



**NORMA FAVELA BARCELEAU**

District Clerk  
El Paso County  
500 E. San Antonio St., Suite 103  
El Paso, TX 79901-2457  
(915) 546-2021

**FORM "B"** — ALL STATUTORY ELEMENTS MUST BE INCLUDED IN EXPUNCTION PETITION (as per Texas Code of Criminal Procedure § 55.02)

THIS FORM MUST ACCOMPANY EACH PETITION FOR EXPUNCTION.

**FAILURE TO INCLUDE THIS FORM (COMPLETED) WITH YOUR PETITION WILL RESULT IN YOUR PETITION NOT BEING GRANTED.**

EX PARTE

In The District Court Of El Paso County Texas

CAUSE NO \_\_\_\_\_

\_\_\_\_\_ Judicial District

\_\_\_\_\_ Petition ..... \$307.00

\_\_\_\_\_ Notice of Hearing

Service of Notices of Hearing to Agencies By:

\_\_\_\_\_ District Clerk – Certified Mail ..... \$7.00 per agency  
(attorney must provide copies of petition)

\_\_\_\_\_ District Clerk – Secure Electronic Mail ..... no charge  
(\$7.00 per agency fee waived – NO CHARGE – no copies of petition required)

\_\_\_\_\_ By Attorney or Pro Se filer

**FINAL ORDER OR DISMISSAL**

Service of Copies of Final Order or Dismissal By:

\_\_\_\_\_ Certified Mail ..... \$7.00 per agency  
(attorney must provide copies of order)

\_\_\_\_\_ Secure Electronic Mail ..... no charge  
(\$7.00 per agency fee waived – NO CHARGE – no copies of order required)

At the time of filing the Petition for Expunction, court costs plus the fee for mailing out the final order is required. If it is requested that the District Clerk's Office send out notices of hearing to the agencies there is an additional fee required at the time of filing. Copies of the Petition and Order Setting Hearing must be furnished prior to us sending out the notices. Notice will be sent out to the agencies which are listed on the Petition for Expunction. If it is requested that notices and/or final orders be sent to agencies by secure electronic mail, rather than by certified mail, this request must be specified within the Original Petition for Expunction.

\_\_\_\_\_  
Requestor's Signature