How to Register a Septic Tank

Requirements:

1. The Septic System must have been constructed before 8/24/1988; Septic tanks must be made of concrete, fiberglass, or reinforced plastic polyethylene (No cinder block is allowed), and proof in the form of one of the following:
   - A letter from The Electric Company (543-5970) stating that service has existed on property prior to 8/24/1988 or
   - An aerial map of your property showing a dwelling prior to 8/24/1988. Aerials can be obtained by calling the Engineering Dept. at City Hall (4th floor) at 541-4429.

2. The Septic System must be water tight without any cracks or perforations.

El Paso County
On-Site Environmental Department
14612 Greg, C
El Paso, Texas
(915)855-9664

If you meet the requirements:

1. Complete a registration application. Applications can be obtained from http://www.epcounty.com/rb/ or at El Paso County on-Site Department located at 14612 Greg, “C”.

2. Pay the registration fee at any of the following County Clerk’s office locations:
   - Ysleta Annex Office, 9521 Socorro Rd., Suite A1
   - Northeast Annex Office, 4641 Cohen, Suite B
   - County Courthouse, 500 E. San Antonio, Suite 105

   DO NOT PAY IF SYSTEM DOES NOT MEET THE REQUIREMENTS. FEE IS NOT REFUNDABLE

3. Prepare for an inspection to verify that the septic system meets the requirements to be registered by:
   - Exposing the inlet and outlet lines
   - Expose about 6 inches around the tank
   - Expose a portion of the drain field