



County of El Paso Purchasing Department
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ADDENDA 1

To: All Interested Proposers

From: Araceli Hernandez, Formal Bid/ Buyer

Date: May 30, 2018

Subject: RFP #18-030, Third Party Administrator for Health and Dental Benefits for the County Of El Paso

The following addenda has been issued to notify vendors of the responses to the following questions:

1. Can companies from outside USA apply for this?
(like, from India or Canada)

Response: The County is seeking for qualified providers that can meet the County's needs. Any qualified proposer can be considered.

2. Does the vendor need to come over there for meetings?

Response: Yes.

3. Can we perform the tasks (related to RFP) outside USA?
(like, from India or Canada)

Response: The County is seeking for qualified providers that can meet the County's needs. Any qualified proposer can be considered.

4. Can we submit the proposals via email?

Response: Specific delivery instructions have been provided in the original RFP packet. No electronic proposals are accepted.

5. Is this group fully insured?

Response: No.

6. If fully insured, what is the requested ISL deductible, contract basis, TPA/PPO and commissions?

Response: This group is self funded.

7. We will need an additional month of large and monthly claims (currently provided multiple years through 2/28/2018 - however, we need claims through March for 1/1 fully insured submissions).

Response: Updated loss data has been provided with this addendum. This information will be on posted as an attachment on our website.

8. What are the current fully insured rates (for all 3 medical plans)?

Response: This group is self funded.

9. Is this group currently self funded?

Response: Yes.

10. What is the current ISL deductible, contract basis and commissions? Are there requested alternatives? Assume same TPA/PPO?

Response: ISL deductible is \$225,000. The Questionnaire tab named Stop Loss Fee Schedule identifies alternate deductible offers.

11. What are the current stop loss rates?

Response: \$60.51 PEPM

12. Census - The census included in the RFP documents only includes 140 employees, so please forward the full census for all enrolled employees.

Response: The census file is named "County of El Paso Medical_Dental Enrollment as of 021218" and is available on the website. It is located in the zip file named "RFPsupportDocumentstopost"

13. Questionnaire – If your RFP includes a questionnaire, please provide a copy of your RFP questionnaire in a format where we can respond to questions. Preferably in a WORD or EXCEL format. Questionnaires in a PDF format are not usable.

Response: The questionnaire is available in an excel file format on the County website www.epcounty.com; bids and more; list of bid; RFP 18-030.

14. Current Full ASA (Administrative Services Agreement) for medical and pharmacy
- a. If Pharmacy is integrated – Is Aetna also offering Pharmacy?
 - Are rebates credited to the fee or shared? If rebates are shared, Is pharmacy traditional or pass through?

Response: The current ASA is provided with this Addenda. Rebates are shared.

15. Pharmacy claims detail file - Pharmacy claims data in NCPDP format, including:
- b. Six months required, 12 months preferred.
 - c. Date of service
 - d. 11 digit NDC
 - e. Quantity dispensed
 - f. Days' supply
 - g. Tier indicator
 - h. Mail or retail indicator
 - i. Unique member ID will allow us to complete a member level disruption analyses

Response: Vendors requesting detailed claims repricing files should follow the instructions in the RFP and submit the executed Use and Disclosure agreement in order to receive these files.

16. STOP LOSS - If we are quoting Stop Loss - ISL and ASL
- a. Please provide a copy of your stop loss policy
 - b. Current ISL and ASL levels and contract terms. Attachment points for current year.

Response: The current policy is attached. The County does not purchase aggregate coverage.

17. Large Claims Reports - Please provide large claims reports (>\$25,000) for the last two 12 month periods on a rolling 12 month basis.

Response: The County tracks large claims using a \$100,000 threshold. Updated loss data has been provided, and claims data will be updated again during the final negotiations related to this RFP.

18. Clinical Reporting/Member Engagement Metrics - Anything you can provide that provides billed/allowed data, utilization data, ER utilization, admissions per 1000, bed days per 1000, etc. We are also looking to identify top ten Inpatient and outpatient facilities by group population as well as outcomes of Disease Management or other out-reach programs.
- a. Aetna – "Aetna Utilization Report"

Response: Additional clinical information may be provided during the finalist negotiations. It is not available at this time.

19. Additional information required with Aetna Customers.

- a. NAP (National Advantage Program) – Please provide a NAP report for the last 24 months of the claims period Please confirm amount charged, usually 50% of savings.

Response: A summary of NAP fees is attached with this Addenda.

- b. Clinical Programs - Please identify if clinical programs billed through the claims account on a per use basis or billed in your administrative fee as a PEPM?

Response: Any Clinical programs are currently billed through the Administrative fee.

- 20. Census - In addition to sending the full census for all enrolled employees, can you please add plan information to the census for each enrolled employee? Can you also please confirm the requested tier levels for rating? The census that currently only includes 140 employees currently lists Single, Single + 1 coverage, and Spouse.

Response: The census file is named "County of El Paso Medical_Dental Enrollment as of 021218" and is available on the website. It is located in the zip file named "RFPSupportDocumentstopost

- 21. Questionnaire – In addition to the RFP Questionnaire that is requested to be completed and the required forms that must be completed and returned that are included in the PDF document named "18-030 Solicitation," does the County require responses or confirmations to be provided to the General Provisions within the "18-030 Solicitation" document?

Response: Yes.

- 22. How many original and copies of binders are you requesting?

Response: One (1) hard copy of the prospal and six (6) electronic copies (PDF formatted Flashdrives or CD)

- 23. What formulary do you currently have with Aetna?

Response: Premier Plus

- 24. What is the current Stop Loss fee?

Response: \$60.51 PEPM

- 25. What is the current Stop Loss level?

Response: \$225,000

- 26. Any claimant lasered?

Response: No.

27. The large claimants for 2016, 2017 and 2018 active or termed? (Report name: High Cost Claimants Summary 2015-2018)

Response: Termination notes have been added to the updated claims data released with this Addenda.

28. Confirm the current 2018 NET Admin fee \$35.85

Response: \$40.40 PEPM

29. Please provide the current/renewal dental ASO fee

Response: \$2.54 PEPM

30. What is the current dental out of network U&C reimbursement percentage?

Response: 80th percentile

31. Is orthodontia coverage for child only? If so, what is the age limitation?

Response: Adult Orthodontia is included.

32. Is there special pricing outside of the current carriers negotiated discounts for the tiered plans?

Response: No.

33. Please provide updated large claimant information. Is the current \$1.2 million claimant still on the plan?

Response: Updated loss data has been provided with this Addenda. Yes, the current large claimant is still on the plan.

34. Please provide current stop loss rates and contract terms (15/12, 24/12, etc.) Are current/renewal rates available?

Response: Current rates are \$60.51 PEPM for a paid contract.

35. Will updated Claims/Specific experience be made available?

Response: Updated loss data has been provided with this Addenda.

36. Is the "Pharmacy Util" report available for 2018 data?

Response: Q1 2018 Report is provided with this Addenda

37. Current Case Management/Trigger Diag (any potential high claims) data available?

Response: Not at this time. Additional large case data may be released during the finalist negotiations.

38. What level of commissions should be included in the proposed rates (fee)?

Response: None

39. How are the out-of-network claims reimbursed? Negotiated fee schedule or R&C? If R&C, which percentile?

Response: 80th percentile

40. What is the current level of employer contribution toward the cost of coverage by tier? Is this expected to change?

Response: The county subsidizes the employee only cost of the CDHP option at 94%, and an additional subsidy of 20% of the dependent cost of the CDHP plan. Those dollar amounts are also contributed to the other plans offered. The County reserves the right to change its contribution schedule in the future.

41. What is the current ASO fee? Are the premium equivalent rates available for the current self-funded plan(s)?

Response: \$40.54

42. Is the current Dental plan bundled with the Medical? If yes, will the proposed plan be bundled with Medical as well?

Response: No.

43. Regarding General Provisions, section 36. Procurement Ethics, please confirm that completing the El Paso County Code of Ethics Training Affidavit, found on pages 2 and 3 of the Solicitation document will fulfill the contractors obligation, and that the Online Training would not be necessary.

Response: Yes.

44. If the online training is needed to be completed, can you provide us with the correct link and detailed instructions to complete?"

Response: Optional On-Line Training: As an alternative to reading and completing the El Paso County Code of Ethics Training Affidavit, in compliance with Section 161 of the Texas Local Government Code, the training on the El Paso County Code of Ethics is accessible in an online format to Vendors and Lobbyists on an ongoing basis, subject only to limitations due to technical resources.

http://www.epcounty.com/ethicscom/trainingvendor_files/frame.htm

A copy of the Ethics Form is included in the specifications package on page 3. and should be signed and return with the proposal.

45. Please confirm that we are not to provide a vision quote and that the current Vision guarantee with Aetna is being honored.

Response: Vision proposals are not requested.

46. For Stop Loss, please confirm that as Aetna is the Stop Loss incumbent, it is acceptable for us to provide a paid contract instead of the requested 12/12 and 15/12.

Response: Confirmed.

47. Please confirm we are to provide Geo Access reports for our medical plan(s) only. If we are to provide for dental, pharmacy, etc., please provide the requested parameters.

Response: Please us the same parameters for a Dental Geo Access Report as well.

48. Please provide the claims experience to include monthly number of claims for the experience received.

Response: A summary of Claims Counts is provided with this Addenda.

49. Please provide the current funding rates.

Response: Contribution amounts are in the table below. Additional information regarding the County's benefits offered can also be found on their website at <http://www.epcounty.com/hr/health.htm>

CDHP	County Bi-Weekly Contribution	Employee Bi-Weekly Contribution
Employee Only	\$180.94	\$3.91
Employee and Spouse	\$231.75	\$131.07
Employee and Child(ren)	\$221.60	\$91.95
Employee and Family	\$292.73	\$214.75
CORE		
Employee Only	\$180.94	\$26.08
Employee and Spouse	\$231.75	\$204.25
Employee and Child(ren)	\$221.60	\$157.83
Employee and Family	\$292.73	\$323.47
Buy Up		
Employee Only	\$180.94	\$79.86
Employee and Spouse	\$231.75	\$305.75
Employee and Child(ren)	\$221.60	\$236.25

Employee and Family	\$292.73	\$452.90
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50. Please provide the employer contribution level. How much of the premium does El Paso County cover on behalf of the employee and dependents?

Response: Contribution amounts are in the table below. Additional information regarding the County's benefits offered can also be found on their website at <http://www.epcounty.com/hr/health.htm>

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Employee and Family	\$292.73	\$452.90

51. What is the current ASC fee?

Response: \$40.54

52. What is the renewal ASC fee?

Response: Renewal rates are not available

53. Are there any access fees or any other fees charged by Aetna in addition to the monthly ASC fee?

Response: There are percentage savings fees associated with negotiated discounts from non-contracted providers.

54. Does Aetna charge any network access fees?

Response: No. They are included in the base administrative fee. There are percentage savings fees associated with negotiated discounts from non-contracted providers.

55. The County of El Paso dental RFP states that El Paso County submitted their wellness program for our review, we did not locate the wellness program in the RFP. May we have a copy?

Response: The County’s Strategic Health and Wellness Plan is provided with this Addenda.

56. Can the County please provide the current Aetna MAPD plan design?

Response: Plan Design Summaries are released with this Addenda.

57. Please confirm that the “Certificate of Interested Parties” form is only required when awarded the business.

Response: It is required at the time the proposal is submitted.

58. Please provide the employer subsidy level (if any).

Response:

CDHP	County Bi-Weekly Contribution	Employee Bi-Weekly Contribution
Employee Only	\$180.94	\$3.91
Employee and Spouse	\$231.75	\$131.07
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59. Is the MAPD plan a group contract, or individual MAPD plans, that are offered to retirees at their own costs?

Response: The MAPD plan is a group contract.

