



COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

Chairman
Paula Mitchell

Commissioners
Trini Munoz
Susanna Visconti

MINUTES OF JANUARY 6, 2009

COMMISSIONERS PRESENT: PAULA MITCHELL, CHAIRMAN
SUSANNA VISCONTI, COMMISSIONER
TRINI MUNOZ, COMMISSIONER

OTHERS PRESENT: MELISSA CARRILLO, HUMAN RESOURCES
ESTELA SALGADO, HUMAN RESOURCES
HOLLY LYTTLE, COUNTY ATTORNEY'S OFFICE
CHRISTINA SANCHEZ, COUNTY ATTORNEY'S OFFICE

ABSENT: BETSY C. KELLER, HUMAN RESOURCES
LIZA REYES, HUMAN RESOURCES

The El Paso County Civil Service Commission met in Commissioners Court Room and was called to order at 3:02 p.m. by Estela Salgado, Human Resources.

CONSENT AGENDA

ITEM #1 INFORMATIVE ITEM.

Mr. Trini Munoz was introduced by Melissa Carrillo, Human Resources Manager to the Civil Service Commission board as appointed by Anthony Cobos, County Judge.

ITEM #2 **APPROVED.**
MOTION #1

Discuss and take appropriate action to select a Chairperson for the Civil Service Commission Board. (Betsy C. Keller, Human Resources Director).

ACTION: It was moved by Commissioner Trini Munoz and seconded by Commissioner Visconti to nominate Paula Mitchell as the Chairperson for the Civil Service Commission board. (Paula Mitchell accepted the nomination)

VOTE: YES - Mitchell, Visconti, Munoz

NO: None

MOTION CARRIED.

ITEM #3 **APPROVED.**
MOTION #2

Discuss and take appropriate action to approve the minutes for the regularly scheduled meeting of December 2, 2008. (Betsy C. Keller, Human Resources Director).

ACTION: It was moved by Commissioner Trini Munoz and seconded by Commissioner Visconti to approve the minutes for the regularly scheduled meeting of December 2, 2008.

VOTE: YES - Mitchell, Visconti, Munoz

NO: None

MOTION CARRIED.

EXECUTIVE SESSION:

On this day, it was announced that the Civil Service Commission would go into executive session pursuant to Texas Government Code and 551.074 at 3:10 p.m.

On this day, it was announced that the Civil Service Commission would be closed for deliberation at 3:28 p.m.

The Civil Service Commission entered into Open Session at 3:50 p.m.

ITEM #5

MOTION #3 DENIED.

Take appropriate action on a jurisdiction issue concerning grievance filed/dated December 23, 2008 regarding Mario Ramos, Deputy Constable Precinct #6 as per rule 7.11 of the Civil Service Rules and Regulations Book. (Mario Ramos – Patrick Lara, Cleat Attorney – Ralph Girvin, Senior Trial Attorney)

ACTION: It was moved by Commissioner Visconti and seconded by Chairman Mitchell that no jurisdiction existed and deny grievance, filed/dated December 23, 2008 regarding Mario Ramos, Deputy Constable Precinct #6 as per rule 7.11 of the Civil Service Rules and Regulations Book.

VOTE: YES – Visconti, Mitchell

NO: Munoz

MOTION CARRIED.

ITEM #7

MOTION #4 APPROVED.

Take appropriate action on a grievance filed/dated November 5, 2008 regarding Ruben Anguiano, Deputy Constable, Constable Precinct #4 pertaining to Termination & Rule 7.09 (A-D). (Patrick Lara, Cleat Attorney – Ralph Girvin, Senior Trial Attorney)

ACTION: It was moved by Commissioner Munoz and seconded by Commissioner Visconti to grant continuance on a grievance filed/dated November 5, 2008 regarding Ruben Anguiano, Deputy Constable, Constable Precinct #4 pertaining to Termination & Rule 7.09 (A-D) as requested by Patrick Lara, grievant's attorney. The grievance will be heard on February 3, 2009 at 3:00 p.m.

VOTE: YES – Visconti, Mitchell, Munoz

NO: None

MOTION CARRIED.

MEETING ADJOURNED

On this day, there being no further business to discuss, Commissioner Munoz moved to adjourn the meeting, seconded by Commissioner Visconti at 3:53 p.m.

VOTE: YES – Visconti, Mitchell, Munoz

NO: None

MOTION CARRIED.

A handwritten signature in cursive script, reading "Paula Mitchell", written over a horizontal line.

PAULA MITCHELL, CHAIRMAN

A handwritten signature in cursive script, reading "Estela Salgado", written over a horizontal line.

ESTELA SALGADO, RECORDING SECRETARY

cc: Anthony Cobos, County Judge