



**DELIA BRIONES  
COUNTY CLERK**

**El Paso County**  
500 E. San Antonio, Suite 105  
El Paso, TX 79901  
915-546-2071  
Fax 915-543-3816

<b>Billing Address:</b>		<b>Office Address:</b>	
Company Name:		Company Name:	
Attention:		Attention:	
Street Address:		Street Address:	
City, State, Zip:		City, State, Zip:	
Telephone:		Telephone:	
Email:		Email:	

**General Information**

Federal Tax ID No.	Company Composition <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> Corporation <input type="checkbox"/> Sub-Chapter S Corp <input type="checkbox"/> Other	Corporation State Of:	
Accounts Payable Contact	Fax:	Email:	Phone No. & Extension:

**Bank Information**

Bank Name:	Branch Name:	Bank Contact Officer:	Phone No. & Extension:	
Bank Address:	City:	State:	Zip:	Type of Account

**Business Reference**

Name:	Address:	Phone No. & Extension:
Name:	Address:	Phone No. & Extension:
Name:	Address:	Phone No. & Extension:

Signature of Approval:	Date:
_____	_____

**Terms and Conditions**

Billing for the El Paso County Clerk's Office is done on a weekly basis. Accounts that do not have enough funds available at the point of sale to cover a transaction's cost may not be used as a form of payment.