



COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

*Chairman
Rafael Adame*

*Commissioners
Dr. Paula Mitchell
Susanna Visconti*

MINUTES OF JUNE 3, 2008

COMMISSIONERS PRESENT: RALPH ADAME, CHAIRMAN
SUSANNA VISCONTI, COMMISSIONER

ABSENT: PAULA MITCHELL, COMMISSIONER

OTHERS PRESENT: BETSY C. KELLER, H.R. DIRECTOR
LIZA REYES, ASSISTANT H.R. DIRECTOR
ESTELA SALGADO, HUMAN RESOURCES
GABRIEL HERRERA, HUMAN RESOURCES
HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE

The El Paso County Civil Service Commission met in Commissioners Court Room and was called to order at 3:02 p.m. by Ralph Adame, Chairman.

PUBLIC COMMENT:

An introduction of Betsy C. Keller, the new Human Resources Director was formally made by Chairman Adame.

MOTION #1

ITEM #1 APPROVED CONSENT AGENDA ITEMS.

It was moved by Chairman Adame, and seconded by Commissioner Visconti, to approve the following Consent Agenda item:

1. Approval of Minutes of the regularly scheduled meeting of April 1, 2008.

2. Discuss and approve the requests from the employees listed in the back up to be recipients of donated vacation leave with the request of Lilia Rodriguez, Account Clerk, County Tax Office, withdrawn.

- (a) Rosa Tapia, Office Specialist Intermediate, Nutrition
- (b) Adriana Ceballos, Receptionist, Domestic Relations.

REGULAR AGENDA

MOTION #2 APPROVED WITH MODIFICATIONS.

ITEM #3

Discuss and take appropriate action to consider and adopt a Policy regarding hiring of TCDRS Retirees. (Betsy C. Keller, Human Resources Director)

ACTION: It was moved by Commissioner Visconti and seconded by Chairman Adame to adopt the Policy regarding the hiring of TCDRS Retirees with the following modification on the Retiree Rehire Affidavit section to read as follows: I swear that no agreement or arrangement to hire me as an employee of El Paso County was discussed with anyone associated with El Paso County prior to my rehire-retirement.

VOTE: YES-Adame, Visconti

ABSENT: Mitchell

MOTION CARRIED.

GRIEVANCES

EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071 AND 551.074

MOTION #2 POSTPONED.

ITEM #7

Take appropriate action a grievance filed/dated April 15, 2008 regarding Victoria Hernandez, Vehicle Title Clerk, Intermediate, County Tax office, pertaining to a **one (1) DAY SUSPENSION & RULE 7.09 (C) & (D)**. (Victor Flores, County Tax Assessor Collector – Kitty Schild, Sr. Trial Attorney – Bill Arballo, AFSCME Representative)

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ACTION: It was moved by Chairman Adame and seconded by Commissioner Visconti that the grievance filed/dated April 15, 2008 regarding Victoria Hernandez, Vehicle Title Clerk, County Tax Office, pertaining to One (1) day suspension & Rule 7.09 (C) & (D) be postponed at the request of Mr. Bill Arballo, AFSCME representative for grievant. The grievance will be heard on July 1, 2008 at 3:00 p.m.

VOTE: YES-Adame, Visconti

ABSENT: Mitchell

MOTION CARRIED.

ITEM #8

NO ACTION. THE COMMISSION WAS INFORMED VIA EMAIL THAT A MOTION FOR CONTINUANCE WAS FILED BY THE GRIEVANT'S REPRESENTATIVE.

Take appropriate action on a grievance filed/dated May 9, 2008 regarding Leticia Napoles, Administrative Assistant, Intermediate, Justice Peace #5, pertaining to **TERMINATION, RETALIATION, RULES 7.09 (A -E), 7.17, APPENDIX F: DISCRIMINATION-SEXUAL HARASSMENT POLICY - A. 1-6-(B), (C: 1- 4,) D. #3 and #5 – RULE 2.31.** (Judge Monica Teran, Justice Peace #5 – Kitty Schild, Sr. Trial Attorney)

ITEM #9

NO ACTION. THE COMMISSION WAS INFORMED VIA EMAIL THAT A MOTION FOR CONTINUANCE WAS FILED BY THE GRIEVANT'S REPRESENTATIVE.

Take appropriate action on a grievance filed/dated April 25, 2008 regarding Leticia Napoles, Administrative Assistant, Intermediate, Justice Peace #5, pertaining to **APPEALING DISCLINARY REPORT OF 04/07/2008; Three (3) DAYS SUSPENSION & RULES 7.09 (A -E), 7.14, 7.17, 2.31 APPENDIX F: A. 5-RETALIATION C: 1-2, C: 4, AND D. 3.** (Judge Monica Teran, Justice Peace #5 – Kitty Schild, Sr. Trial Attorney)

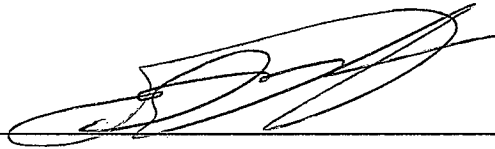
MEETING ADJOURNED

On this day, there being no further business to discuss, Chairman Adame moved to adjourn the meeting, seconded by Commissioner Visconti at 3:18 p.m.

VOTE: YES – Adame, Visconti

ABSENT: Mitchell

MOTION CARRIED.



RAFAEL ADAME, CHAIRMAN



GABRIEL HERRERA, RECORDING SECRETARY