



## COUNTY OF EL PASO

CHAIRMAN:  
MARIO J. MARTINEZ

CIVIL SERVICE COMMISSION  
500 E. SAN ANTONIO, RM. 302  
EL PASO, TEXAS 79901  
(915) 546-2218  
FAX (915) 546-8126

COMMISSIONERS:  
RICHARD YETTER  
QUETA G. FIERRO

### MINUTES OF FEBRUARY 07, 1995

COMMISSIONERS PRESENT: RICHARD YETTER *RY*  
QUETA G. FIERRO

ABSENT: MARIO J. MARTINEZ, CHAIRMAN

OTHERS PRESENT: MARY JO LEE, PERSONNEL DIRECTOR  
ESTELA SALGADO, RECORDING SECRETARY

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The El Paso County Civil Service Commission met in Commissioner's Court Chambers, Room 303 and was called to order at 2:09 P.M. by Richard Yetter, Civil Service Commissioner.

MOTION #2  
ITEM #1 APPROVED.

Discuss and take appropriate action on minutes of regular meeting of January 10, 1995. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Queta G. Fierro and seconded by Richard Yetter to accept the minutes of regular meeting of January 10, 1995 submitted by Mary Jo Lee, Personnel Director.

MOTION CARRIED.

MOTION #3  
ITEM #2 **APPROVED.**

Discuss and take appropriate action on Personnel's Departmental Activities for the month of December 1994.  
(Mary Jo Lee, Personnel Director)

**ACTION:** It was moved by Queta G. Fierro and seconded by Richard Yetter to approve the Departmental Activities Report for the month of December 1994, submitted by Mary Jo Lee, Personnel Director.

MOTION CARRIED.

MOTION #4  
ITEM #3 **APPROVED.**

Discuss and take appropriate action on the Equal Employment Opportunity and Affirmative Action Program.  
(Mary Jo Lee, Personnel Director)

**ACTION:** It was moved by Queta G. Fierro and seconded by Richard Yetter to accept the Equal Employment Opportunity and Affirmative Action Program submitted by Mary Jo Lee, Personnel Director.

MOTION CARRIED.

MOTION #5  
ITEM #4

Discuss and take appropriate action with respect to the House Bill No. 728 giving subpoena power to Civil Service Commissions. (Mario J. Martinez, Chairman, Civil Service Commission)

**ACTION:** FIRST MOTION:

It was moved by Queta G. Fierro and seconded by Richard Yetter to submit the following changes to Christina Clay, Legislative Assistant, with respect to the House Bill No. 728 giving subpoena power to Civil Service Commissions as follows:

SECTION 1. Subsection (d)

conduct examinations and investigations and hear testimony and accept evidence under oath at a public or private hearing on matters material to the commission's authority to select county employees or decide disciplinary grievances, termination actions, or other matters relating to substantive rights, advancement, benefits, and working conditions of county employees; and

(f)

If a person fails to comply with a subpoena or commission issued under this section, the county civil service commission may bring suit to enforce the subpoena or commission in a district court of a county where the Civil Service Commission sits. A District Court that determines that good cause exists for the issuance of the subpoena or commission shall order compliance with the subpoena or commission. The District Court shall hold in contempt a person who does not obey this order.

SECOND MOTION:

It was moved by Queta G. Fierro and seconded by Richard Yetter to submit background information on the bill request by Christina Clay, Legislative Assistant, as to why there is a need for such legislation.

MOTION CARRIED.

MOTION #1  
ITEM #5     **TABLED.**

Discuss the setting of a work session to review all new rules, rule changes, and regulations to the El Paso County Civil Service Commission Rules and Regulations Book. (Mary Jo Lee, Personnel Director)

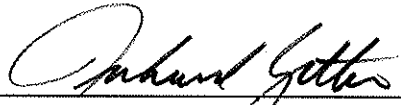
**ACTION:** It was moved by Richard Yetter and seconded by Queta G. Fierro to table the setting of a work session to review all new rules, rule changes, and regulations to the El Paso County Civil Service Commission Rules and Regulations Book until the full commission is present.

MOTION CARRIED.

MEETING ADJOURNED

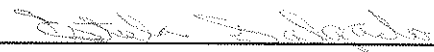
By motion of Richard Yetter, seconded by Queta G. Fierro the meeting was adjourned at 3:00 P.M.

MOTION CARRIED.



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RICHARD YETTER, ACTING CHAIRMAN



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ESTELA SALGADO, RECORDING SECRETARY