



COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
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COMMISSIONERS:

LUPE BAIN, CHAIRPERSON
RICHARD YETTER
MARIO J. MARTINEZ

MINUTES OF SPECIAL MEETING, JANUARY 25, 1994

COMMISSIONERS PRESENT: LUPE BAIN, CHAIRPERSON
RICHARD YETTER
MARIO MARTINEZ

OTHERS PRESENT: NITA CORRAL-NAVA, DIRECTOR
PERSONNEL & CIVIL SERVICE ADM.

ESTELA SALGADO, RECORDING SECRETARY

The El Paso County Civil Service Commission met in Commissioner's Court Chambers, Room 303 and was called to order at 4:10 P.M. by Lupe Bain, Chairperson.

ITEM #1 DISCUSS AND ESTABLISH A COUNTY POLICY/STANDARD ON SEXUAL HARASSMENT AS PER SECTION VII RULE 7.02 (j), SECTION V RULE 5.13, 5.14, & 5.15, SECTION VIII RULE 8.02, AND ANY OTHER APPLICABLE CIVIL SERVICE RULES. (RICHARD YETTER, CIVIL SERVICE COMMISSIONER)

ACTION: RICHARD YETTER MOTIONED THAT THE COUNTY ATTORNEY PRESENT A PROPOSED SEXUAL HARASSMENT POLICY FOR THE COUNTY OF EL PASO AT A SPECIAL MEETING OF THE CIVIL SERVICE COMMISSION TO BE SCHEDULED FOR TUESDAY, FEBRUARY 1, 1994 AND INSTRUCTED NITA CORRAL-NAVA, DIRECTOR OF PERSONNEL & CIVIL SERVICE ADM., TO PLACE THIS ITEM ON THE FEBRUARY 2, 1994 COMMISSIONER'S COURT AGENDA. MARIO MARTINEZ SECONDED. MOTION CARRIED.

GRIEVANCES

ITEM #2 MARY LOU GALLEGOS, DIR. OF CONVENTIONS SVCING, TOURIST AND CONVENTION (TOM CARADONIO, EXECUTIVE DIRECTOR, GREATER EL PASO CIVIC, CONVENTION AND TOURISM CENTER) (AT THE DIRECTION OF LUPE BAIN, CHAIRPERSON)

ACTION: MARIO MARTINEZ MOTIONED TO TABLE THIS ITEM FOR THE FEBRUARY, 1994 MEETING AS THE MINUTES OF THE JANUARY 4, 1994 MEETING REFLECTED. RICHARD YETTER SECONDED. MOTION CARRIED.

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ITEM #3 LYDIA SAMANIEGO, CLERK, DISTRICT CLERK'S OFFICE (EDIE RUBALCAVA, DISTRICT CLERK) (AT THE DIRECTION OF LUPE BAIN, CHAIRPERSON).

ACTION: MARIO MARTINEZ MOTIONED TO TABLE THIS ITEM FOR THE FEBRUARY 1994 MEETING AS THE MINUTES OF THE JANUARY 4, 1994 MEETING REFLECTED. RICHARD YETTER SECONDED. MOTION CARRIED.

ITEM #4 EXECUTIVE SESSION TO DISCUSS AND TAKE APPROPRIATE ACTION ON PERSONNEL OPERATIONS & POWERS OF THE COMMISSION.

ACTION: MARIO MARTINEZ MOTIONED THAT THIS ITEM WAS NOT EXECUTIVE SESSION MATERIAL AND DISCUSSION ENSUED IN OPEN SESSION. IN ADDITION MARIO MARTINEZ MOTIONED TO PLACE AN ITEM ON THE SPECIAL MEETING AGENDA SCHEDULED FOR TUESDAY, FEBRUARY 1, 1994 TO DISCUSS AND TAKE APPROPRIATE ACTION ON ESTABLISHING A POLICY FOR MEMBERS OF THE CIVIL SERVICE COMMISSION TO ADHERE TO THE SAME REQUIREMENTS THAT A JUDGE MUST ADHERE TO UNDER THE LAWS OF THE STATE OF TEXAS. RICHARD YETTER SECONDED. MOTION CARRIED.

Meeting adjourned at 5:40 p.m.



LUPE BAIN, CHAIRPERSON



ESTELA SALGADO, RECORDING SECRETARY