



## COUNTY OF EL PASO

CIVIL SERVICE COMMISSION  
500 E. SAN ANTONIO, RM. 302  
EL PASO, TEXAS 79901  
(915) 546-2218  
FAX (915) 546-8126

**COMMISSIONERS:**

LUPE BAIN, CHAIRPERSON  
RICHARD YETTER  
MARIO J. MARTINEZ

**MINUTES OF SPECIAL MEETING OF FEBRUARY 1, 1994**

**COMMISSIONERS PRESENT:** RICHARD YETTER  
MARIO MARTINEZ

**COMMISSIONER ABSENT:** LUPE BAIN, CHAIRPERSON

**OTHERS PRESENT:** NITA CORRAL-NAVA, DIRECTOR  
OF PERSONNEL & CIVIL SERVICE ADM.  
  
ESTELA SALGADO, RECORDING SECRETARY

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The El Paso County Civil Service Commission met in Commissioner's Court Chambers, Room 303 and was called to order at 4:10 P.M. by Lupe Bain, Chairperson.

ITEM #1 DISCUSS AND TAKE APPROPRIATE ACTION ON THE PRESENTATION OF A SEXUAL HARASSMENT POLICY FOR THE COUNTY OF EL PASO.

**ACTION:** MARIO MARTINEZ MOTIONED TO CONSIDER THIS AN OPEN MEETING AND NOT AN EXECUTIVE SESSION MATTER. RICHARD YETTER SECONDED. MOTION CARRIED. MARIO MARTINEZ MOTIONED TO ACCEPT THIS POLICY AS SUBMITTED BY THE COUNTY ATTORNEY'S OFFICE WITH THE SUGGESTED CHANGES MADE BY THE CIVIL SERVICE COMMISSION.

ITEM #2 DISCUSS AND TAKE APPROPRIATE ACTION ON ESTABLISHING A POLICY FOR MEMBERS OF THE CIVIL SERVICE COMMISSION TO ADHERE TO THE SAME REQUIREMENTS THAT A JUDGE MUST ADHERE TO UNDER THE LAWS OF THE STATE OF TEXAS.

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ACTION: MARIO MARTINEZ MOTIONED THAT AS AN INTERIM POLICY ALL CIVIL SERVICE COMMISSIONERS ARE OBLIGATED TO DISCLOSE ANY CONFLICT AND RECUSE THEMSELVES WHEN THERE IS ANY CONFLICT OF INTEREST WHICH WILL DEPRIVE ANY PERSON FROM HAVING A FAIR HEARING. EACH COMMISSIONER IS OBLIGATED TO MAKE KNOWN TO THE CIVIL SERVICE COMMISSION, BEFORE ANY HEARING IS STARTED, ANY POTENTIAL CONFLICT OF INTEREST TO ALLOW THE CIVIL SERVICE COMMISSION TO RULE ON WHETHER THERE IS OR THERE IS NOT, A CONFLICT OF INTEREST AND DETERMINE WHETHER A COMMISSIONER IS INELIGIBLE TO SIT ON THE COMMISSION.

Meeting adjourned at 5:15 p.m.

  
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CIVIL SERVICE COMMISSIONER,  
RICHARD YETTER, INTERIM CHAIRMAN

  
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ESTELA SALGADO, RECORDING SECRETARY