



Chairman – Dr. Paula Mitchell

***Commissioners
Susanna Visconti
Trini Munoz***

**EL PASO COUNTY
CIVIL SERVICE COMMISSION
COMMISSION MEETING AGENDA
REGULAR MEETING**

DATE: TUESDAY, FEBRUARY 3, 2009
TIME: 3:00 P.M.
PLACE: COMMISSIONERS' COURTROOM #303
POSTED: THURSDAY, JANUARY 29, 2009

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

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PUBLIC COMMENT:

Speaker's choice: Five (5) minutes per person during this segment regarding any items or three (3) minutes per person on each item as it appears on the agenda. The same will apply to any interest group consisting of three or more representatives.

CONSENT AGENDA

ITEM #1 Discuss and take appropriate action on minutes of the Civil Service Commission regularly scheduled meeting of January 6, 2009. (Betsy C. Keller, Human Resources Director)

ACTION: _____

ITEM #2 Discuss and take appropriate on the requests from employees listed in the back up to be recipients of donated vacation leave. (Betsy C. Keller, Human Resources Director)

ACTION: _____

REGULAR AGENDA

ITEM #3 Discuss and take appropriate action in reference to Rule 2.00 (b) and accept the names of the employees who shall be considered by the Civil Service Commission to be non-covered as requested by Jose Rodriguez, County Attorney. (Jose Rodriguez, County Attorney)

ACTION: _____

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ITEM #4 Discuss and take appropriate regarding the receipt of vacation donations received by the Human Resources Director involving extenuating circumstances and receive guidance on how to process such request. (Liza Reyes, Human Resources Assistant Director)

ACTION: _____

ITEM #5 Discuss and take appropriate regarding general modifications made to job descriptions covered under Civil Service. (Liza Reyes, Human Resources Assistant Director)

ACTION: _____

GRIEVANCE

EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE § 551.074

ITEM #6 Discuss a grievance filed/dated 11/05/08, regarding Ruben Anguiano, Deputy Constable, Constable Pct. #4, pertaining to **Termination & Rule 7.09 (A-D)**. (Manuel Romero, Senior Trial Attorney – Patrick Lara, Cleat Attorney)

OPEN SESSION:

ITEM #7 Take appropriate action on a grievance filed/dated 11/05/08, regarding Ruben Anguiano, Deputy Constable, Constable Pct. #4, pertaining to **Termination & Rule 7.09 (A-D)**. (Manuel Romero, Senior Trial Attorney – Patrick Lara, Cleat Attorney)

ACTION: _____

