



EL PASO COUNTY
CIVIL SERVICE COMMISSION

COMMISSION MEETING AGENDA

REGULAR MEETING

DATE: JUNE 6, 1994

TIME: 4:00 P.M.

PLACE: COMMISSIONERS' COURT CHAMBERS
ROOM 303 3RD FLOOR, COUNTY COURTHOUSE

POSTED: JUNE 02, 1994

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of regular meeting of May 02, 1994. (Nita Corral-Nava, Director of Personnel & Civil Service Adm.)

ACTION: _____

EXECUTIVE SESSION: REGULAR SESSION FOR THE VOTE OF EXECUTIVE SESSION IS NOT WAIVED. PURSUANT TO OPEN MEETING LAW NO. 6 SECTION 2 (E) N AND (G)

GRIEVANCE

ITEM #2 MARTHA B. MORROW, ADMINISTRATIVE SECRETARY, AGRICULTURAL EXTENSION SERVICE (DR. LARRY A. BROWN, COUNTY EXTENSION DIRECTOR, TEXAS AGRICULTURAL EXTENSION SERVICE.)

ACTION: _____

ITEM #3 DARLENE A. THADEN, COUNTER CLERK, DISTRICT CLERK (EDIE RULBALCABA, DISTRICT.)

ACTION: _____

ITEM #4 EXECUTIVE SESSION:

Discuss and take appropriate action on report from Stewart Forbes, Attorney At Law, on pending litigation concerning Joan Lopez case. (Mario Martinez, Civil Service Commissioner)

ACTION: _____

ITEM #5 Discuss and take appropriate action on the following changes to the Tax Office Manning Table, to replace (2) two Title Clerk II positions, grade 05 with (2) two Accounting Clerk positions, grade 05, which will have no affect on the County Tax Budget. (James S. Hicks, Tax Assessor Collector)

ACTION: _____

ITEM #6 Discuss and take appropriate action on current office policies and procedures for Agricultural Extension Service. (Dr. Larry Brown, County Extension Service.)

ACTION: _____

ITEM #7 Discuss and take appropriate action on proposed County Replacement Policy. (Gene Weigel, Risk Manager, Eddie Sosa, County Attorney's Office.)

ACTION: _____

ITEM #8 Discuss and take appropriate action on recommended amendments to Civil Service -Rule 4.15 regarding the type of leave to be granted for county employees to attend grievance hearings. (Nita Corral-Nava, Director of Personnel & Civil Service Adm.)

ACTION: _____

ITEM #9 Discuss and take appropriate action on office policies and procedures for Personnel Office. (Nita Corral-Nava, Director of Personnel & Civil Service Adm.)

ACTION: _____

ITEM #10 Discuss and take appropriate action on Personnel Office's Departmental Report for the months of March & April 1994. (Nita Corral-Nava, Director of Personnel & Civil Service Adm.)

ACTION: _____

ITEM #11 Discuss and take appropriate action on request from Hidalgo County's Commissioner's Court. (Nita Corral-Nava, Director of Personnel & Civil Service Adm.)

ACTION: _____

ITEM #12 Discuss and take appropriate action on selecting the new chairman of the El Paso County Civil Service Commission. (Richard Yetter, Civil Service Commissioner.)

ACTION: _____

ITEM #13 Appropriate action and discussion pertaining to employees's orientation on (6/6/94, at 5:05 p.m) and rights under the Civil Service Rules and Regulations System for all non-attorney personnel staff from the County Attorney's Office. (Nita Corral-Nava, Director of Personnel & Civil Service Adm.)

ACTION: _____
