



GILBERT SANCHEZ
EL PASO COUNTY DISTRICT CLERK
Revised Fee Schedule Effective July 6, 2009

New Filings

Civil Matters **\$247.00**

District Clerk Fee - New Filing	CLERK.D	\$50.00
Texas Judicial Fund Fee	TJFUND.D	\$50.00
State Judiciary Fund Support Fee	SJFS.D	\$42.00
Law Library	LIB.D	\$35.00
Alternative Dispute Resolution Fund	MAST.D	\$15.00
Court Reporter Fee	COURTR.D	\$30.00
Indigency Fund Fee	CIVIL.D	\$10.00
Records Management Fee	RECMGT	\$5.00
District Clerk Records Preservation Fee	RECMGT.D	\$5.00
Courthouse Security Fee	SECURE	\$5.00

Family Matters

DRO fees waived if matter does not involve any children

Termination of Marriage: **\$268.00**

District Clerk Fee - New Filing	CLERK.D	\$50.00
Texas Judicial Fund Fee	TJFUNDFAM.D	\$45.00
State Judiciary Fund Support Fee	SJFS.D	\$42.00
Law Library	LIB.D	\$35.00
Family Protection Fund	FAMPRO	\$15.00
Alternative Dispute Resolution Fund	MAST.D	\$15.00
Domestic Relations Office	DRO	\$15.00
Court Reporter Fee	COURTR.D	\$30.00
Family Indigency Fund Fee	FAM.D	\$5.00
Records Management Fee	RECMGT	\$5.00
District Clerk Records Preservation Fee	RECMGT.D	\$5.00
Courthouse Security Fee	SECURE	\$5.00
Bureau of Vital and Statistics Certification Fee	BVS.D	\$1.00

Adoption: **\$254.00**

District Clerk Fee - New Filing	CLERK.D	\$50.00
Texas Judicial Fund Fee	TJFUNDFAM.D	\$45.00
State Judiciary Fund Support Fee	SJFS.D	\$42.00
Law Library	LIB.D	\$35.00
Alternative Dispute Resolution Fund	MAST.D	\$15.00
Domestic Relations Office	DRO	\$15.00
Court Reporter Fee	COURTR.D	\$30.00
Family Indigency Fund Fee	FAM.D	\$5.00
Records Management Fee	RECMGT	\$5.00
District Clerk Records Preservation Fee	RECMGT.D	\$5.00
Courthouse Security Fee	SECURE	\$5.00



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Court Certification of Adoption - PER Adoptee ADOP.D \$2.00
Certification Fee assessed per adoptee

Protective Order: \$268.00

District Clerk Fee - New Filing	CLERK.D	\$50.00
Texas Judicial Fund Fee	TJFUNDFAM.D	\$45.00
State Judiciary Fund Support Fee	SJFS.D	\$42.00
Law Library	LIB.D	\$35.00
Application for Protective Order	PO	\$16.00
Alternative Dispute Resolution Fund	MAST.D	\$15.00
Domestic Relations Office	DRO	\$15.00
Court Reporter Fee	COURTR.D	\$30.00
Family Indigency Fund Fee	FAM.D	\$5.00
Records Management Fee	RECMGT	\$5.00
District Clerk Records Preservation Fee	RECMGT.D	\$5.00
Courthouse Security Fee	SECURE	\$5.00

Other Family Law Matters: \$252.00

District Clerk Fee - New Filing	CLERK.D	\$50.00
Texas Judicial Fund Fee	TJFUNDFAM.D	\$45.00
State Judiciary Fund Support Fee	SJFS.D	\$42.00
Law Library	LIB.D	\$35.00
Alternative Dispute Resolution Fund	MAST.D	\$15.00
Domestic Relations Office	DRO	\$15.00
Court Reporter Fee	COURTR.D	\$30.00
Family Indigency Fund Fee	FAM.D	\$5.00
Records Management Fee	RECMGT	\$5.00
District Clerk Records Preservation Fee	RECMGT.D	\$5.00
Courthouse Security Fee	SECURE	\$5.00

Motions

Civil \$35.00

**To include Motions to Transfer Venue, Reinstate, and Set Aside Judgment,
as well as Motions for Contempt, New Trial, Counter Petitions,
Interventions, and 3rd Party Petitions**

District Clerk Fee - Motions, Counteractions	CLERKM.D	\$15.00
Indigency Fund Fee	CIVILM.D	\$10.00
District Clerk Records Preservation Fee	RECMGT.D	\$5.00
Records Management Fee	RECMGT	\$5.00

Family \$45.00

**To include Motions to Enforce, Modify, Revoke License, Reduce Child
Support, Cease Child Support, Withhold Child Support, Transfer Venue,
and Reinstate, well as Motions for Contempt, Clarification, New Trial, Writs**



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of Attachment, Administrative Writs of Withholding, and Counter Petitions

DRO fee waived if matter does not involve any children

District Clerk Fee - Motions, Counteractions	CLERKM.D	\$15.00
Domestic Relations Office	DROM	\$15.00
Family Indigency Fund Fee	FAM.D	\$5.00
District Clerk Records Preservation Fee	RECMGT.D	\$5.00
Records Management Fee	RECMGT	\$5.00

Process Services (Citations, Subpoenas, Notices, Precepts, Summons)

Issuance of process:

Citation Issuance	PROC.D	\$8.00
Capias Issuance	DKCPIS	\$8.00
Notice to Show Cause / Precept	DCKNSC	\$8.00

Additional services/fees:

Below fees are in addition to any applicable process fees outlined above

Sheriff's Process Fee (Personal Service)	SHERP.D	\$100.00
Sheriff's Process Fee (Service by Publication or Posting)	SHERPP.D	\$65.00
Sheriff's Process Execution Fee (Capias)	SHERP.CAP.D	\$165.00
Sheriff's Process Execution Fee (Habeas Corpus, Writ of Sequestration) (to be paid directly to the Sheriff's Office if for a Writ of Sequestration)	SHERP.CAP.D	\$185.00
District Clerk Citation by Mail Fee	CITM.D	\$57.00

Miscellaneous

Central Records Fee Adoption	DEPTHR	\$51.00
Re-Certification of Transcript	TRECERT.D	\$50.00
Jury Request Fee	JURY	\$30.00
Return Check Fee	NSF.D	\$30.00
Name Change Certificate	CC.D	\$10.00
Bill of Costs	BOC.D	\$5.00
Bond Approval Fee	BOND.D	\$4.00
Exemplified Copy of Instrument	EXEMP.D	\$3.00
Transcripts	TRANS.D	\$1.00
Certification of Document	CCOPY.D	\$1.00
Copies (per page)	COPIES.D	\$0.25