



COUNTY OF EL PASO

CHAIRMAN:
MARIO J. MARTINEZ

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

COMMISSIONERS:
RICHARD YETTER
QUETA G. FIERRO

MINUTES OF OCTOBER 3, 1995

REGULAR MEETING

COMMISSIONERS PRESENT: MARIO J. MARTINEZ, CHAIRPERSON *my m*
RICHARD YETTER
QUETA G. FIERRO

OTHERS PRESENT: MARY JO LEE, PERSONNEL DIRECTOR
LUPE C. MARTIN, INTERIM SECRETARY

The El Paso County Civil Service Commission met in Commissioner's Court Chambers, Room 303 and was called to order at 2:04 P.M. by Mario J. Martinez, Chairman.

MOTION #1
ITEM #1 **APPROVED.**

Discuss and take appropriate action on minutes of September 5, 1995. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Queta Fierro and seconded by Richard Yetter to approve the minutes of regular meeting of September 5, 1995 as submitted by Mary Jo Lee, Personnel Director.

MOTION CARRIED.

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MOTION #2
ITEM #2 **APPROVED.**

Discuss and take appropriate action on Personnel Departmental Report for the month of August 1995. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Queta G. Fierro and seconded by Richard Yetter to approve the Personnel Departmental Report for the month of August 1995, submitted by Mary Jo Lee, Personnel Director.

MOTION CARRIED.

MOTION #3
ITEM #3 **APPROVED.**

Discuss and take appropriate action on Pooled Vacation Leave Request. (Natalia C. Rivera, Secretary, District Clerk's Office)

ACTION: It was moved by Mario Martinez and seconded by Richard Yetter to approve the request on Pooled Vacation Leave submitted by Natalia C. Rivera, Secretary, District Clerk's Office.

MOTION CARRIED.

MOTION #4
ITEM #4 **APPROVED.**

Discuss and take appropriate action on setting a date for a work session to continue on the revisions of the El Paso County Civil Service Rules & Regulations Book. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Mario J. Martinez and seconded by Richard Yetter to set a work session for Friday, October 20, 1995 at 2:00 P.M. to continue work on the revisions of the Civil Service Rules and Regulations.

MOTION CARRIED.

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MEETING ADJOURNED

By motion of Queta G. Fierro, seconded by Richard Yetter the meeting was adjourned at 2:26 P.M.

MOTION CARRIED.

Mario J. Martinez

MARIO J. MARTINEZ, CHAIRMAN

Lupe C. Martin

LUPE C. MARTIN, INTERIM SECRETARY