish: Soil release, Moisture wicking, Color retention
- Pocket: Button-thru right chest with double pencil stall, Utility pocket on left sleeve for smaller objects
- Sleeves: short sleeves
- Color: Charcoal/Grey (SY20CG)
- Size Range: Medium – 5Xlarge

Embroidered 3-1/4 inch County Emblem above Left Pocket MAINTENANCE STAFF above emblem and EL PASO JUVENILE JUSTICE CENTER under the emblem.

Men’s Tee Shirt

- 100 % cotton High-density fabric
- Seamless 1 x 1 rib collar with two-needle cover stitching on front neck
- Shoulder-to-shoulder taping
- Two-needle hemmed sleeves and bottom
- Quarter-turned to eliminate center crease
- Sleeves: Short sleeves
- Color: Black
- Size Range: Medium – 5Xlarge

Screen print 3-1/4 inch County Emblem on left side with MAINTENANCE STAFF above emblem and EL PASO JUVENILE JUSTICE CENTER under the emblem.

Men’s Work Pants

Dickie #9393, Regular Straight Fit 5-Pocket Denim Jean, with Button Closure or equal.

- Fabric: 14oz. heavyweight denim, 100% cotton denim twill
- Pockets: 5 pocket styling, coin pocket, Deep front and back pockets
- Rivets: Stress points reinforced with brass rivets
- Belt Loops: 7 each belt loops
- Zipper: Heavy Duty Brass
- Size Range: 32 -50 waist

Pull Over Hooded Fleece

- Fabric: 90% cotton, 10% polyester low-pill
- High-stitch density fleece with 100% cotton face
- Drawstring hood
- Double-needle stitching on armholes and waistband
- Pouch pocket

- Cotton/spandex cuffs
- Color: Navy Blue

Screen Print 3-1/4 inch County Emblem above Left Pocket with MAINTENANCE STAFF above emblem and EL PASO JUVENILE JUSTICE CENTER under the emblem.

Wind Breaker Jacket

- Fabric: 100% Polyester Jacket
- Fully lined with brushed tricot
- Wind- and water-resistant
- Oversized pattern for a generous fit
- 30" average length
- Set-in sleeves with top stitching
- Six snap-front closure
- Elasticized cuffs
- Two slash welt pockets
- Draw-cord at hem
- Color: Navy Blue

Embroidered 3-1/4 inch County Emblem on Left Side with MAINTENANCE STAFF above emblem and EL PASO JUVENILE JUSTICE CENTER under the emblem.

Jacket

Washed Duck Cloth Insulated Hooded Work Jacket.

- Fabric: 12-ounce, 100% cotton enzyme washed duck cloth
- 100% polyester tricot body and hood lining with 8-ounce polyfill
- 100% quilted polyester sleeve lining with 6-ounce polyfill
- Hood with antique brass eyelets and dyed-to-match draw cord
- Rib knit cuffs and waistband
- Front pouch pockets
- Port Pocket for easy embroidery access
- Color: Navy Blue

Embroidered 3-1/4 inch County Emblem above Left Pocket with MAINTENANCE STAFF above emblem and EL PASO JUVENILE JUSTICE CENTER under the emblem.

Sanded Chore Duck Coat

Dickie's Item #TC845 or equal.

- 12oz. sanded duck, 100% cotton
- Corduroy collar
- Side entry zipper closure chest pockets
- Large hand warmer pockets with hidden interior pockets
- Exterior storm flap with hook and loop closures
- Interior storm flap
- Hidden storm cuffs
- Color: Navy Blue

Cap

- 100% Polyester, Structured Firm Front Panel Low-Fitting
- 6-panel cap
- Seamed Front Panel with Full Buckram
- 6 Sewn Eyelets
- Pro Stitch on Crown
- 6 Rows Stitching on Visor
- Matching Color Under visor
- Matching Color Sweatband
- Matching Fabric Adjustable Hook and Loop Closure
- Color: Navy Blue

Stitched Embroidered County Emblem on Center of Cap: 3-1/4 inch County Emblem with MAINTENANCE STAFF above emblem and EL PASO JUVENILE JUSTICE CENTER under the emblem.

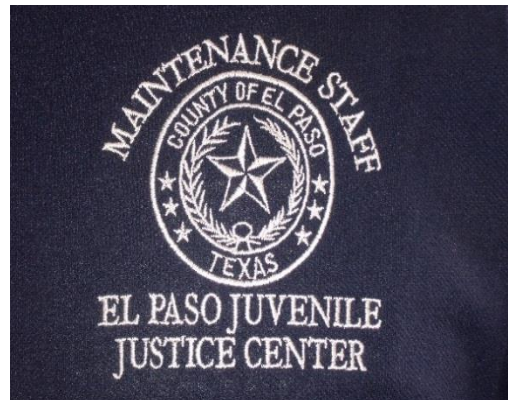
Beanie

Dickie's Item #KC574LXC AL or equal

- Knitted cuff beanie
- 100% acrylic
- Color: Navy Blue

**JPD
MAINTENANCE UNIFORMS**

ITEM	EST QTY	UNIFORMS	UNIT PRICE
1	54	Men's Charcoal/Grey Short Sleeve Work Shirt	
2	54	Men's Black Short Sleeve Tee Shirt	
3	54	Men's Denim Jean Work Pants	
4	9	Men's Navy Blue Pull Over Hooded Fleece	
5	9	Men's Navy Blue Fully Lined Wind Breaker Jacket	
6	9	Men's Navy Blue Jacket	
7	9	Men's Sanded Chore Duck Coat	
8	9	Men's Navy Blue Cap	
9	9	Beanie Navy Blue	
ITEM	EST QTY	EMBROIDERY/SCREEN PRINT	UNIT PRICE
20	54	Embroidery for Short Sleeve Work Shirt - item 1	
21	54	Screen Print for Short Sleeve Tee Shirt - item 2	
22	9	Screen Print for Navy Pull Over Hooded - item 4	
23	9	Embroidery for Navy Blue Jacket - item 6	
24	9	Embroidery for Men's Wind Breaker Jacket – item 5	
25	9	Embroidery for Men's Navy Blue Cap - item 8	



EMPLOYEE UNIFORM SIZES

Est Qty	Shirts, Hoodies & Jackets
2	Medium
2	Large
3	X-Large
1	XX-Large
1	5X (tall)

Est Qty	Pants Sizes
1	32 x 32
1	33 x 30
1	33 x 32
1	36 x 29
2	36 x 32
1	38 x 30
1	40 x 32
1	50 x 32

JPD KITCHEN UNIFORMS

Women's Work Pants

Red Kap #PT21BK 2-24,34U or equal.

- Fabric: 7.5oz Twill
- Blend: 65% Polyester / 35% Cotton
- Care: Industrial Wash, Light Soil, or Home wash
- Finish: Durable Press
- Closure: Heavy-duty brass ratcheting zipper, button closure
- Pocket: Two slack-style front pockets, two set in hip pockets, left has button closure, dart over hip pocket for better fit.
- Belt Loops: 7 each belt loops
- Color: Black

Size Range: W8 – W28

Men's Work Pants

Dickies_FLEX Relaxed Fit Straight Leg Cargo Pant Dickies Item #WP598 or equal.

- Fabric: Flex fabric is made of a 7.25 oz. Mechanical Stretch Twill
- Blend: 65% Polyester and 35% Cotton
- Care: Easy care stain release and moisture wicking
- Finish: Durable Press
- Closure: Heavy –duty brass ratcheting zipper, button closure
- Pockets: Multi-purpose pocket, expandable cargo pocket
- Belt Loops: 7 each belt loops
- Color: Black

Size Range: 36 – 50 waist

Men's and Women's Tee Shirts

Port & Company 50/50 or equal.

- 50/50 Cotton / Poly T-Shirt Preshrunk
- 5.5oz
- Double –needle Sleeves and hem
- Color: Dark Blue

Size Range: Small – 4XL

Screen print County Emblem on left side with El Paso Juvenile Justice Center under the emblem and Culinary Services.

Men's Long sleeve Tee Shirts

Port & Company 50/50 or equal.

- 50/50 Cotton / Poly T-Shirt Preshrunk
- 5.5oz
- Double–needle Sleeves and hem
- Color: Dark Blue

Size: 2 of size 2XL and 5 of size 4XL

Screen print County Emblem on left side with El Paso Juvenile Justice Center under the emblem and Culinary Services.

Men's Polo Shirt Long Sleeve

Sport-Tek ST657 Long Sleeve Micropique Sport-Wick or equal.

- 3.8-ounce, 100% polyester tricot
- Snag resistant
- Double-needle stitching throughout
- Tag-free label
- Taped neck
- Flat knit collar and cuffs
- 3-button placket with dyed-to-match rubber buttons
- Set-in sleeves
- Side vents
- Color: Black or Red or Gray or Blue or Navy

Size Range: Small – 4XL

Embroidered County Emblem on left side with El Paso Juvenile Justice Center under the emblem and Culinary Services.

Men's Polo Shirt Short Sleeve

Sport-Tek ST650 Short Sleeve Micropique Sport-Wick or equal.

- 3.8-ounce, 100% polyester tricot
- Snag resistant
- Double-needle stitching throughout
- Tag-free label
- Taped neck
- Flat knit collar and cuffs
- 3-button placket with dyed-to-match rubber buttons
- Set-in sleeves
- Side vents
- Color: Black or Red or Gray or Blue or Navy

Size Range: Small – 4XL

Embroidered County Emblem on left side with El Paso Juvenile Justice Center under the emblem and Culinary Services.

Ultimate Full-Zip Hooded Sweatshirt

Port & Company Item #PC90ZH.

- 9-ounces
- 50/50 Cotton /Poly Fleece
- Air Jet yarn for a Soft, pill-resistant finish
- Color: Charcoal, Navy Blue, Jet Black, Athletic Heather
- Size Range: Small – 4XL

Embroidered County Emblem on left side with El Paso Juvenile Justice Center under the emblem and Culinary Services.

Hooded Core Soft Shells Jackets

Port Authority J335 Hooded Core Soft Shell Jacket - Black/Battleship Grey or equal.

- 100% polyester woven shell bonded to a water-resistant film insert and a 100% polyester microfleece lining
- 1000MM fabric waterproof rating
- 1000G/M2 fabric breathability rating
- Adjustable hood with locking drawcord to customize fit
- Reverse coil zippers
- Full-length interior storm flap with chin guard
- Zippered right chest pocket
- Tricot-lined front zippered pockets
- Open cuffs
- Open hem with locking drawcord
- Color: Black

Size Range: Small- 4XL

Embroidered County Emblem on left side with El Paso Juvenile Justice Center under the emblem and Culinary Services.

Embroidered on the right side with employees first and last name.

*****OPEN TO EMPLOYEES CHOICE OF REEBOK SHOES OR SAFETY SHOES/BOOTS*****

Reebok Men's Shoes

RB1100.

- Color: Black
- Size Range: 6 - 12

Note: 1 per employee, open to employees' choice of Reebok shoes or Safety shoes/boots.

Reebok Women's Shoes

RB1110.

- Color: Black
- Size Range: 4 – 11

Note: 1 per employee, open to employees' choice of Reebok shoes or Safety shoes/boots.

Safety Shoes

Bistro Item #10075 or equal.

- Crocs Lock™ slip-resistant tread
- Fully molded, easy to clean with soap and water
- Enclosed toe design and thicker metatarsal area help protect foot from spills
- Easy to clean with soap and water
- Contoured footbed add to the comfort
- Iconic Crocs Comfort™: Lightweight • Flexible • 360-degree comfort
- ASTM F2913-11 tested, CE Certified
- Meets or exceeds EN ISO 20347:2012, OB, SRC
- Color: Black

Size Range: 6-12

Note: 1 per employee, open to employees' choice of Reebok shoes or Safety shoes/boots.

Safety Boots

- Features of Bates 8" ST SZ or equal
- Height: 8"
- Athletic cement construction
- Full-grain leather and ballistic nylon upper
- Rubber outsole is slip resistant
- Removable cushioned insert
- 200g Thinsulate insulation
- Steel toe meets ASTM F2413-05 rating
- Side zipper for convenience
- Color: Black

Size Range: 6-12

Note: 1 per employee, open to employees' choice of Reebok shoes or Safety shoes/boots.

Kitchen Apron

Ritz Chef Line Classic Kitchen Apron.

- 32" L x 28" W
- Durable Cotton / Poly Blend
- Extra- Long Ties
- Machine Washable
- 2 Large Pocket Black
- Color: Black

Chef Coats

Uncommon Threads or equal.

- 10 Knot Cotton
- Easy Care 65/35 Poly cotton
- Long Sleeve
- Color: Black

Size Range: Small – 4XL

Embroidered on left side County Emblem with El Paso Juvenile Justice Center under the emblem and Culinary Services.

Embroidered on the right side with employees first and last name, under the name position and title.

Adult Cuffed Knit Cap Beanie

Adult Beanie Cuffed.

- 100% turbo spun acrylic knit;
- hypoallergenic
- tight knit allows for easy embroidery
- hand washable; approximately 120 length
- Color: Black

Embroidered County Emblem with El Paso Juvenile Justice Center under the emblem and Culinary Services.

Caps

Flat Bill.

- 100% Polyester, Structured Firm Front Panel Low-Fitting
- 6-Panel Cap
- Seamed Front panel with Full Buckram
- 6 Sewn Eyelets
- Pro Stitch on Crown
- 6 Row Stitching on Visor
- Matching color under Visor
- Matching color Sweatband
- Matching Fabric Adjustable Hook and Loop Closure
- Color: Jet Black

Embroidered 3 ¼ County Emblem in front center of cap and CULINARY SERVICES in back of hat over opening.

**JPD
KITCHEN UNIFORMS**

ITEM	EST QTY	UNIFORMS	UNIT PRICE
1	20	Women Work Pants	
2	20	Men Work Pants	
3	60	Men and Women's Tee Shirt	
4	10	Men's Longsleeve Tee Shirts	
5	4	Men's Polo Shirt Long Sleeve	
6	8	Men's Polo Short Sleeve	
7	10	Ultimate Full-Zip Hooded Sweatshirt	
8	10	Hooded Core Soft Shell Jackets	
9	5	Reebok Men's Shoes	
10	5	Reebok Women's Shoes	
11	5	Safety Shoes	
12	5	Safety Boots	
13	40	Kitchen Apron	
14	12	Chef Coats	
15	10	Adult Cuffed Knit Cap Beanie	
16	10	Caps	
ITEM	EST QTY	EMBROIDERY/SCREEN PRINT	UNIT PRICE
17	60	Screen print for Men and Women Tee Shirt - item 3	
18	10	Screen print for Men's Longsleeve Tee Shirt – item 4	
19	4	Embroidery for Long Sleeve Polo – item 5	
20	8	Embroidery for Short Sleeve Polo – item 6	
21	10	Embroidery for Ultimate Full-Zip Hooded Sweatshirt	
22	10	Embroidery for Hooded Core Soft Shell Jacket – item 8	
23	10	Embroidery for Hooded Core Soft Shell Jacket: Name – item 8	
24	12	Embroidery for Chef Coats – item 14	
25	12	Embroidery for Chef Coats: Name, Position and Title – item 14	
26	10	Embroidery for Cuffed Knit Cap Beanie – item 15	
27	10	Embroidery in front for Cap – item 16	
28	10	Embroidered in back for Cap – item 16	



EL PASO COUNTY
JUVENILE JUSTICE CENTER
CULINARY SERVICES

EMPLOYEE UNIFORM SIZES

Est Qty	Shirts & Jackets
1	Small
2	Medium
1	X-Large
2	XX-Large
1	4XL

Est Qty	Pants Sizes
1	8 x 28
2	10 x 28
1	38 x 30
1	46 x 29
1	46 x 32

JPD CHALLENGE UNIFORMS

BDU Tactical Shirt

- Navy Blue
- 65/35 Poly/Cotton Twill
- Single breasted with six buttons down the front covered by fly
- Double needle-stitched seams
- Safety stitched and serged seams
- Two patch bellow-type pockets with flaps that have two vertical buttonholes
- Bellowed pockets have two buttons on each pocket
- Cross-stitched buttons
- Left breast pocket has built-in pencil pocket accessible to outside
- Bartacked at all stress points
- Straight cut bottom hem for optional tuck in wear out of trousers

Size Range: x-small thru 2 X-large.

BDU Pants

- Navy Blue
- 65/35 Poly/Cotton Twill
- Six pockets – two side cargo (bellowed) with flaps, two standard swing front, and two inset hip pockets with flaps
- 6-1/2" front slant pocket opening
- Adjustable waist tabs
- Double-lapped and double-stitched on side, seat, and inseams
- Bartacked at all stress points
- Drawstring hem to blouse trouser outside boots
- Reinforced knees and seat
- Cross-stitched buttons
- Right fly sewed on and edge-stitched for reinforcement
- Horizontal buttonholes on button fly
- Vertical buttonholes on pocket flaps

Size Range: x-small thru 2 X-large.

Short sleeve t-shirts

Gildan 50/50 t-shirt.

- Navy blue
- 5.6 oz. All colors are a pre-shrunk poly/cotton blend
- Double-needle stitched for durability
- Tag-free neck label
- Lightweight
- Dry Blend & reg; fabric with moisture-wicking capabilities

Size Range: x-small thru 2 X-large.

Silk screen on the front left side yellow star logo 2" X 2".

Long sleeve t-shirts

Gildan 50/50 t-shirt.

- Navy blue
- 5.6 oz. All colors are a pre-shrunk poly/cotton blend
- Double-needle stitched for durability
- Tag-free neck label
- Lightweight
- Dry Blend & reg; fabric with moisture-wicking capabilities

Size Range: x-small thru 2 X-large.

Silk screen on the front left side yellow star logo 2" X 2".

Shorts

- Navy blue
- 9" polyester mesh shorts
- 100% Polyester mesh
- Full cut, elastic waistband
- No drawstrings or pockets
- Hemmed bottom

Size Range: x-small thru 2 X-large.

Sweat shirt

Hanes comfort blend EcoSmart men's crewneck.

- Navy blue
- Soft, durable fleece with double-needle cover-seamed neck and armholes
- Machine washable
- Pill-resistant
- Ribbed waistband and cuffs
- 50% cotton/50% polyester, with up to 5% polyester created from recycled plastic

Size Range: x-small thru 2 X-large.

Embroidery with yellow star logo on front left side.

Sweat pants

Hanes sports ultimate cotton men's fleece sweatpants with pockets.

- Navy blue
- Ultimate Cotton® pants are made with patented low-pill
- High-stitch density fabric
- 9.7-oz. heavyweight fleece
- Elastic cuffs for a secure fit
- Inseam 32 inches
- Elastic waistband with adjustable inner draw cord
- Side-seam pockets
- 90% cotton/10% polyester

Size Range: x-small thru 2 X-large.

Boots

Original SWAT air metro traction SZ.

- Weight: 19.5 oz. per boot
- Oil-resistant, non-marking outsole meets ASTM F489-96 standards for slip resistance
- YKK zipper with Velcro closure creates a precise fit 9"
- Upper made with a blend of leather and 3-ply bonded nylon
- 100% non-metallic, airport-friendly shank
- Thermoplastic heel counter for improved stability
- Cushioned, injection-molded EVA midsole provides enhanced comfort
- Texon stability platform for increased lateral support and torsional rigidity
- Arch ladder tread for better grip and traction
- Stitched heel and toe for long-lasting wear
- Easy to clean polyurethane collar
- Fully gusseted tongue keeps out dirt and debris
- Breathable foam padding along the collar and tongue for added protection
- Custom fit, removable EVA insole

Size Range: 5 to 13 in men's.

Belts

- 5.11 1.5" TDU Belt Black
- Width: 1.5"
- Rugged nylon webbing
- Heavy-duty nonmetallic buckle
- Nonmetallic construction
- Converts into a carry strap or tie down
- Fray and fade resistant
- Reinforced with quadruple stitching

Size Range: x-small thru 2 X-large.

CAPS

Mesh flex fit trucker baseball cap

Blank hat curved visor flex.

- Navy Blue
- Cotton blend, 55% polyester/ 43% cotton/2 % spandex, 6 panel
- One size fits all

Yellow Star Patch on front center of cap sewn.

Flex fit ball cap

V-Flex fit cotton twill baseball cap fitted flex fit ball cap plain hat

- Navy Blue
- 98% cotton/2% spandex
- Fitted/flex fit

Yellow Star Patch on front center of cap sewn.

Beanies

- Navy blue
- Warm, high-bulk 100% acrylic knit
- Tight knit suitable for embroidery
- Machine wash, line dry
- Beanie cap has no lip for higher security
- One size fits all

Jackets

5.11 Tactical big horn jacket.

- Water and wind resistant nylon shell for protection from the elements
- Fleece lining provides additional comfort
- Anti-pilling for a professional appearance
- 5.11® hidden chest pockets
- Side zippers for quick sidearm access
- Zipping hand warmer pockets
- All-weather microfiber shell
- Warm fleece lining
- Elasticized waist
- Hook and loop cuffs
- YKK® zippers
- Prym® snaps
- Machine wash and dry

Size Range: x-small thru 2 X-large.

All 3 patches sewn on jacket.

Duffle bags

Expedition duffel-polyester navy blue/black

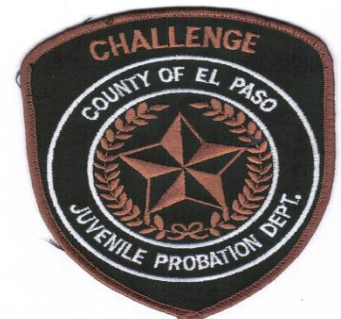
- 600D polyester carryall
- Access the main compartment through the top U-zip opening
- Ventilated, zip tunnel pocket on the end of the bag
- Organize personal items for simple retrieval in the four additional outer zip pockets
- Two mesh bottle pockets on the front of the bag
- Permanent hard bottom and riveted feet
- Padded grab handles and adjustable shoulder strap
- For this same duffel made out of leather
- Size: 12-1/2" x 25" x 12"
- Yellow Star Logo

**JPD
CHALLENGE UNIFORMS**

ITEM	EST QTY	UNIFORMS	UNIT PRICE
1	90	Navy blue BDU Shirts	
2	90	Navy blue BDU Pants	
3	175	Navy blue t-shirts	
4	50	Navy blue long sleeve t-shirts	
5	90	Navy blue mesh shorts	
6	90	Navy blue sweatshirt	
7	90	Navy blue sweatpants	
8	30	Black leather SWAT boots	
9	50	Black tactical belt	
10	50	Men's flex-fit Navy Cap	
11	20	Women's adjustable Navy Cap	
12	20	Men's adjustable Navy Cap	
13	50	Navy blue beanies	
14	50	Duffle bags	
15	10	Ladies Black Lined light weight Jacket	
16	25	Men's Black Lined light weight Jacket	
ITEM	EST QTY	PATCHES	UNIT PRICE
17	125	Yellow Star patch for BDU tops – item 1, 15 & 16	
18	125	US Flag patch for BDU tops – item 1, 15 & 16	
19	125	Challenge patch for BDU tops – item 1, 15 & 16	
20	50	Name embroidery for BDU tops- item 1	
21	225	Silk screen yellow star logo – items 3 & 4	
22	90	Embroidery yellow star logo – item 6	
23	150	Yellow star for Caps	

Patches

3 patches yellow star/US flag/Challenge



JPD
FIELD COMPLIANCE UNIFORMS

Men's Short Sleeve Tactical Polo

5.11 Tactical Professional Short Sleeve Polo # 71049

- 100% Polyester
- Fade, shrink and wrinkle resistant
- Permanent no-curl collar
- Collarbone and front mic-clip pockets
- Embellishment friendly pen pocket
- Color: Characoal and Navy

Size Range: Medium - 2XL

Embroidered on the left hand side County Emblem with El Paso Juvenile Justice Center under the emblem.

Women's Short Sleeve Tactical Polo

5.11 Tactical Professional Short Sleeve Polo # 61165.

- 100% Polyester
- Fade, shrink and wrinkle resistant
- Permanent no-curl collar
- Collarbone and front mic-clip pockets
- Embellishment friendly pen pocket
- Color: Characoal and Navy

Size Range: Small and 2XL

Embroidered on the left hand side County Emblem with El Paso Juvenile Justice Center under the emblem.

Ladies Black/Navy Long Sleeve Tactical Polo

Propper® Women's Uniform Polo - Long Sleeve Item #F5396 or equal.

- 4.2 oz 100% polyester piqué
- Quick-dry performance fabric
- Fade-, shrink-, and wrinkle-resistant
- Ribbed cuffs and collar
- Two-channel pen pocket
- Mic/sunglass clip

Men's Black/Navy Long Sleeve Tactical Polo

5.11 Tactical Men's Snag-Free Performance Long Sleeve Polo # SW726 or equal.

- 6.7oz, 100% jersey-knit polyester Smartweave® construction
- Antimicrobial fabric prevents odor-causing bacteria
- Surface has a slight sheen that doesn't pill so it stays smooth, day after day
- No roll collar with flexible collar stays
- Traditional three button placket
- Melamine buttons won't burn, crack, or melt
- Bartacking at major stress points
- Accepts embroidery and silkscreening
- Gusseted sleeves for greater range of motion
- Mic clips on shoulders and a mic clip on the bottom of placket

- Dual pen pockets on left sleeve
- Snag, rip, fade, shrink and wrinkle-resistant
- Machine wash and dry

Pull Over Hooded Fleece

- Fabric: 90% cotton, 10% polyester low-pill
- High-stitch density fleece with 100% cotton face
- Drawstring hood
- Double-needle stitching on armholes and waistband
- Pouch pocket
- Cotton/spandex cuffs
- Color: Navy Blue

Screen Print 3-1/4 inch County Emblem above Left Pocket with EL PASO JUVENILE JUSTICE CENTER under the emblem.

**JPD
FIELD COMPLIANCE UNIFORMS**

ITEM	EST QTY	UNIFORMS	UNIT PRICE
1	18	Men's Charcoal Short Sleeve Tactical Polo #71049	
2	6	Women's Charcoal Short Sleeve Tactical Polo #61165	
3	27	Men's Navy Short Sleeve Tactical Polo #71079	
4	9	Women's Navy Short Sleeve Tactical Polo #61165	
5	13	Women's Black/Navy Long Sleeve Tactical Polo #F5396	
6	13	Men's Black/Navy Long Sleeve Tactical Polo #SW726	
7	13	Pull Over Hooded Fleece	
ITEM	EST QTY	EMBROIDERY/SCREEN PRINT	UNIT PRICE
8	70	Embroidery for Short Sleeve Work Shirt – items 1-4	
9	13	Screen Print for Pull Over Hooded Fleece – item 7	

EMPLOYEE UNIFORM SIZES

Est Qty	Men's Shirts
15	Medium
15	Large
5	X-Large
10	2XL

Est Qty	Women's Shirts
10	Small
5	2XL

JUVENILE UNIFORMS

The mention of any brand name in the specifications is not intended to be restrictive, but is intended to describe the quality expectations, general features, and requirements (or equivalent) that the County of El Paso is seeking. JPD will consider all brands offered that meet or exceed the quality standards of the brand and model listed. If an equivalent product is proposed, the bidder shall submit a sample product for JPD's evaluation.

JUVENILE CHALLENGE ACADEMY UNIFORMS

Cadets

Boots

Military-style jungle boots.

- Leather and Comfort Cotton Twill Upper Goodyear welt construction
- Oil-resistant rubber sole
- Moisture wicking insole and lining. Insole - 10 mm sponge. Lining -5 mm sponge.
- Cotton twill lined vamp.
- Wood (not bamboo) shank
- Height: 8"
- Wide width
- Size Range: 5 to 11

Shorts

Knee Length Walking Shorts.

- 3-needle construction. Cotton/poly blends.
- Plain, pull-on boxer-style shorts.
- Elastic waistband, no drawstrings or pockets.
- 36 each same size and color per master carton
- Size Range: Small thru 2 x-large

T-shirts

Black, ash gray, green, light blue, dark gray.

- Hanes tag less heavyweight t-shirt
- Heavyweight T-shirt, 6.1 oz.
- 100% Cotton (Ash 99% Cotton/1% Poly)
- Shoulder to shoulder taping
- Double needle cover seam neck
- Imprinted labels for added comfort and on-garment sizing
- Size Range: Small thru 2 x-large

Sweat shirts

Gray crew neck.

- Cotton/Poly blend for combination of fit, comfort and minimal shrinkage for an attractive price
- Sweatpants have elastic cuffs with no drawstring and no pockets for added safety and security
- Sweatshirts collar, cuffs and waistband are cover seamed and ribbed with elastic cuff and waistband
- Sweatshirts S-4XL: 24 each per master carton; 5XL-10XL: 12 each per master carton
- Sweatpants S-XL: 36 each per master carton; 2XL-6XL: 24 each per master carton; 8XL-10XL: 12 each per master carton
- Size Range: Small thru 2 x-large

Sweat pants

Gray no pockets, no drawstring.

- Cotton/Poly blend for combination of fit, comfort and minimal shrinkage for an attractive price
- Sweatpants have elastic cuffs with no drawstring and no pockets for added safety and security
- Sweatshirts collar, cuffs and waistband are cover seamed and ribbed with elastic cuff and waistband
- Sweatshirts S-4XL: 24 each per master carton; 5XL-10XL: 12 each per master carton
- Sweatpants S-XL: 36 each per master carton; 2XL-6XL: 24 each per master carton; 8XL-10XL: 12 each per master carton
- Size Range: Small thru 2 x-large

Hooded sweat shirt

Hooded, gray, sweatshirt, no pocket, no draw.

- Durable single-ply hooded
- Cotton/poly blend
- 1x1 ribbed cuffs and waistband with spandex
- No pocket and no drawstring for added safety and security
- Drop ship item
- 24 each same size per master carton
- Size Range: Small thru 2 x-large

Jumpsuits

- Industrial finish with a cotton/poly blend
- Easy-care permanent press
- One breast pocket
- Raglan short sleeves
- Solid brass, nickel-plated snaps
- Hemmed sleeves and bottoms
- Color-coded size labels
- 3 Needle felling stitching
- Heavy-duty color matched thread
- Bar tacks to reinforce stress points
- Hi temperature elastic holds up under boiling temperatures of 260 degrees for four hours
- True expansion waistband allows for maximum give without putting excess stress on stitching
- Size Range: Small thru 2 x-large

Bras

Hanes sports bra.

- 95% Cotton/5% Spandex
- Two-ply front construction with no metal or plastic
- Crop-top design with the support of a racer back
- Sold in six packages of two
- Washable
- Size Range: Small thru large

Panties

Women's brief-style panties, cotton/polyester blend, white.

- Generously-sized, brief-style women's panties feature a double-panel crotch
- and soft narrow knit elastic waist and leg bands for proper fit and comfort
- Machine wash warm and tumble dry
- Size Range: Small thru large

Briefs

Men's cotton/polyester blend briefs.

- Cotton/poly blended briefs are made from first-quality materials to provide long lasting dependability
- Elastic waistbands and a variety of sizes ensure comfort and proper fit
- Briefs are poly-bagged in same size dozens
- Size Range: Small thru X-large

Socks

Men's crew socks, packaged.

- Branded, packaged for commissary
- Two bar-coded 6 pr packages
- Crew sock - white with gray heel and toe
- Cotton/Poly blend
- One size fits most
- 8 dozen to a master carton, 2 packs of 6 inner packed to make a dozen.
- 8 inner packs per master case

Gloves

Brown, cotton jersey gloves.

- Classic brown cotton/poly jersey provides warmth
- Clute-style palms; knitted wrists
- One size fits most
- 25 dz per master carton

Beanies

Navy blue beanie caps.

- Warm, high-bulk 100% acrylic knit
- Tight knit suitable for embroidery
- Machine wash, line dry
- Beanie cap has no lip for higher security
- One size fits all
- Sold by the dozen

**JUVENILE
CHALLENGE ACADEMY UNIFORMS**

ITEM	QTY	UNIFORMS	UNIT PRICE
1	20	Black military-style jungle boots	
2	200	Navy blue walking shorts	
3	500	4 different color t-shirts with Challenge LOGO	
4	100	Gray sweatshirt	
5	100	Gray sweatpants	
6	100	Gray hooded sweatshirts	
7	30	Navy blue jumpsuits	
8	50	White Sports bras	
9	50	White Ladies panties	
10	50	White men's briefs	
11	50	White socks	
12	50	Brown jersey gloves	
13	50	Navy blue beanies	



JUVENILE COLOR GUARD UNIFORMS

Color Guard

Features of Propper Poly / Cotton Ripstop ACU Pants

- 65% polyester / 35% cotton ripstop fabric
- Vat-dyed and permanent pressed to meet military specification
- Fade-resistant, wrinkle-resistant and shrink-resistant
- Front-closure leg cuffs
- Knee pouches accommodate internal knee pads with hook-and-loop closure
- Button fly with a drawstring closure
- Bellowed pocket located on both calves
- Forward-tilted cargo pockets for easy access
- Water-resistant DuPont Teflon treatment
- Size Range: Small to x-large

Features of Propper Poly / Cotton Ripstop ACU Coats

- 65% polyester / 35% cotton ripstop fabric is wrinkle, fade and shrink-resistant
- Vat-dyed, permanent press CL-8 of MIL-44436
- Mandarin collar can be worn up or down
- Two pockets on the upper arms with hook and loop closures
- Two angled chest pockets with hook and loop closure
- 3-slot pen pocket on the bottom of the sleeve
- Hook and loop sleeve cuff closure on most styles (MultiCam version will have a button cuff)
- Treated with Dupont Teflon to repel liquids and stains
- Size Range: Small to x-large

Flags (American and Texas Flags)

The set includes an 8lbs gold base which is the ideal base for flags sized 3'x5' and below. In addition to the basic flag and flagpole the value U.S flag set comes with an ornamental golden eagle (which matches the gold base) and a 5.5" gold cord with tassels.

The flags provided with these sets are made of durable nylon and are proven to retain color for long periods of time in indoor displays. The flags include a simple pole hem to attach the flag to the flagpole. The flags also feature embroidered stars and individually sewn-in stripes.

Hats (8 point cap)

- 8 point
- 2 ply
- Ploy/ Cotton ripstop
- 100% MIL/SPEC
- Available in sizes XS-XL

Rifles (Practice)

- Full 42" size, wood, nickel-plated barrel and bolt, rubber butt plate, stacking swivel, operating bolt action and clicking trigger.
- No bayonet lug. Recommended for parade use, not spinning or throwing.
- Comes with adjustable OD web sling.
- 2.3 lbs each

Rifle (Ceremony Rifle)

- Length is 43".
- 9-pound center-balanced drill rifle made of high-impact plastic with a wood-grain appearance and exterior chromed metal parts.
- Moving bolt to enable Inspection Arms and a trigger that "clicks" for effect.
- Each rifle has a reversible black rubber butt pad and a metal butt plate. (There is no bayonet lug.)
- Approved for all JROTC competitions as a demilitarized weapon.
- Does not come with a sling, but any web or leather sling can be used with it.

Belts

Sturdy 2" Heavy weight canvas pistol belts adjust for a perfect fit. Comes with Hook & Eye Catch and two Keepers.

Belt Buckles (Gold)

Size: 2-1/2" x 3-1/2"

JUVENILE COLOR GUARD UNIFORMS

ITEM	QTY	UNIFORMS	UNIT PRICE
1	4	Propper Poly/Cotton Ripstop ACU Pants	
2	4	Propper Poly/Cotton Ripstop ACU Coats	
3	2	Flags (American and Texas Flags)	
4	12	Hats (8 point cap)	
5	4	Rifles (Practice)	
6	4	Rifles (Ceremony rifle)	
7	4	Belts	
8	4	Belt Buckles (Gold)	

JUVENILE CHALLENGE EXPLORER UNIFORMS

Challenge Explorer's Pants

- 5.11 tryke Pants (Charcoal, TDU Green, Black, Khaki).
- 65% polyester / 35% cotton ripstop Flex-Tac fabric
 - Fabric weight: 6.76 oz.
 - Rinse washed for shrink resistance
 - Premium YKK zipper and Prym snaps
 - Reinforcing bartack stitches on stress points
 - Gusseted crotch
 - Self-adjusting tunnel waistband
 - Double-deep, double-reinforced cargo pockets
 - Knee-pad pockets
 - Knife/Cell phone pockets
 - Badge holders on front belt loops
 - Articulated Knees
 - Size Range: 32 to 38

5.11 Tactical Shorts (Coyote, OD Green)

- 8.5 oz. cotton canvas fabric
- Action waistband
- Bartacking at major seams and stress points
- Seven pockets, including strap-and-slash pockets
- Hip-mounted D-ring
- 9" inseam
- YKK® zippers
- Prym® snaps
- Size Range: 32 to 38

Propper Uniform Polo (Black and grey) with challenge Logo

- 100% polyester construction
- Three-button placket
- Quick-drying fabrication
- Material is wrinkle, fade and shrink resistant
- Hidden collar stays
- Dual pen stalls on sleeve
- Sunglass clip at front placket bottom
- Size Range: Small to 2 x-large

Propper Long Sleeve Polo (Black and Grey) with Challenge logo

- Features of Propper Uniform Polo
- 100% polyester construction
- Three-button placket
- Quick-drying fabrication
- Material is wrinkle, fade and shrink resistant
- Hidden collar stays
- Dual pen stalls on sleeve
- Sunglass clip at front placket bottom
- Size Range: Small to 2 x-large

6277 Flexfit Wooly Combed Twill Cap with Challenge logo

- 63% Polyester / 34 % Cotton 3 % / Spandex
- 6-panel and contain a mid-profile wool-like texture. With a rounded athletic shape and stretch band to fit all sizes.
- A fused hard buckram sewn into the front of the crown and silver undervisor.
- Versatile colors of flexfit blank hats
- One size fits all

1.5" TDU® Belt (Black and Coyote)

- Durable nylon webbing
- Fade and fray-resistant
- Quadruple stitched reinforcements
- Non-metallic buckle
- Sizes run small; we recommend that you order 1 size up
- Size Range: Small to x-large

Propper System T-Shirt (Olive) with explorer logo

- Lightweight mesh venting at high-heat areas and wicking fabric with antimicrobial finish provides excellent moisture and odor management
- Ergonomic, contoured seams at shoulders and sides
- Offset shoulder seams prevent chafing when layering or wearing packs
- Lay-flat crew neck collar for clean, neat appearance
- Dual-layer fabric panels at high abrasion points at the hip
- Size Range: Small to 2 x-large

Sport-Tek - Sport-Wick 1/4-Zip Fleece Pullover (black) Explorer logo

- 8-ounce, 100% polyester
- Contrast lining in cadet collar
- Tonal shoulder panels
- Raglan sleeves
- Open cuffs and hem
- Size Range: Small to 2 x-large

Sport-Tek 577792 (black) Explorer Logo

- 9-ounce, 65/35 ring spun combed cotton/poly
- Relaxed elastic drawcord waistband
- Front slash pockets
- Open hem cuffs
- Size Range: Small to 2 x-large

Gildan 50/50 t shirt black with Juvenile Explorer Logo

- 5.6 oz all colors are pre-shrunk poly/ cotton blend
- Double-needle stitched for durability
- tag-free neck label
- lightweight
- Dry blend & reg; fabric with moisture-wicking capabilities
- Size Range: Small to x-large

Gildan 50/50 long sleeve t-shirt black with Juvenile Explorer Logo

- 5.6 oz all colors are pre-shrunk poly/ cotton blend
- Double-needle stitched for durability
- tag-free neck label
- lightweight
- Dry blend & reg; fabric with moisture-wicking capabilities
- Size Range: Small to x-large

Dickies Jeans, Men's

- 14 oz., 100% cotton rigid denim, five-pocket jeans
- Heavy-duty brass zipper, rivets, and button waist
- Reinforced at all points of stress
- Straight leg cut fits over boots
- Blue denim color
- Size Range: 32 to 38

Red Kap PT26 Men's Plain Front Shorts – Navy

- Blend: 65% Polyester / 35% Combed Cotton
- Care: Industrial Wash, Light Soil, or Home Wash
- Closure: Heavy-duty brass ratcheting zipper button closures
- Fabric: 8 oz. Twill
- Finish: Durable press
- Pocket: Two slack-style front pockets two set-in hip pockets left has button closure darts over hip pockets for better fit
- Silhouette: 10" Inseam
- Waistband: Inner lined for body and shape folder-set band with outlet
- Size Range: 32 to 38

**JUVENILE
CHALLENGE EXPLORER UNIFORMS**

ITEM	QTY	UNIFORMS	UNIT PRICE
1	15	5.11 Stryke Pants (different colors)	
2	10	5.11 Tactical shorts (coyote, OD green)	
3	15	Propper uniform Polo (black/grey) w/LOGO	
4	15	Propper long sleeve Polo (black/grey) w/LOGO	
5	10	Flexfit wooly combed twill cap w/LOGO	
6	25	1.5" TDU Belt (black/coyote)	
7	10	Propper system t-shirt (olive) w/LOGO	
8	10	Sport-tex-sport-wick ¼-zip fleece pullover (black) w/LOGO	
9	10	Sport-tex 577792 (black) w/LOGO	
10	20	Gildan 50/50 t-shirts black w/LOGO	
11	20	Gildan 50/50 long sleeve black t-shirt w/LOGO	
12	20	Dickies jeans men's denim	
13	20	Red Kap PT26 men's plain front shorts-navy	



CLOTHING, BEDDING, AND LINNEN SUPPLIES

Delivery of goods must be made within 15 business days of order. Deliveries shall be made Monday-Friday from 0800-1500. All Bid prices must include freight to the El Paso County Juvenile Justice Center located at 6400 Delta Drive, El Paso, TX 79905.

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
1	250	Blankets	
2	250	Mattress Cover	
3	250	Flat Sheets	
4	250	Towels	
5	250	Washcloths	
6	50	Shoes Male Size 6	
7	75	Shoes Male Size 7	
8	100	Shoes Male Size 8	
9	100	Shoes Male Size 9	
10	100	Shoes Male Size 10	
11	75	Shoes Male Size 11	
12	50	Shoes Male Size 12	
13	25	Shoes Female Size 5	
14	50	Shoes Female Size 6	
15	50	Shoes Female Size 7	
16	50	Shoes Female Size 8	
17	25	Shoes Female Size 9	
18	25	Shoes Female Size 10	
19	50	Court Tops M	
20	100	Court Tops L	
21	50	Court Tops XL	
22	25	Court Tops XXL	
23	50	Court Bottoms M	
24	100	Court Bottoms L	
25	50	Court Bottoms XL	
26	25	Court Bottoms XXL	
27	75	Gym Shorts S	
28	150	Gym Shorts M	
29	150	Gym Shorts L	
30	75	Gym Shorts XL	
31	50	Gym Shorts XXL	

CLOTHING, BEDDING, AND LINNEN SUPPLIES

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
32	75	T-Shirts S	
33	150	T-Shirts M	
34	150	T-Shirts L	
35	75	T-Shirts XL	
36	50	T-Shirts XXL	
37	100	Socks Ladies S-M	
38	100	Socks Ladies M-L	
39	200	Socks Men's S-M	
40	200	Socks Men's M-L	
41	75	Men's Boxer Shorts S	
42	150	Men's Boxer Shorts M	
43	150	Men's Boxer Shorts L	
44	75	Men's Boxer Shorts XL	
45	50	Men's Boxer Shorts XXL	
46	75	Women's Brief Style Panties S	
47	100	Women's Brief Style Panties M	
48	100	Women's Brief Style Panties L	
49	50	Women's Brief Style Panties XL	
50	25	Women's Brief Style Panties XXL	
51	50	Women's Sports Bra S	
52	100	Women's Sports Bra M	
53	100	Women's Sports Bra L	
54	50	Women's Sports Bra XL	
55	1000	Free-Style Ponytail Holders	
56	75	Sweat Top S	
57	100	Sweat Top M	
58	100	Sweat Top L	
59	75	Sweat Top XL	
60	50	Sweat Top XXL	
61	75	Sweat Bottom S	
62	100	Sweat Bottom M	
63	100	Sweat Bottom L	
64	75	Sweat Bottom XL	
65	50	Sweat Bottom XXL	
66	40	Lined Jacket M	
67	40	Lined Jacket L	
68	40	Lined Jacket XL	

CLOTHING, BEDDING, AND LINNEN SUPPLIES

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>
69	2	Isolation/Suicide Resistant Smock	
70	2	Isolation/Suicide Resistant All-in-one Bedding	
71	50	PVC Sandals 6	
72	75	PVC Sandals 7	
73	100	PVC Sandals 8	
74	100	PVC Sandals 9	
75	100	PVC Sandals 10	
76	75	PVC Sandals 11	
77	50	PVC Sandals 12	

Blankets

- 100 % Polyester Polar Fleece
- Lightweight
- Hemmed all 4 sides
- Individually Packaged
- Meets ASTM D 4151 Flammability requirements
- Navy color

Mattress Covers

- Heavy Cotton/Polyester Fabric
- Machine Wash / Tumble Dry
- Navy color

Flat Sheets

- Cotton / Poly Blend
- Multiple Sizes and Colors Available
- Machine Wash / Tumble Dry
- 58"x90"
- Navy color

Towels

Premium Poly/cotton blend towels are thick, soft and absorbent. These towels hold their shape and stand up to multiple institutional washings.

- First Quality Poly/Cotton Blend
- Multiple Sizes Available
- Machine Wash / Tumble Dry
- Brown color

Washcloths

Premium poly/cotton blend towels are thick, soft and absorbent. These towels hold their shape and stand up to multiple institutional washings.

- First Quality Poly/Cotton Blend
- 12"x12"
- Machine Wash / Tumble Dry
- Orange Color

Slide-on Shoes (Male)

Slide Tennis Shoe. No Laces, No Hook and Loop.

- Designed to incorporate both the superior athletic performance and comfort of a tennis shoe, with the safety and security of a step-in
- Polyurethane upper in high-visibility orange
- Non-marking, non-skid traction TPR sole
- Full cushioned collar and heel for superior comfort
- Front and heel back tabs for easy on and off
- Sewn-in cushioned insole with arch support
- Black color

Shoes (Female)

Slide Tennis Shoe. No Laces, No Hook and Loop.

- Designed to incorporate both the superior athletic performance and comfort of a tennis shoe, with the safety and security of a step-in
- Polyurethane upper in high-visibility orange
- Non-marking, non-skid traction TPR sole
- Full cushioned collar and heel for superior comfort
- Front and heel back tabs for easy on and off
- Sewn-in cushioned insole with arch support
- Black color

Court Tops

- 65% Polyester/ 35% Cotton with a minimum weight of 7.5 oz.
- 3 needle felling stitching
- Bleach resistant dye stands up to institutional laundry and bleaching with minimal shade loss
- Ironclad industrial fabric finish resists creases
- Heavy duty color matched thread
- Heavy duty cotton wrapped polyester thread
- Bar tacks to reinforce stress points
- Hi temperature elastic holds up under boiling temperatures for 260 degrees for four hours
- Non-binding V-neck
- Raglan short sleeves
- Hemmed sleeves and bottoms
- One breast pocket
- Color-coded size labels
- Khaki color

Court Bottoms

- 65% Polyester/ 35% Cotton with a minimum weight of 7.5 oz.
- 3 needle felling stitching
- Bleach resistant dye stands up to institutional laundry and bleaching with minimal shade loss
- Ironclad industrial fabric finish resists creases
- Heavy duty cotton wrapped polyester thread
- Hi temperature elastic holds up under boiling temperatures for 260 degrees for four hours
- Elastic waistband with four rows of expansion stitching for maximum give and comfort
- Mock Fly
- Hemmed bottoms
- No pockets
- Color-coded size labels
- Khaki

Gym Shorts

- 3-needle construction.
- Cotton/poly blend.
- Plain, pull-on boxer-style shorts.
- Elastic waistband, no drawstrings or pockets.
- Navy color

T-Shirts

- Heavyweight T-shirt, 6.1 oz.
- 100% Cotton (Ash 99% Cotton/1% Poly)
- Shoulder to shoulder taping
- Double needle cover seam neck
- Imprinted labels for added comfort and on-garment sizing
- Grey Color

Socks (Female)

- Cotton/Poly blend
- Sized for Ladies and Youth - One size fits most
- White and Grey

Socks (Male)

- Low Cut Terry Sports Socks
- Cotton/Poly Blend
- Grey

Boxer Shorts (Male)

- Solid color Brown
- Poly/cotton blend boxer shorts
- Fly fronts
- Elastic waistbands

Brief Style Panties (Female)

- 100% cotton
- Double-panel crotch
- Soft, narrow knit elastic waist and leg bands
- Machine wash warm and tumble dry
- Brown

Sports Bra (Female)

- 95% Cotton/5% Spandex
- Two-ply front construction with no metal or plastic
- Crop-top design with the support of a racer back
- Grey
- Washable

Free-Style Ponytail Holder

- Metal Free-Elastic
- Heavy gauge
- Black

Sweat Top

High quality fabric and reinforced construction.

- Cotton/Poly blend for combination of fit, comfort and minimal shrinkage
- Sweatshirts collar, cuffs and waistband are cover seamed and ribbed with elastic cuff and waistband
- Navy Color

Sweat Bottom

High quality fabric and reinforced construction.

- Cotton/Poly blend for combination of fit, comfort and minimal shrinkage
- Sweatpants have elastic cuffs with no drawstring and no pockets for added safety and security
- Navy Color

Lined Jacket

Wind- and water-resistant nylon outer shell has brushed nylon/polyester lining; snap closure. With elastic cuffs and drawstring bottom.

- Machine wash and dry.
- Orange color

Isolation/Suicide resistant smock

- Fits all sizes up to 300 pounds
- Adjustable Hook and Loop fasteners
- High-quality construction
- Stain-resistant
- 6.8 oz. 100% polyester woven fabric
- Inner batting is 10 oz.
- Fire resistant
- Tear-resistant
- 650-Denier polyester fabric and Hook and Loop
- Lockstitch quilting and inner batting

Isolation/Suicide resistant all in one bed

- Combination sleeping surface, blanket, and pillow
- Extra polyester batting in both the sleeping surface panel and the self-contained pillow
- Generously sized and open on three sides, to not inhibit movement or make the sleeper feel unnecessarily confined.
- Green color in stain-resistant material
- At least 75"L x 35"W with an attached 48" blanket.
- Approximately 15 lbs.
- Launder-able in commercial-size equipment

PV Sandals

- Form fitting design prevents slippage and flexible for everyday wear
- Streamlined alpha size range reduces purchasing problems and inventory costs.
- Cushioned sole for comfort
- Added support wedge on sides reduces tearing
- Tan

General Provisions County of El Paso, Texas

These General Provisions are considered standard language for all County of El Paso BIDS and Request for Proposal documents. If any “specific bid requirements” differ from the General Provisions listed here, the “specific bid requirements” shall prevail.

1. **BID/PROPOSAL PACKAGE**

- a. The request for bid/proposal, general and special provisions, drawings, specifications/line item details, contract documents and the bid/proposal sheet are all considered part of the bid/proposal package. Bids/Proposals must be submitted on the forms provided by the County, including the bid/proposal sheet completed in its entirety and signed by an authorized representative by original signature. Failure to complete and sign the bid/proposal sheet/contract page (s) may disqualify the bid/proposal from being considered by Commissioners’ Court. Any individual signing on behalf of the proposer expressly affirms that he or she is duly authorized to tender this bid/proposal and to sign the bid/proposal sheet/contract under the terms and conditions in this bid/proposal. Proposer further understands that the signing of the contract shall be of no effect unless subsequently awarded and the contract properly executed by Commissioners’ Court. All figures must be written in ink or typed. Figures written in pencil or with erasures are not acceptable. However, mistakes may be crossed out, corrections inserted, and initialed in ink by the individual signing the bid/proposal. Changes must also be made to any electronic copies submitted. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail. Each bidder/proposer is required to thoroughly review this entire bid/proposal packet to familiarize themselves with the bid/proposal procedures, the plans and specifications for the requested work as well as the terms, and conditions of the contract the successful proposer will execute with the County.
- b. **Bid/Proposal must be in the Purchasing Department BEFORE the hour and date specified. Faxed or e-mailed bids/proposals will not be accepted. Late bids/proposals will not be considered under any circumstances.**
- c. Any bid/proposal sent via express mail or overnight delivery must have the BID/RFP number and title clearly marked on the outside of the envelope or package. Failure to clearly identify your bid/proposal may be cause for disqualification.

2. **COMPETITIVENESS AND INTEGRITY**

To prevent biased evaluations and to preserve the competitiveness and integrity of such acquisition efforts, proposers are to direct all communications regarding this bid/proposal to the El Paso County Purchasing Agent or assigned designee, unless otherwise specifically noted.

An authorized person from the submitting firm must sign all bids/proposals. The signature acknowledges that the proposer has read the bid/proposal documents thoroughly before submitting a bid/proposal and will fulfill the obligations in accordance to the terms, conditions, and specifications.

Please carefully review this Request for Bid/Proposal. It provides specific information necessary to aid participating firms in formulating a thorough response.

3. BIDDERS'S/PROPOSER'S RESPONSIBILITY

The Bidder/Proposer must affirmatively demonstrate its responsibility. The Bidder/Proposer must also meet the following minimum requirements:

- Have been in business of providing services for a minimum of one (1) years;
- Have adequate financial resources or the ability to obtain such resources as required;
- Be able to comply with all federal, state, and local laws, rules, regulations, ordinances and orders regarding this Request for Bid/Proposal;
- Have satisfactory record of performance;
- Have a satisfactory record of integrity and ethics; and
- Be otherwise qualified and eligible to receive an award.

4. REJECTION OF BIDS/PROPOSALS

The County, acting through its Commissioners' Court reserves the right to: (1) reject any and all bids/proposals and waive any informality in the bids/proposals received; (2) disregard the bid/proposal of any proposer determined to be not responsible. The County further reserves the right to reject any bid/proposal due to failure of performance on deliveries as determined in writing by the County Purchasing Agent.

5. RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS

It is the responsibility of the prospective proposer to review the entire invitation to bid/proposal packet and to notify the Purchasing Department if the specifications are formulated in a manner that would restrict competition or appear ambiguous. Any such protest or question(s) regarding the specifications or bid/proposal procedures must be received in the Purchasing Department no less than seventy-two hours prior to the time set for bid/proposal opening. Vendors are to propose as specified herein or propose an approved equal. The mention of any brand name in the specifications is not intended to be restrictive, but is intended to describe the general features and requirements (or equivalent) that the County of El Paso is seeking.

Under Local Gov't Code Section 262.005 and Health & Safety Code Section 361.426, the County is required to give preference to products made of recycled materials if they meet specs. The County is also required to encourage the use of recycled products in developing new procedures and specs. They are also required to eliminate procedures and specifications that explicitly discriminate against products made of recycled materials.

6. SUBSTITUTES

It is not the County's intent to discriminate against any material of equal merit to those specified however, should the proposer desire to use any substitutions, prior written approval shall be obtained from the County Purchasing Agent sufficiently in advance in order that an addendum might be issued.

7. EXCEPTIONS TO BID/PROPOSAL

The proposer will list on a separate sheet of paper any exceptions to the conditions of the bid/proposal. This sheet will be labeled, "Exceptions to Bid/Proposal Conditions", and will be attached to the bid/proposal. If no exceptions are stated, it will be understood that all general and specific conditions will be complied with, without exception.

The Bidder/Proposer must specify in its bid/proposal any alternatives it wishes to propose for consideration by the County. Each alternative should be sufficiently described and labeled within the bid/proposal and should indicate its possible or actual advantage to the program being offered.

The County reserved the right to offer these alternatives to other proposers.

8. PRICING

Bid/Proposals for equipment shall offer new (unused) equipment or merchandise unless otherwise specified. Quotes F.O.B. destination. If otherwise, show exact cost to deliver (merchandise only). Bid/Proposal will be either lump sum or unit prices as shown on the bid/proposal sheet. The net price will be delivered to the El Paso County, including all freight or shipping charges. In case of error in extension, unit prices shall govern. BID/RFP subject to unlimited price increases will not be accepted. The County is tax exempt and no taxes should be included in your bid/proposal.

Unless prices and all information requested are complete, bid/proposal may be disregarded and given no consideration.

In case of default by the contractor, the County may procure the articles or services from other sources and may deduct from any monies due, or that may thereafter become due to the contractor, the difference between the price named in the contract of purchase order and the actual cost thereof to the County. Prices paid by the County shall be considered the prevailing market price at the time such purchase is made. Periods or performance may be extended if the facts as to the cause of delay justify such extension in the opinion of the Purchasing Agent and the Commissioners' Court.

9. TAX EXEMPTION

Pursuant to Section 151.309 of the Texas Tax Code, El Paso County qualifies for exemption from sales, excise and use taxes imposed under the Limited Sales, Excise, and Use Tax Act, which is codified at Chapter 151 of the Texas Tax Code. In accordance with Section 151.309, a taxable item sold, leased, or rented to, or stored, used, or consumed by the County is exempt from the taxes imposed under Chapter 151.

10. MODIFICATION OF BIDS/PROPOSALS

A bidder/proposer may modify a bid/proposal by letter at any time prior to the submission deadline for receipt of bids/proposals. Modification requests must be received prior to the submission deadline. Modifications made before opening time must be initialed by bidder/proposer guaranteeing authenticity. Bids/Proposals may not be amended or altered after the official opening with the single exception that any product literature and/or supporting data required by the actual specifications, if any, will be accepted at any time prior to the Commissioners' Court consideration of same. No substitutions or cancellations for merchandise will be permitted without written approval of the County Purchasing Agent.

11. SIGNATURE OF BIDS/PROPOSALS

Each bid/proposal shall give the complete mailing address of the Bidder/Proposer and be signed by an authorized representative by original signature with the authorized representative's name and legal title typed below the signature line. Each bid/proposal shall include the Bidder's/Proposer's Federal Employer Identification Number (FEIN), failure to sign the Contract page(s) and bid/proposal response sheet will disqualify the

bid/proposal from being considered by the County. The person signing on behalf of the Bidder/Proposer expressly affirms that the person is duly authorized to render the bid/proposal and to sign the bid/proposal sheets and contract under the terms and conditions of this BID/RFP and to bind the Bidder/Proposer thereto and further understands that the signing of the contract shall be of no effect until it is properly placed on the Commissioner's Court agenda, approved in open Court, authorized to be executed by the County Judge, and fully executed by both parties.

12. AWARD OF BID/PROPOSALS-EVALUTATION CRITERIA AND FACTORS

Pursuant to the Texas Local Government Code

Bids shall be awarded to the responsible bidder that submits the lowest and best bid.

Bid/Proposals will be made to the responsible proposer whose bid/proposal is determined to be the best evaluated offer demonstrating the best ability to fulfill the requirements set forth in this Request for Bid/Proposal. The prices proposed will be considered firm and cannot be altered after the submission deadline. **The proposed cost to the County will be considered firm, unless the County invokes its right to request a best and final offer and cannot be altered after the submission deadline.**

The County reserves the right to reject any or all bids/proposals in whole or in part received by reason of this BID/RFP and may discontinue its efforts under this BID/RFP for any reason or no reason or solely for the County's convenience at any time prior to actual execution of the contract by the County. County reserves the right to accept or reject all or any part of the bid/proposal, waive minor technicalities, or to award by item or by total bid/proposal. Price should be itemized.

A Bidder/Proposer whose bid/proposal does not meet the mandatory requirements set forth in this BID/RFP will be considered noncompliant.

Each Bidder/Proposer, by submitting a bid/proposal, agrees that if its bid/proposal is accepted by the Commissioners' Court, such Bidder/Proposer will furnish all items and services upon the terms and conditions in this BID/RFP and contract.

Contractor shall submit to the County, for approval, within ten (10) days from notice of contract award, all Certificates of Insurance evidencing the required coverage as described under Insurance in the schedule of the Requests for Bids/Proposals.

13. PUBLIC INFORMATION ACT

The parties agree that the County is a governmental body for purposes of the Public Information Act, codified as Chapter 552 of the Texas Government Code and as such is required to release information in accordance with the Public Information Act. Bidder/Proposer agrees that it has marked any information that it considers to be confidential, proprietary, and/or trade secret in its bid/proposal. County agrees to provide notice to Bidder/Proposer in accordance with the Public Information Act in the event the County receives a request for information under the Public Information Act for information that the Proposer has marked as confidential, proprietary, and/or trade secret.

14. RESULTANT CONTRACT

The resultant contract shall become effective upon the Commissioners' Court execution of the same. The contract documents shall consist of the contract, the general and

special provisions, the drawings, bid/proposal package, any addenda issued, and any change orders issued during the work.

The criteria utilized for determining responsibility of bidder/proposer(s) includes, but is not limited to, the proposer's experience, skill, ability, business judgment, financial capacity, integrity, honesty, possession of the necessary facilities or equipment, previous performance, reputation, promptness, and any other factor deemed relevant by the County to determine whether a bidder/proposer is responsible. The term of the resultant contract will begin as stated in the contract executed by the Commissioners' Court and will terminate on the date specified in the contract unless terminated earlier as herein set forth.

15. ESTIMATED QUANTITIES

Any reference to quantities shown in the Request for Bids/Proposals are an estimate only. Since the exact quantities cannot be predetermined, the County reserves the right to adjust quantities as deemed necessary to meet its requirements.

16. CONTRACTOR INVESTIGATION

Before submitting a bid/proposal, each contractor shall make all investigations and examinations necessary to ascertain all site conditions and requirements affecting the full performance of the contract and to verify any representations made by the County upon which the contractor will rely. If the contractor receives an award as a result of its bid/proposal submission, failure to have made such investigations and examinations will in no way relieve the contractor from its obligation to comply in every detail with all provisions and requirements of the contract, nor will a plea of ignorance of such conditions and requirements be accepted as a basis for any claim whatsoever by the contractor for additional compensation.

17. NO COMMITMENT BY COUNTY

This Request for Bid/Proposal does not commit the County to award any costs or pay any costs, or to award any contract, or to pay any costs associated with or incurred in the preparation of a bid/proposal to this request, or to procure or contract for services or supplies.

18. BEST AND FINAL OFFERS

In acceptance proposals, the County reserves the right to negotiate further with one or more of the contractors as to any features of their proposals and to accept modifications of the work and price when such action will be in the best interest of the County. This includes solicitations of a Best and Final Offer from one or more of the proposers. If invoked, it allows acceptable proposers the opportunity to amend, change or supplement their original proposal. Proposers may be contacted in writing requesting that they submit their best and final offer. Any such best and final offer must include discussed and negotiated changes.

19. SINGLE BID/PROPOSAL RESPONSE

If only one (1) bid/proposal is received in response to the Request for Bids/Proposals, a detailed cost bid/proposal may be requested of the single contractor. A cost/price analysis and evaluation and/or audit may be performed of the cost bid/proposal in order to determine if the price is fair and reasonable.

20. REJECTION/DISQUALIFICATION OF BIDS/PROPOSALS

El Paso County reserves the right to reject any or all bids/proposals in whole or in part received by reason of this bid/proposal package and may discontinue its efforts for any reason under this bid/proposal package at any time prior to actual execution of the Contract by the County. Bidders/Proposers may be disqualified and rejection of bid/proposals may be recommended to the Commissioners' Court for any of (but not limited to) the following causes:

- A. Failure to use the bid/proposal form(s) furnished by the County, if applicable.
- B. Lack of signature by an authorized representative that can legally bind the company on the bid/proposal form.
- C. Failure to properly complete the bid/proposal.
- D. Bids/proposals that do not meet the mandatory requirements.
- E. Evidence of collusion among bidders/proposers.

21. CHANGES IN SPECIFICATIONS

If it becomes necessary to revise any part of this bid/proposal, a written notice of such revision will be posted on the County Purchasing website. The County is not bound by any oral representations, clarifications, or changes made in the written specifications by the County's employees, unless such clarification or change is posted on the County Purchasing website. It shall be Bidder's/Proposer's responsibility to check the website prior to the bid/proposal opening date to verify whether any addendums have been posted.

22. BID/PROPOSAL IDEAS AND CONCEPTS

The County reserves the right to adopt or use for its benefits, any concept, plan, or idea contained in any bid/proposal.

23. BID/PROPOSAL DISCLOSURES

Results of bids/proposals for the purchase of goods, materials, general services and construction are considered public information at the time of the bid/proposal opening. All information contained in the bid/proposal response is available for public review.

The Proposal for Services: Only the names of those who submitted proposals will be made public information until an award is made by Commissioners' Court and contract executed by the parties. No price, staffing or other proposal information will be released. Proposers are requested to withhold all inquiries regarding their proposal or other submissions until after an award is made. No communication is to be had with any County employee, other than the Purchasing Agent, regarding whether a proposal was received. Violations of this provision may result in the rejection of a proposal.

24. WITHDRAWAL OF BID/PROPOSAL

Bidders/Proposers may request withdrawal of a sealed bid/proposal prior to the scheduled bid/proposal opening time provided the request for withdrawal is submitted to the Purchasing Agent in writing. No bids/proposals may be withdrawn for a period of sixty (60) calendar days after opening of the bids/proposals.

25. INDEMNIFICATION

- A. The contractor shall agree to assume all risks and responsibility for, and agrees to indemnify, defend, and save harmless, the County, its elected and appointed officials and department heads, and its agents and employees from and against all claims, demands, suits, actions, recoveries, judgments, and costs and expenses including reasonable attorney's fees for the defense thereof in connection therewith on account of the loss of life property or injury or damage to the person which shall arise from contractor's operations under this contract, its use of County facilities and/or equipment or from any other breach on the part of the contractor, its employees, agents or any person(s) in or about the County's facilities with the expressed or implied consent of the County. Contractor shall pay any judgment with cost which may be obtained against El Paso County resulting from contractor's operations under this contract.

Contractor agrees to indemnify and hold the County harmless from all claims of subcontractors, laborers incurred in the performance of this contract. Contractor shall furnish satisfactory evidence that all obligations of this nature herein above designated have been paid, discharged or waived. If Contractor fails to do so, then the County reserves the right to pay unpaid bills of which County has written notice direct and withhold from Contractor's unpaid compensations a sum of money reasonably sufficient to liquidate any and all such lawful claims.

- B. Pursuant to Texas Local Government Code Section 262.032(b), any successful bidder who is awarded any contract in excess of \$50,000 may be required to execute a performance bond to the County. Said bond shall be in the full amount of the contract and must be furnished within 30 days after the date a purchase order is issued or the contract is signed and prior to commencement of the actual work. A performance bond required pursuant to this section shall be noted in the attached detailed bid specifications or scope of work. This section does not apply to a performance bond required by Chapter 2253, Texas Government Code.

26. PROOF OF INSURANCE

Successful proposer agrees to keep in full force and effect, a policy of public liability and property damage insurance issued by a casualty company authorized to do business in the State of Texas, and in standard form approved by the Board of Insurance Commissioners' of the State of Texas, with coverage provision insuring the public from any loss or damage that may arise to any person or property by reason of services limits of not less than the following sums:

INSURANCE REQUIREMENTS FOR CONSTRUCTION AND OTHER SERVICES PROVIDED TO THE COUNTY OF EL PASO

GENERAL LIABILITY:

\$1,000,000 – Each Occurrence
\$1,000,000 – General Aggregate
\$1,000,000 – Personal & Advertising Injury
\$1,000,000 – Products/Completed Operations – Aggregate
 \$5,000 – Premises Medical Expense
 \$500,000 – Fire Legal Damage Liability
County named as "Additional Insured"
Waiver of Subrogation

AUTOMOBILE:

\$1,000,000 – Each Occurrence

County named as "Additional Insured"
Waiver of Subrogation

WORKERS COMPENSATION:

\$1,000,000 – Employers Liability – Each Accident
\$1,000,000 – Employers Liability – Each Employee
\$1,000,000 – Employers Liability – Disease – Policy Limit
Statutory Limits
Waiver of Subrogation

CONSTRUCTION PROJECTS additional requirements:

Builders Risk Policy for total amount of completed project
Bid Bond
Performance & Payment Bond

PROFESSIONAL SERVICES additional requirements:

Limit of \$1,000,000 for E&O/Professional Insurance.

CERTIFICATE OF LIABILITY INSURANCE

In the remarks section should include job description or project name and/or number. Successful bidder shall carry in full force Workers' Compensation Insurance Policy (ies), if there is more than one employee, for all employees, including but not limited to full time, part time, and emergency employees employed by the successful bidder. Current insurance Certificates certifying that such policies as specified above are in full force and effect shall be furnished by successful bidder to the County. Insurance is to be placed with insurers having a best rating of no less than A. The Bidder shall furnish the County with certificates of insurance and original endorsements affecting coverage required by these insurance clauses within ten (10) business days of execution of this contract. The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. The Bidder shall be required to submit annual renewals for the term of this contract prior to expiration of any policy.

In addition to the remedies stated herein, the County has the right to pursue other remedies permitted by law or in equity. The County agrees to provide Bidder with reasonable and timely notice of any claim, demand, or cause of action made or brought against the County arising out of or related to utilization of the property. Proposer shall have the right to defend any such claim, demand or cause of action at its sole cost and expense and within its sole and exclusive discretion. The County agrees not to compromise or settle any claim or cause of action arising out of or related to the utilization of the property without the prior written consent of the Bidder. In no event shall the County be liable for any damage to or destruction of any property belonging to the Bidder.

County of El Paso shall be listed as the additional insured on policy certificates and shall be notified of changes to the policy during the contractual period.

27. MANDATORY DISCLOSURES:

Texas law requires the following disclosures by vendors:

Conflict of Interest Disclosure Reporting (required of all vendors responding to the Bid/RFP/RFQ)

Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity make certain disclosures. In 2015, the Texas Legislature updated the law and the Texas Ethics Commission made corresponding changes to the Conflict of Interest Questionnaire (CIQ Form), in which the vendor must disclose any covered affiliation or business relationship with County personnel that might cause a conflict of interest with a local government entity. A list of County elected officials and employees that will award the bid/proposal and/or make recommendations for award are included in this bid/proposal. By law, a completed questionnaire must be filed with the County of El Paso County, Texas. If no conflict of interest exists, write "N/A" or "None" in Box 3 of the CIQ Form. For vendor's convenience, a blank CIQ Form is enclosed with this bid/proposal. Blank CIQ Forms may also be obtained by visiting the Purchasing Department website at:

<http://epcounty.com/purchasing/bids/default.htm>

Disclosure of Interested Parties (only required of vendors who are awarded the Bid/RFP/RFQ)

In 2015, the Texas Legislature added Section 2252.908 to Chapter 2252 of the Texas Government Code. Pursuant to Section 2252.908, for contracts entered into January 1, 2016 and after, the awarded vendor must submit to the County a completed "Certificate of Interested Parties" form, which will be included in the Commissioners Court agenda at the time the contract is approved and sent to the Texas Ethics Commission within 30 days thereafter.

Compliance with this new requirement requires logging into the Texas Ethics Commission website, at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm Several instructional videos are available there.

28. NON-COLLUSION AFFIDAVIT

The contractor declares, by signing and submitting a bid/proposal, that the bid/proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid/proposal is genuine and not collusive or sham; that the contractor has not directly or indirectly induced or solicited another contractor to put in a false or sham bid/proposal, and has not directly or indirectly colluded, conspired, connived, or agreed with any contractor or anyone else to put in a sham bid/proposal, or that anyone shall refrain from bidding; that the contractor has not in any manner, directly or indirectly, sought by agreement, communications, or conference with anyone to fix the bid/proposal price of the contractor or any other bidder/proposer, or to fix any overhead, profit or cost element of the bid/proposal price, or of that of any other contractor, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract, that all statements contained in the bid/proposal are true; and further, that the contractor has not, directly or indirectly, submitted his or her bid/proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any cooperation, partnership, company association, organization, bid/proposal depository, or to any member or agent thereof to effectuate a collusive or sham bid/proposal.

Non negotiations, decisions, or cautions shall be initiated by any company as a result of any result of any verbal discussion with any County employee prior to the opening of responses to this Request for Bid/Proposal.

No officer or employee of the County, and no other public or elected official, or employee, who may exercise any function or responsibilities in the review or approval of this undertaking, shall have any personal or financial interest, direct or indirect, in any contract or negotiation process thereof. The above compliance request will be part of all County contracts for this service.

29. SOVEREIGN IMMUNITY

The County specifically reserves any claim it may have to sovereign, qualified, or official immunity as a defense to any action arising in conjunction with this contract.

30. MERGERS, ACQUISITIONS

The Bidder/Proposer shall be required to notify the County of any potential for merger or acquisition of which there is knowledge at the time that a bid/proposal is submitted.

If subsequent to the award of any contact resulting from this BID/RFP the Bidder/Proposer shall merge or be acquired by another firm, the following documents must be submitted to the County.

1. Corporate resolutions prepared by the awarded Proposer and the new entity ratifying acceptance of the original contract, terms, conditions and prices;
2. New Bidder's/Proposer's Federal Identification Number (FEIN); and
3. New Bidder's/Proposer's proposed operating plans.

Moreover, Bidder/Proposer is required to provide the County with notice of any anticipated merger or acquisition as soon as Bidder/Proposer has actual knowledge of the anticipated merger or acquisition. The new Bidder's/Proposer's proposed plan of operation must be submitted prior to merger to allow time for submission of such plan to the Commissioners' Court for its approval.

31. DELAYS

The County reserves the right to delay the scheduled commencement date of the contract if it is to the advantage of the County. There shall be no additional costs attributed to these delays should any occur. Bidder/Proposer agrees it will make no claim for damages, for damages for lost revenues, for damages caused by breach of contract with third parties, or any other claim by Bidder/Proposer attributed to these delays, should any occur. In addition, Bidder/Proposer agrees that any contract it enters into with any third party in anticipation of the commencement of the contract will contain a statement that the third party will similarly make no claim for damages based on delay of the scheduled commencement date of the contract.

32. ACCURACY OF DATA

Information and data provided through this BID/RFP are believed to be reasonably accurate.

33. SUBCONTRACTING/ASSIGNMENT

Bidder/Proposer shall not assign, sell, or otherwise transfer its contract in whole or in part without prior written permission of Commissioners' Court. Such consent, if granted, shall not relieve the Bidder/Proposer of any of its responsibilities under this contract.

34. INDEPENDENT CONTRACTOR

Bidder/Proposer expressly acknowledges that it is an independent contractor. Nothing in this agreement is intended nor shall be construed to create an agency relationship, an employer/employee relationship, a joint venture relationship, or any other relationship allowing County to exercise control or direction over the manner or method by which Bidder/Proposer or its subcontractors perform in providing the requirements stated in the Request for Bid/Proposal.

35. MONITORING PERFORMANCE

The County shall have the unfettered right to monitor and audit the Vendor's work in every respect. In this regard, the Vendor shall provide its full cooperation and insure the cooperation of its employees, agents, assigns, and subcontractors. Further, the Vendor shall make available for inspection and/or copying when requested, original data, records, and accounts relating to the Bidder's/Proposer's work and performance under this contract. In the event any such material is not held by the vendor in its original form, a true copy shall be provided.

The County of El Paso is an equal opportunity employer.

36. PROCUREMENT ETHICS

CODE OF ETHICS TRAINING AFFIDAVIT FORM

El Paso County Code of Ethics Training Requirement for Vendors:

Any vendor involved in a single procurement exceeding \$50,000 must read and sign the El Paso County Code of Ethics Training Affidavit that is included in each bid/proposal packet. By reading and signing the Affidavit form, the bidder has confirmed that they have been trained in the El Paso County Code of Ethics. The training must be completed by an officer, principal, or other person with the authority to bind the company.

Optional On-Line Training: As an alternative to reading and completing the El Paso County Code of Ethics Training Affidavit, in compliance with Section 161 of the Texas Local Government Code, the training on the El Paso County Code of Ethics is accessible in an online format to Vendors and Lobbyists on an ongoing basis, subject only to limitations due to technical resources.

The optional On-Line Training may be accessed and completed at:

http://www.epcounty.com/ethicscom/trainingvendor_files/frame.htm

If completed on-line, the training receipt should be printed out and included with the BID/RFP/RFQ/RFI.

COUNTY OF EL PASO, TEXAS

CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; FEDERAL DEBT STATUS, AND NONDISCRIMINATION STATUS AND IMPLEMENTING REGULATIONS*

Instructions for the certifications:

General Requirements

The County of El Paso, Texas is required to obtain from all applicants of federal funds or pass-through certifications regarding federal debt status, debarment and suspension, and a drug free workplace. Institutional applicants are required to certify that they will comply with the nondiscrimination statutes and implementing regulations.

Applicants should refer to the regulations cited below to determine the certifications to which they are required to attest. Signature of the form provides for compliance with certification requirements under 21 CFR part 1405, "New Restrictions on Lobbying," 21 CFR part 1414, Government wide Debarment and Suspension (Non-procurement), Certification Regarding Federal Debt Status (OMB Circular A-129), and Certification Regarding the Nondiscrimination Statutes and Implementing Regulations. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the County of El Paso determines to award the covered cooperative agreement

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented in 21 CFR part 1405, for persons entering into a cooperative agreement over \$100,000, as defined at 21 CFR Part 1405, the applicant certifies that;

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement,

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award document for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

1. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension and implemented at 21 CFR Part 1404, for prospective participants in primary covered transactions

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or and a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or local) transaction or contract under a public transaction violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to the application.

2. DRUG-FREE WORKPLACE

As required by the Drug Free Workplace Act of 1988, and implemented at 21 CFR Part 1404 Subpart F.

A. The applicant certifies that it will or will continue to provide a drug free workplace by:

(a). Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the applicant's workplace and specifying the actions that will be taken against employees for violations of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The applicant's policy of maintaining a drug free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violation occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee must

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such convictions. Employers of convicted employees must provide notice including position title, to: The County of El Paso, Texas, 500 East San Antonio Street, Suite 406, El Paso, Texas 79901. Notice shall include the identification number of each affected grant

(f) Taking one of the following actions within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal State, or local health, law enforcement, or other appropriate agency

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

3. CERTIFICATION REGARDING FEDERAL DEBT STATUS (OMB Circular A-129)

The Applicant certifies to the best of its knowledge and belief, that it is not delinquent in the repayment of any federal debt.

4. CERTIFICATION REGARDING THE NONDISCRIMINATION STATUTES AND IMPLEMENTING REGULATIONS

The applicant certifies that it will comply with the following nondiscrimination statutes and their implementing regulations: (a) title VI of the Civil right Act of 1964 (42 U.S.C. 2000D et seq.) which provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance; (b) Section 504 of the rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance; (c) title IX of the Education Amendments of 1972m as amended (20 U.S.C. 1981 et seq.) which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and (d) the Age Discrimination Act of 1975, and amended (42 U.S.C. 6101 ec seq.) which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Business Name

Date

Name of Authorized Representative

Signature of Authorized Representative

*All three (3) pages of this document must be included in all responses.

HEALTH INSURANCE BENEFITS QUESTIONNAIRE

Texas Local Government Code Section 262.0271 states the County may give preference to bidders that provide reasonable health insurance coverage to its employees, over a bidder that doesn't provide such insurance. Complete the questionnaire below if applicable. If not, check box #3.

1. Do you or your subcontractor(s) currently offer health insurance benefits to your employees?

If so, please describe those health insurance benefits that you or your subcontractor(s) currently provide/offer to your employees.

2. What percentage, if any, of your of your subcontractor's employees are currently enrolled in the health insurance benefits program?

3. **No. The bidder is not requesting the Health Insurance Benefits Preference.**

Checking Box #3 will not disqualify you from participating in this bid selection process.

Business Name

Date

Name of Authorized Representative

Signature of Authorized Representative



COUNTY OF EL PASO
County Purchasing Department
800 East Overland, Suite 300
El Paso, Texas 79901
(915) 546-2048
(915) 546-8180 Fax

RE: Bid # 18-016, Employee Uniforms, Juvenile Uniforms, Bedding, and Practice Rifles for the Juvenile Probation Department

Dear Vendor:

The Texas Local Government Code Chapter 176 requires all vendors and potential vendors who contract or seek to contract for the sale or purchase of property, goods, or services with any local government entity to complete and submit a Conflicts of Interest Questionnaire. Attached is a copy of the questionnaire.

In filing out the Questionnaire, the following are the County Officers that will award the bid and the employees which will make a recommendation to the Commissioners' Court:

County Officers: County Judge Ruben J. Vogt
Commissioner Carlos Leon
Commissioner David Stout
Commissioner Vincent M. Perez
Commissioner Andrew Haggerty

County Employees: Debra Carrejo CPPO, CPPB-Purchasing Agent
Jose Lopez, Jr., Assistant Purchasing Agent
Pete Gutierrez, Buyer II
Betsy Keller, County Administrator
Oscar Avila, Procurement Data Analyst
Blanca Guereca, Procurement Data Analyst
Araceli Hernandez, Formal Bid Buyer
Elvia Jauregui, Formal Bid Supervisor/Buyer
Edward Dion, County Auditor
Barbara Franco, Auditor First Assistant
Wallace Hardgrove, Budget & Financial Manager
Lee Shapleigh, Assistant County Attorney
Diana Shearer, Assistant County Attorney
Ian R. Kaplin, Assistant County Attorney
Michael Martinez, Administration
Lorena Rodriguez, Analyst
Roger Martinez, Chief Juvenile Probation Officer
Louie Castillo, Director of Detention
Michael Tillman, Director of Challenge
Katrina Johnson, Senior Corrections Officer
Mario Artalejo, Senior Detention Officer
Candyce Galaviz, Secretary of Challenge

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	<p style="text-align: center;">OFFICE USE ONLY</p> <p>Date Received</p>
<p>1 Name of vendor who has a business relationship with local governmental entity.</p>	
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>	
<p>3 Name of local government officer about whom the information is being disclosed.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Name of Officer</p>	
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <p style="margin-left: 40px;">A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 40px;">B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="margin-left: 80px;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p>	
<p>6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>	
<p>7</p> <p style="text-align: center;">_____ Signature of vendor doing business with the governmental entity</p> <p style="text-align: right;">_____ Date</p>	

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;

or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Effective January 1, 2016, Texas Legislature adopted [House Bill 1295](#), which states that a governmental agency may not enter into certain contracts with a business entity, unless the business entity submits a disclosure of interested parties to the governmental entity. **This Certificate of Interested Parties - Form 1295 must be submitted before the county can enter into the contract**

- The Form 1295 must be submitted online at https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm.
- Upon completion, you will be provided a verification printout.
- The printout must be notarized and then submitted to the County of El Paso for verification.

Upon the County's receipt of your notarized Form 1295, the contracting process can begin. Failure to complete and submit the Form 1295 will delay the contract from possibly being awarded and could result in loss of the contract

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.	OFFICE USE ONLY
1 Name of business entity filing form, and the city, state and country of the business entity's place of business.	
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.	

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

ADD ADDITIONAL PAGES AS NECESSARY

COUNTY OF EL PASO, TEXAS
Solicitation Check List

Bid # 18-016
Employee Uniforms, Juvenile Uniforms, Bedding, and
Practice Rifles for the Juvenile Probation Department

THIS CHECKLIST IS PROVIDED FOR YOUR CONVENIENCE

- _____ Responses should be delivered to the County Purchasing Department by 2:00 p.m., Thursday, March 29, 2018. Did you visit our website (www.epcounty.com) for any addendums?

- _____ Did you sign the Bid?

- _____ Did you sign the “Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Federal Debt Status, and Nondiscrimination Status And Implementing Regulations” document?

- _____ If seeking preference, did you sign the “Health Insurance Benefits Questionnaire”?

- _____ Did you sign and complete the required “Conflict of Interest Questionnaire”?

- _____ Did you sign and complete the required “Certificate of Interested Parties Form”?

- _____ Did you sign and complete the required “Ethics Training Affidavit Form”?

- _____ Did you provide one original and three (3) electronic versions of the complete bid (CD/DVD/Flashdrive) in Word/PDF Format? Electronic copies must reflect the original hard copy.