



County of El Paso Purchasing Department
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www.epcounty.com

ADDENDA 1

To: All Interested Vendors

From: Araceli Hernandez, Formal Bid/Buyer

Date: November 25, 2019

Subject: RFP 20-007, Pre-Employment and Employment Medical and Physical Examination for the Sheriff's Office

The Purchasing Department has received the following questions:

1. Do the vendors need to apply for a DUNS#?

Response: No.

2. Is this a Grant Funded Project?

Response: No.

3. Do you have the detail requirements for a pre-employment physical for stairs, weight limit capacity, running and any physical requirements needed by you?

Response: The requirements would be listed on the job descriptions. Attachments of the Detention Officer and Deputy Job descriptions are uploaded to the website as examples.

4. Where do we obtain the L-2 form?

Response: Once Human Resources initiates a pre-employment medical exam the HR office will provide the L-2 form filled out along with the required vendor form. The candidate will have the form at hand for the medical exam appointment.

5. How will we know the different requirements for detention officer, peace officer, civil telecommunication, etc?

Response: The Human Resource Office will provide job descriptions and descriptive requirements for each position.

6. Will the physical examination results be delivered in person?

Response: As soon as the results are compiled the Human Resource Office will need a faxed or e-mailed copy. The originals can be delivered with the invoice.

7. What kind of tests/panels are you requiring for testing your employees and future employees?

Response: For Current employees the County may require a fit for duty in which the physician or nurse practitioner would evaluate the employee according to the requirements of the job description. After the examination the nurse practitioner or physician make a determination to recommend fit for duty or not.

For future employees it would be the pre-employment physical examinations listed on Section II, A under Services.

8. For the employment Medical and Physical Examination, what kind of testing would you be requiring?

Response: Listed under Section II; Services A2 Laboratory Test:

- a. **Blood Chemistry (Chem 30 or equivalent);**
- b. **Complete Blood Count (CBC);**
- c. **Complete Urinalysis, including Specific Gravity (not Dipstick);**
- d. **Serology (RPR or equivalent);**
- e. **Tuberculosis (Mantoux);**
- f. **Chest X-ray (CXR) – only if Mantoux is positive and the patient is symptomatic;**
- g. **Alcohol screens**
- h. **Functional capacities evaluations (running, stairs, pushups, sit ups, pushing and pulling with weights)**
- i. **Vision exams**
- j. **Audiograms (Audiometry)**
- k. **Rabies vaccinations and titer testing – for Animal Control Candidates only**

9. How many employees work or number of employees working with the Sheriff's department?

Response: 992

10. How many pre-employment candidates are you anticipating to have within the next year?

Response: The Sheriff's Office normally has: four (4) detention officer academies of twelve (12) could be up to 15 - 20 medical exams (some might not pass and need to send more to meet the number required for the academy).

Two (2) academies for Deputy of 25 each. The number varies according to the vacancies we have and the Sheriff requesting academies.