Step by step on how to obtain the 1099-SA Tax Form

1. Log into www.Inspirafinancial.com (Payflex account log in info) account. If an account is not set up, click on Create Profile on the right. **Please note, you will need your HSA card in order to create an account as your card number is required. If you did not receive a card or have misplaced it, please contact your HR Benefits team.*



2. Under "Account Actions", Click on "View Tax Documents"

nspira	n Home	Help & Support 🍰 Account :	Settings 💍 Aetna Mem	ber Website 👌 Log	
NANCIAL	Your Accourt	its ▼ Alerts & News ▼	Health Plan Claims (2) 🔻	Documents & Forms	
Health Saving	gs Account		OPEN INV	ESTMENT ACCOUNT	
County of El Paso					
\$	Total account value (?)		Contributions to your HSA ⑦		
		Tax Year		Amount	
		2024			
	-	2023			
HSA deposit account balan	ce (1)	View IRS co	ntribution limits >		
Have money sitting Transfer your other HS	in another HSA? SA funds and manage it all right here.				
Account Actions	Manage Funds	Manage Investments	and an	and allallated	
/iew account details > /iew transactions > /iew Tax Documents > /iew HSA statements >	Deposit funds into HSA > Request funds > View fee schedule >	View investment journey : Open investment account View investment options :	Explore eligible e what you can pare	Explore eligible expenses to find out what you can pay for with your HSA.	
Ink a bank account > Manage my beneficiaries > Set up account notifications > Calculate my HSA savings >			Get D	eals! 🖉	

3. Download the IRS 1099SA Form for previous year.

