



**EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA**

REGULAR MEETING

DATE: MARCH 1, 2005

TIME: 2:00 P.M.

**PLACE: COMMISSIONERS' COURT CHAMBERS
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE**

POSTED: FRIDAY, FEBRUARY 25, 2005

OPEN MEETING:

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of February 1, 2005. (Robert M. Almanzán, Human Resources Director)

ACTION: _____

PAGE 2
CIVIL SERVICE AGENDA
MARCH 1, 2005

ITEM #2 Discuss and take appropriate action to approve a request from Anabel Vela, Interpreter I, Council of Judges to be a recipient for donated vacation leave. (Anabel Vela)

ACTION: _____

ITEM #3 Discuss and take appropriate action to approve a request from Sandra Villalobos, Clerk IV, District Clerk's office, to be a recipient for donated vacation leave. (Sandra Villalobos)

ACTION: _____

ITEM #4 Discuss and take appropriate action to approve a request from Vincent Metzo, Court Clerk, District Clerk's office, to be a recipient for donated vacation leave. (Vincent Metzo)

ACTION: _____

ITEM #5 Discuss and take appropriate action on whether to grant motion to re-open Civil Service Commission decision of grievance of January 11, 2005 pertaining to Mr. Severo Estrada, Auto Mechanic II, Road & Bridge Department. (Robert M. Almanzán, Human Resources Director)

ACTION: _____

ITEM #6 Discuss and take appropriate action to amend the Civil Service Rules and Regulations Book on the **Acknowledgement section** as recommended by County Attorney's office. (Robert M. Almanzán, Human Resources Director)

ACTION: _____

NOTICE TO THE PUBLIC

No cell phones, audible pagers, and/or beepers while Court is in session.