



**EL PASO COUNTY  
CIVIL SERVICE COMMISSION  
COMMISSION MEETING AGENDA  
REGULAR MEETING**

**DATE:**            **OCTOBER 4, 2005**

**TIME:**            **2:00 P.M.**

**PLACE:**          **COMMISSIONERS' COURT CHAMBERS  
ROOM 303, 3RD FLOOR, COUNTY COURTHOUSE**

**POSTED:**        **THURSDAY, SEPTEMBER 29, 2005**

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**OPEN MEETING:**

ITEM #1        Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of September 6, 2005, & Special meeting of September 20, 2005. (Robert M. Almanzán, Human Resources Director)

**ACTION:**        \_\_\_\_\_

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ITEM #2        Accept the names of the employees who shall be considered by the Civil Service Commission to be Non-Covered as stated in Rule 1.09 (b) of the Civil Service Rules & Regulations book. (Gilbert Sanchez, District Clerk)

**ACTION:**        \_\_\_\_\_

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ITEM #3

Discuss, and take appropriate action to approve a request from Stephen D. Salazar, Help Desk Support, ITD, to be a recipient for donated vacation leave. (Stephen D. Salazar)

ACTION:

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**GRIEVANCES**

**EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE 551.071 AND 551.074**

ITEM #4

- (a) Discuss a grievance filed/dated August 4, 2005 regarding Elvia Ivonne Marquez, Senior Clerk II, Justice Peace #4, **pertaining to 1<sup>st</sup> Warning of 07/11/05, Rules 2.74 (A), (B), (D), (F), & 2.55.** (Judge Rosalio Muñoz, Justice Peace #4 – Maria Salas Mendoza, Sr. Trial Attorney)
- (b) Discuss a grievance filed/dated August 4, 2005 regarding Elvia Ivonne Marquez, Senior Clerk II, Justice Peace #4, pertaining to **2<sup>nd</sup> Warning of 07/11/05, Rules 2.74 (A), (B), (D), (F), & 2.55.** (Judge Rosalio Muñoz, Justice Peace #4 – Maria Salas Mendoza, Sr. Trial Attorney)
- (c) Discuss a grievance filed/dated August 4, 2005 regarding Elvia Ivonne Marquez, Senior Clerk II, Justice Peace #4, pertaining to **Written Warning of 08/02/05, Rules 2.74 (A), (B), (D), (F), 2.55 & Office Policy Violation.** (Judge Rosalio Muñoz, Justice Peace # 4 – Maria Salas Mendoza, Sr. Trial Attorney)
- (d) Discuss a grievance filed/dated August 4, 2005 regarding Elvia Ivonne Marquez, Senior Clerk II, Justice Peace #4, pertaining to **Termination, Retaliation, Harassment, Rules 2.55, 2.56 (A - E), 2.57, 2.74 (A), (B), (D), (E), & (F).** (Judge Rosalio Muñoz, Justice Peace #4 – Maria Salas Mendoza, Sr. Trial Attorney)

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OPEN SESSION:

ITEM #5

- (a) Take appropriate action on a grievance filed/dated August 4, 2005 regarding Elvia Ivonne Marquez, Senior Clerk II, Justice Peace #4, **pertaining to 1<sup>st</sup> Warning of 07/11/05, Rules 2.74 (A), (B), (D), (F), & 2.55.** (Judge Rosalio Muñoz, Justice Peace #4 – Maria Salas Mendoza, Sr. Trial Attorney)

ACTION:

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- (b) Take appropriate action on a grievance filed/dated August 4, 2005 regarding Elvia Ivonne Marquez, Senior Clerk II, Justice Peace #4, pertaining to **2<sup>nd</sup> Warning of 07/11/05, Rules 2.74 (A), (B), (D), (F), & 2.55.** (Judge Rosalio Muñoz, Justice Peace #4 – Maria Salas Mendoza, Sr. Trial Attorney)

ACTION:

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- (c) Take appropriate action on a grievance filed/dated August 4, 2005 regarding Elvia Ivonne Marquez, Senior Clerk II, Justice Peace #4, pertaining to **Written Warning of 08/02/05, Rules 2.74 (A), (B), (D), (F), 2.55 & Office Policy Violation.** (Judge Rosalio Muñoz, Justice Peace #4 – Maria Salas Mendoza, Sr. Trial Attorney)

ACTION:

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- (d) Take appropriate action on a grievance filed/dated August 4, 2005 regarding Elvia Ivonne Marquez, Senior Clerk II, Justice Peace #4, pertaining to **Termination, Retaliation, Harassment, Rules 2.55, 2.56 (A - E), 2.57, 2.74 (A), (B), (D), (E), & (F).** (Judge Rosalio Muñoz, Justice Peace #4 – Maria Salas Mendoza, Sr. Trial Attorney)

ACTION:

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**NOTICE TO THE PUBLIC**  
**No cell phones, audible pagers, and/or beepers while Court is in session.**