



COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

MINUTES OF APRIL 6, 1999

COMMISSIONER PRESENT: MICHAEL C. CROWLEY, CHAIRMAN *MC*
DANIEL G. MENA, COMMISSIONER

ABSENT: LOUIS E. ZUNIGA, COMMISSIONER

OTHERS PRESENT: ESTELA SALGADO, RECORDING SECRETARY
TERRI ALMONTE, INTERIM PERSONNEL
DIRECTOR

The El Paso County Civil Service Commission met in Commissioners' Court Chambers, Room 303 and was called to order at 2:00 p.m. by Michael C. Crowley, Chairperson.

MOTION#1
ITEM #1 **APPROVED.**

Discuss and take appropriate action on minutes of regularly scheduled Civil Service Commission meeting of March 2, 1999. (Terri Almonte, Interim Personnel Director)

ACTION: It was moved by Daniel G. Mena and seconded by Michael C. Crowley to approve the minutes of the regularly scheduled meeting of March 2, 1999 as submitted by Terri Almonte, Interim Personnel Director.

VOTE: YES - Crowley, Mena
ABSENT: - Zuniga

MOTION CARRIED.

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MOTION #2
ITEM #2 **APPROVED.**

Discuss and take appropriate action on a request from Carol B. White, Secretary, Agriculture Extension Service, to be a recipient for donated Vacation Leave.
(Carol B. White, Agriculture Extension Service)

ACTION: It was moved by Daniel G. Mena and seconded by Michael C. Crowley to approve the request on Pool Vacation Leave submitted by Carol B. White, Secretary, Agriculture Extension Service, to be a recipient for donated Vacation Leave.

VOTE: YES - Crowley, Mena
ABSENT: - Zuniga

MOTION CARRIED.

MOTION #3
ITEM #3 **APPROVED.**

Discuss and take appropriate action on the approval of the newly created job descriptions for the Data Processing Department as follows: (Emery Peterson, Interim Director)

(a) Approve the newly created job description of "Network Engineer I";

ACTION: It was moved by Daniel G. Mena and seconded by Michael C. Crowley to approve the newly created job description of "Network Engineer I", for the Data Processing Department, as submitted by Emery Peterson, Interim Director.

(b) Approve the newly created job description of "Network Engineer II";

ACTION: It was moved by Daniel G. Mena and seconded by Michael C. Crowley to approve the newly created job description of "Network Engineer II", for the Data Processing Department, as submitted by Emery Peterson, Interim Director.

VOTE: - Crowley, Mena
ABSENT: - Zuniga

MOTION CARRIED.

MOTION #4
ITEM #4 **TABLED.**

Discuss and take appropriate action on a grievance filed by Roberto Flores, Golf Course Foreman, dated March 23, 1999. (Roberto Flores, Ascarate Golf Course - Mario J. Martinez, Attorney at Law) (Pat Alderton, Parks & Recreation Director)

ACTION: It was moved by Daniel G. Mena and seconded by Michael C. Crowley to table the matter on a grievance filed by Roberto Flores, Golf Course Foreman, dated March 23, 1999, as requested by grievant's attorney, Mario J. Martinez. The item will be heard May 4, 1999 at 2:00 p.m.

VOTE: YES - Crowley, Mena
ABSENT: - Zuniga

MOTION CARRIED.

GRIEVANCES

EXECUTIVE SESSION: REGULAR SESSION FOR THE VOTE IF EXECUTIVE SESSION IS NOT WAIVED. PURSUANT TO OPEN MEETING LAW NO. 6 SECTION 2 (E) AND (G).

Chairman Michael C. Crowley announced that the Civil Service Commission would recess into closed session to deliberate at 3:10 p.m.

MEETING RECONVENED

Chairman Michael C. Crowley announced that the Civil Service Commission would reconvened into regular open session after Executive Session at 3:15 p.m.

MOTION #5
ITEM #5 **MOTION FAILS.**

JOSE E. RUVALCABA, UTILITY WORKER I, ASCARATE GOLF COURSE - SEBASTIAN MARTINEZ, REPRESENTATIVE (PAT ALDERTON, PARKS & RECREATION DIRECTOR)

ACTION: It was moved by Daniel G. Mena to sustain the grievance filed by Jose E. Ruvalcaba, Utility Worker I, Ascarate Golf Course.

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VOTE: YES - Mena
ABSTAIN: - Crowley
ABSENT: - Zuniga

MOTION FAILS DUE TO A LACK OF A SECOND ON THE MOTION.

MOTION #6
ITEM #6 **TABLED.**

ROBERTO FLORES, GOLF COURSE FOREMAN, - MARIO J. MARTINEZ, ATTORNEY AT LAW (PAT ALDERTON, PARKS & RECREATION DIRECTOR)

ACTION: It was moved by Daniel G. Mena and seconded by Michael C. Crowley to table the grievance filed by Roberto Flores, Utility Worker I, Ascarate Golf Course, as requested by grievant's attorney, Mario J. Martinez. The grievance will be heard May 4, 1999 at 2:00 p.m.

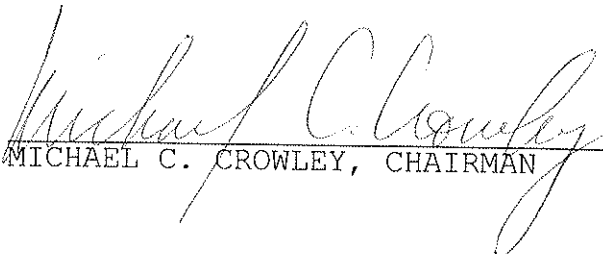
VOTE: YES - Crowley, Mena
ABSENT: - Zuniga

MOTION CARRIED.

MEETING ADJOURNED

By motion of Chairman, Michael C. Crowley and seconded by Daniel G. Mena the meeting was adjourned at 3:17 p.m.

MOTION CARRIED.



MICHAEL C. CROWLEY, CHAIRMAN



ESTELA SALGADO, RECORDING SECRETARY