



COUNTY OF EL PASO

CHAIRMAN:

MARIO J. MARTINEZ

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
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COMMISSIONERS:

RICHARD YETTER
QUETA G. FIERRO

MINUTES OF MARCH 7, 1995

REGULAR MEETING

COMMISSIONERS PRESENT: MARIO J. MARTINEZ, CHAIRPERSON *hjm*
RICHARD YETTER
QUETA G. FIERRO

OTHERS PRESENT: MARY JO LEE, PERSONNEL DIRECTOR
ESTELA SALGADO, RECORDING SECRETARY

The El Paso County Civil Service Commission met in Meeting Room #307, and was called to order at 2:00 P.M. by Mario J. Martinez, Chairman.

MOTION #1 **APPROVED.**
ITEM #1

Discuss and take appropriate action on minutes of regular meeting of February 7, 1995. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Richard Yetter and seconded by Queta G. Fierro to approve the minutes of regular meeting of February 7, 1995 submitted by Mary Jo Lee, Personnel Director)

MOTION CARRIED.

MOTION #2
ITEM #2

Discuss and take appropriate action on Personnel Departmental Activities for the month of January & February 1995. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Mario J. Martinez and seconded by Queta G. Fierro to approve the Personnel Department Report for the months of January & February, 1995 as submitted by Mary Jo Lee, Personnel Director. It was requested by the commission that she submit a draft on the Civil Service Rules & Regulations to each commissioner plus, any previous recommendations received from union organizations on proposed changes for review at a work session.

MOTION CARRIED.

MOTION #3 **TABLED.**
ITEM #3

Discuss and take appropriate action on County of El Paso First-Aid, Bloodborne Pathogens and Tuberculous Program. (Gene Weigel, Risk Manager)

ACTION: It was moved by Richard Yetter and seconded by Queta G. Fierro to table the County of El Paso First-Aid, Bloodborne Pathogens and Tuberculosis Program as submitted by Gene Weigel, Risk Manager. It was requested that Mr. Weigel present this program to Commissioners' Court and Sheriff Dept. (Civil Service Commission) and to report back to the County Civil Service Commission on the next regular meeting with refinements to the program.

MOTION CARRIED.

GRIEVANCE

EXECUTIVE SESSION

CHAIRMAN MARIO J. MARTINEZ ANNOUNCED THAT THE CIVIL SERVICE COMMISSION WOULD RECESS INTO EXECUTIVE SESSION TO CONSIDER EMPLOYEE GRIEVANCES PURSUANT TO TEXAS GOVERNMENT CODE SEC. 551.074, SUBSECTIONS II AND PURSUANT TO SECTION 551.101. THE COMMISSION RECESSED AT 2:38 P.M.

MEETING RECONVENES

THE CIVIL SERVICE COMMISSION RECONVENED INTO REGULAR OPEN SESSION AFTER EXECUTIVE SESSION AT 3:00 P.M.

**MOTION #4 TABLED.
ITEM #4**

EUGENE DEAN, CUSTODIAN, MAINTENANCE DEPARTMENT (CARLOS SAUCEDO, INTERIM MAINTENANCE DIRECTOR)

ACTION: It was moved by Richard Yetter and seconded by Queta G. Fierro to table this grievance in order for Hugo Ponce to be present at the next monthly meeting. Furthermore, the commission requested a copy of Hugo Ponce's personnel file to be submitted by Mary Jo Lee, Personnel Director.

MOTION CARRIED.

MEETING ADJOURNED

By motion of Richard Yetter, seconded by Queta G. Fierro the meeting was adjourned at 3:09 p.m.

MOTION CARRIED.


MARIO J. MARTINEZ, CHAIRMAN


ESTELA SALGADO, RECORDING SECRETARY