



## COUNTY OF EL PASO

CIVIL SERVICE COMMISSION  
500 E. SAN ANTONIO, RM. 302  
EL PASO, TEXAS 79901  
(915) 546-2218  
FAX (915) 546-8126

*Chairman  
Rafael Adame*

*Commissioners  
Dr. Paula Mitchell  
Susanna Visconti*

### MINUTES OF APRIL 1, 2008

COMMISSIONERS PRESENT: RALPH ADAME, CHAIRMAN  
PAULA MITCHELL, COMMISSIONER  
SUSANNA VISCONTI, COMMISSIONER

OTHERS PRESENT: LIZA REYES, INTERIM H.R. DIRECTOR  
ESTELA SALGADO, HUMAN RESOURCES  
GABRIEL HERRERA, HUMAN RESOURCES  
BRUCE PONDER, PUBLIC DEFENDER'S OFFICE

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The El Paso County Civil Service Commission met in Commissioners Court Room and was called to order at 3:00 p.m. by Ralph Adame, Chairman.

**PUBLIC COMMENT:** Holly Lytle, County Attorney's office, provided a DVD on a mandatory open government training from the Office of the Attorney General, for the Civil Service Commission Board. Holly Lytle also stated that she would recuse herself from the hearing and Bruce Ponder from the Public Defender's Office would be taking her place.

#### **MOTION #1**

ITEM #1 APPROVED CONSENT AGENDA ITEMS.

It was moved by Commissioner Mitchell, and seconded by Commissioner Visconti, to approve the following Consent Agenda item:

1. Approval of Minutes of the regularly scheduled meeting of March 4, 2008 and special meeting of March 26, 2008.

**GRIEVANCES**

**EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071 AND  
551.074**

On this day, the Civil Service Commission discussed Item 2 in closed session, at the request of the County Attorney's Office and agreed to by attorney at law Fernando Chacon.

The Civil Service Commission took a recessed at 4:46 p.m. and reconvened at 4:55 p.m.

**MEETING RECONVENED**

The Civil Service Commission began to deliberate at 5:40 p.m.

On this day, the Civil Service Commission reconvened into regular open session following closed session at 5:55 p.m.

**INFORMATIVE ITEM:**

**ITEM #4** No action was taken on a grievance filed/dated February 1, 2008 regarding Henry Banks, Senior Network Administrator, ITD, pertaining to **APPENDIX F: SECTION A; 3, 5, 6 -APPENDIX F: SECTION C, D & E. CHAPTER 21 TEXAS LABOR LAW CODE ON CIVIL RIGHTS ACT OF 1964**. He submitted a letter to withdraw his grievance.

**MOTION #2 DENIED GRIEVANCE.**

**ITEM #5**

Take appropriate action on a grievance filed/dated February 28, 2008 regarding Martha Lee, Collections Specialist, County Attorney's office, pertaining to **2.21 EEO, 6.05, 6.06, 7.09 (a), (b), (c), (d) & Termination**. (Jose Rodriguez, County Attorney - Ralph Girvin, Sr. Trial Attorney – Fernando Chacon, Attorney at Law)

**ACTION:** It was moved by Commissioner Visconti and seconded by Commissioner Mitchell to deny the grievance regarding Martha Lee, Collections Specialist, County Attorney's Office pertaining to 2.21 EEO, 6.05, 6.06, 7.09 (a), (b), (c), (d) and to uphold the Termination.

VOTE: YES – Adame, Mitchell, Visconti

NO-NONE

MOTION CARRIED.


**MEETING ADJOURNED**

On this day, there being no further business to discuss, Commissioner Mitchell moved to adjourn the meeting, seconded by Commissioner Visconti at 5:51 p.m.

VOTE: YES – Adame, Mitchell, Visconti

NO-NONE

MOTION CARRIED.

  
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RAFAEL ADAME, CHAIRMAN  
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GABRIEL HERRERA, RECORDING SECRETARY