



County of El Paso Purchasing Department
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ADDENDA 1

To: All Interested Vendors
From: Oscar Avila, Procurement Data Analyst
Date: January 6, 2020
Subject: RFP 20-009 Catering and Concession Services for the County of El Paso

The Purchasing Department has received the following questions:

- 1) Can the County provide the sales by each store for the past five years?

RESPONSE: The County has total information from the past three years:

2017: \$122,495.00

2018: \$72,096.90

2019: \$66,913.08

- 2) When does the County anticipate awarding the contract?

RESPONSE: The award of the contract could be as early as March of 2020.

- 3) When would the new contract become effective?

RESPONSE: The effective date is negotiable. The current contract is a month-to-month with a 30 day notification necessary to terminate.

- 4) Would the incumbent concessionaire be willing to sell their equipment to ensure a smooth transition?

RESPONSE: The current concessionaire would have to be approached about this question. Does not pertain to the RFP.

- 5) Can the County provide a draft lease for review?

RESPONSE: The County of El Paso does not prepare draft agreements at this stage.

The following is a recap of the pre-bid conference held on Thursday, July 11, 2019:

- 1) Does the equipment currently in place belong to the incumbent concessionaire and if so, will it be taken out?

RESPONSE: The equipment provided will be the equipment listed on the RFP only and it will be in its current condition.

- 2) Are there any revenue numbers for the current year?

RESPONSE: Fiscal year 2019 revenue to the County was \$66,913.

- 3) The RFP mentions concession revenue to the County will be \$73,000, can the County please clarify this?

RESPONSE: This is the Fiscal year 2018 number. The County makes a percentage of the revenue of the concessionaire's transactions.

- 4) What are the hours of operations for the Sportspark?

RESPONSE: Sportspark hours vary. In general, play is Monday through Thursday, Saturday and Sunday. The Sportspark is closed on Friday for league play. However, when a tournament is scheduled (approximately 20-22 weekends a year), the Sportspark is open 7 days.

LEAGUE HOURS FOR 2019: (Keep in mind that the Sportspark continues to increase in number of participants each season, these are CURRENT hours)

Spring League 2019 (Mid February to end of May):

Monday – Thursday 5 pm – 10 pm;

Saturday 7 am – 10 pm;

Sunday 8 am – 10 pm

Summer League 2019 (June/July/MidAugust):

Monday – Thursday 5 pm – 9 pm;

Saturday 7 am – 4 pm

Fall League 2019 (Mid August to day before Thanksgiving):

Monday – Thursday 5 pm – 10 pm;

Saturday 7 am – 10 pm;

Sunday 8 am – 10 pm

Winter League 2019/2020(December 1 to Mid February):

Monday/Tuesday/Thursday 5 pm – 8 pm

TOURNAMENT HOURS: (approximately 20-22 weekends a year)

Friday 5 pm – 10 pm

Saturday 7 am – 10 pm

Sunday 7 am – 7 pm

- 5) During the different times/seasons/tournaments of the Sportspark, will both the upstairs restaurant and the concessions be open?

RESPONSE: It is rare that any concession area or the restaurant will be closed. Unless the fields nearest that area are not in use, all facilities are required to be open. The Sportspark would be willing to negotiate the opening of the upstairs restaurant based on attendance numbers, IF the downstairs concession stand is able to provide identical offerings.

- 6) During winter leagues, whenever there are games, are all three areas required to be open or just when they are playing at the concessions area?

RESPONSE: During the current winter league, there are games each night on fields 1-4 (TBall area) and on fields 7-10 (large baseball fields). This means that both concession areas and the restaurant are open each night.