



Exhibit C

**INFILL DEVELOPMENT INCENTIVE APPLICATION
ECONOMIC DEVELOPMENT DEPARTMENT**

****APPLICATION SUBMITTAL PRIOR TO CONSTRUCTION START REQUIRED****

I CONTACT INFORMATION

PROPERTY OWNER(S): _____
 ADDRESS: _____ ZIP CODE: _____ PHONE: _____
 CELL: _____ E-MAIL ADDRESS: _____ FAX: _____
 REPRESENTATIVE(S): _____
 ADDRESS _____ ZIP CODE: _____
 PHONE: _____ CELL: _____ E-MAIL ADDRESS: _____

II PROPERTY INFORMATION

PROPERTY ADDRESS: _____
 LEGAL DESCRIPTION: _____
 PRESENT LAND USE: _____ PROPOSED LAND USE: (e.g. Housing, Mixed-use) _____
 IS PROPERTY CURRENTLY VACANT? YES _____ NO _____ IF YES, ESTIMATE PERCENTAGE: _____
 WILL PROPERTY BE USED FOR HOUSING? YES _____ NO _____
 PROPOSED ZONING: _____
 TOTAL SQUARE FOOTAGE OF PROPOSED CONSTRUCTION/RENOVATION _____
 BREAKDOWN OF SQUARE FOOTAGE BY USE (ie: residential, retail, office, etc.): _____

III INELIGIBILITY CRITERIA

CONSTRUCTION START DATE: _____
 ESTIMATED COMPLETION DATE: _____
 CURRENT TOTAL EL PASO CENTRAL APPRAISAL DISTRICT (CAD) APPRAISED VALUE (attach tax statement): _____
 ESTIMATED CONSTRUCTION/ RENOVATION COST (Exhibit A): _____
 GREYFIELD OR BROWNFIELD DEVELOPMENT (CIRCLE ONE): _____
 PREVIOUS TAX RELIEF GRANTED TO ANY PORTION OF THIS PROPERTY? (If so, describe the type and duration): _____
 1) HAS APPLICANT COMPLETED REQUIRED PRE-SUBMISSION CONFERENCE? YES _____ NO _____
 2) DOES APPLICANT MEET ELIGIBILITY CRITERIA? YES _____ NO _____

3) IS THIS PROPERTY LOCATED WITHIN A TIF (Tax Increment Finance District) or TIRZ (Tax Increment Reinvestment Zone)?

YES _____ NO _____, IF YES for TIRZ, which one: _____

4) IS PROPERTY LOCATED WITHIN AN EMPOWERMENT ZONE? YES _____ NO _____

5) IS PROPERTY LOCATED WITHIN A REDEVELOPMENT AREA? YES _____ NO _____

6) IS PROPERTY LOCATED WITHIN A HISTORIC DISTRICT? YES _____ NO _____

IF YES, which one: _____

IV. ADDITIONAL INFORMATION

OWNER(S) OF RECORD FOR THE ABOVE DESCRIBED PARCEL(S):

Printed Name: _____ Signature: _____

OWNERS'S REPRESENTATIVE FOR THE ABOVE DESCRIBED PARCEL(S):

Printed Name: _____ Signature: _____

Note: Signatures are required for all owners of record for the property proposed for rezoning. Attach additional signatures on a separate sheet of paper.

YEAR PROPERTY ACQUIRED BY CURRENT OWNER _____

REQUIRED DOCUMENTATION FOR TAX EXEMPTION APPLICATION

- D** APPLICATION FOR TAX EXEMPTION - Each item on this application shall be completed and all documentation required on this form shall be submitted before this application is accepted for processing. Submittal of an application does not constitute acceptance for processing until the Department reviews the application for accuracy and completeness.
- D** CONCEPTUAL CONSTRUCTION DRAWINGS - One (1) full size copy and one (1) copy on 8 1/2" x 11" paper of the written description of property.
- D** DETAILED SITE DEVELOPMENT PLAN (REQUIRED) - Application shall include a submittal of a detailed site development plan in accordance with Section 20.04.160 of the City Code
- D** PROPERTY TAX STATEMENT - Please attach one (1) printed copy from the El Paso Central Appraisal District website.
- D** CERTIFIED CITY TAX CERTIFICATE - Certified city tax certificates may be obtained at the City Tax Office, Wells Fargo Plaza, 221 N. Kansas, Suite 300 (Corner of Kansas & Mills) Monday through Thursday, 7:00 a.m. to 6:00 p.m. For any tax exemption, delinquent taxes must be paid in full before the tax rebate may proceed.
- D** COST ESTIMATES OF PROPOSED PROJECT - Exhibit A - List each item of work and the cost of each item.
- D** PROOF OF OWNERSHIP - One (1) copy of a certificate from a title company, warranty deed, or other legal document demonstrating that the individual(s) or corporation making the application for tax exemption is the current property owner.
- D** PHOTOGRAPHS - Color photographs showing current conditions of the site and structures
- D** STATEMENT OF CERTIFICATE - Certification by the applicant that all the information on this application is correct and that the program regulations have been understood



V. STATEMENT OF CERTIFICATIONS

I certify that the information on this application is correct.

I authorize County officials to visit and inspect the property as necessary to certify eligibility and verification for an incremental property tax rebate (County Portion) and applicable financial incentives.

I acknowledge, have read, and understand the program regulations, and that I will not receive a public benefit until all the program requirements have been met and verified by the Director or assigned staff.

I understand that all construction and/or rehabilitation work must be completed within the time period set out in the agreement with the County.

I agree not to knowingly employ any undocumented workers as defined in Texas Government Code Section 2264.001.

I understand that no incentive rights may be sold or assigned and incentives cannot be transferred as a result in the change on major ownership of the property without the expressed written consent of the County of El Paso.

I understand that if the proposed project is not completed as specified in the application, or the terms of the agreement are not met, the County of El Paso has the right to cancel or amend the incentive agreement, recapture any rebated or exempted taxes and fees, and assess penalty payments for the amounts previously secured by County liens against the property and all previously waived fees and abated taxes shall become due to the County.

Property Owner Printed Name

Property Owner Signature

Date



Exhibit D

COST ESTIMATE OF REHABILITATION/RESTORATION WORK

Real Property	
Land	\$
Existing Building Improvements (Renovation)	\$
New Building Improvements	\$
TOTAL	\$

***Please include detailed cost estimate breakdown (Additional sheets may be added or sub-stituted)**

OTHER QUESTIONS

- WILL JOBS BE RETAINED OR CREATED AS A RESULT OF THIS PROJECT? IF SO, EXPLAIN: _____

- ARE THERE ANY LIENS AGAINST THE PROPERTY? IF SO, PLEASE EXPLAIN:

- DESCRIBE, BRIEFLY, YOUR PLANS FOR THE PROPERTY AND HOW IT CAN ENHANCE THE NEIGHBORHOOD:

The County of El Paso requires the following information in order to process an application for incentives. Generally, information provided in the application will not be released to the public until an agreement is executed with the County. See Texas Government Code § 552.131. An application does not guarantee an incentive grant. The County of El Paso Economic Development staff will conduct a review, normally 10 business days, and will contact the applicant once completed. Please note: If construction has commenced on a project, the incentive application process is Void.

