



## **DELIA BRIONES COUNTY CLERK**

500 E. San Antonio Suite 105 El  
Paso, Texas 79901  
(915) 546-2071  
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### **2016 Miscellaneous Probate Filing Fees** *Effective 01/01/2016*

#### **Letters**

- **Letters Testamentary or Independent Administration: \$2.00** (Clerk).
- **Dependent Administration: \$2.00** (Clerk) must attach a Certified copy of the **Order Approving Dependent Administrator, \$1.00** each page **\$5.00** for certification. (LGC § 118.052(3)(D))
- **Letters of Guardianship: \$2.00** (Clerk), must also attach a Certified Copy of the **Order Appointing Guardian, \$1.00** each page, **\$5.00** for certification. *NOTE:* Annual Report and/or Annual Account must be approved before issuance of letters per Estate Code § 1106.003(c). (Local Government Code § 118.052(3)(D))
- **Certificate of Temporary Guardian: \$2.00** (Clerk), must also attach a Certified Copy of the **Order Appointing Temporary Guardian, \$1.00** each page, **\$5.00** for certification.
- **Search Fee when docket number not provided: \$5.00** *Government Code 51.318*

#### **Copies**

- **Exemplified Copies: \$4.00 Letters** (LGC § 118.05 ), **\$1.00 per page** (LGC § 118.052), **\$7.00 for Certification**(LGC § 118.052)
- **Plain copies: \$1.00** per page in a file, **\$5.00 for Certification** per each individual document (i.e. Will, Order). (LGC § 118.052(3)(B and C)

## Citations

- **Sheriff Posting Citation: \$65.00** (LGC § 118.131)
- **Sheriff Personal Citation: \$100.00** (LGC § 118.131)
- **Clerk Issuance of Posting Citation: \$4.00** (LGC § 118.052(3)(A))
- **Clerk Issuance of Personal Citation: \$4.00** (LGC § 118.052(3)(A))
- **Clerk Issuance of Certified Mail Citation: \$104.00** (LGC § 118.052(3)(A and F))

## Filing Fees

- **Inventory, Appraisement and List of Claims: \$27.00;** \$25.00 (Clerk) \$2.00 for Judge's Signature. If filed 90 days after qualification or after the extension set by the Court. (LGC § 118.052(2)(B)(i). \* **If the inventory is filed on time, \$2.00 Judge's Signature is still required for the Order Approving Inventory.**
- **Annual Accounts: \$27.00;** \$25.00 (Clerk) and \$2.00 for Judge's Signature. (LGC § 118.052(2)(B)(iv))
- **Final Account: \$96.00;** \$25.00 (Clerk) \$65.00 (Sheriff) for Citation by Posting \$4.00 (Clerk) for Issuance of Citation and \$2.00 for Judge's Signature. (LGC § 118.052(2)(B)(iv))
- **Annual/Final Reports: \$12.00;** \$10.00 (Clerk) \$2.00 for Judge's signature. (LGC § 118.052(2)(B)(vi))
- **Application for Sale of Real Property or Personal Property: \$96.00;** \$25.00 (Clerk) \$65.00 (Sheriff) for Citation by Posting \$4.00 (Clerk) for Issuance of Citation \$2.00 for Judge's Signature. (LGC § 118.052(2)(B)(v))
- **Report of Sale of Real Property: \$2.00** (LGC § 118.052(2)(B)(v))
- **Claim: \$10.00** (Clerk) (LGC § 118.052(2)(C) {H.B. 2182 effective 1/1/16 \$10.00})
- **Jury Fee: \$40.00,** (Jury) (Texas Gov. Code § 51.604(a) {H.B. 2182 effective 1/1/16 \$40.00})

### **Filing Fees Continued**

- No filing fee for an Affidavit in Lieu of Inventory if filed within 90 days of qualification date. **If filing and Affidavit in Lieu of Inventory past the 90 days of qualification date, please contact the Probate Court.**
- No filing fee assessed for Answers, Responses, Waivers, Briefs, Disclaimer, Bill of Review(s), Denial/Approval/Satisfaction/Release of Claims/Objection to Claims
- No filing fee assessed for the following: Amended Annual report, Amended Final Report, Amended Annual Accounts, Amended Final Account, Amended Small Estate, Amended Application for Sale of Real or Personal property. \* **Unless re-posting of citation is required from the Probate Court.**

### **Applications/Motions**

- Filing a document not specified above after the filing of an order approving the inventory and appraisal or after the 120<sup>th</sup> day after the date of the initial filing of the action, whichever occurs first, if more than 25 pages: **\$25.00** (LGC § 118.052(2)(B)(vii))

### **Orders**

- **Judges Signature: \$2.00** (signature fee already included in certain filings)  
(LGC § 118.101)