



COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

Chairperson
Paula Mitchell

Commissioners
Trini Munoz
Susanna Visconti

MINUTES OF MARCH 3, 2009

COMMISSIONERS PRESENT: PAULA MITCHELL, CHAIRPERSON
SUSANNA VISCONTI, COMMISSIONER
TRINI MUNOZ, COMMISSIONER

OTHERS PRESENT: BETSY C. KELLER, HUMAN RESOURCES
LIZA REYES, HUMAN RESOURCES
ESTELA SALGADO, HUMAN RESOURCES
SUKY GOMEZ, HUMAN RESOURCES
CHRISTINA SANCHEZ, COUNTY ATTORNEY'S OFFICE

ABSENT: HOLLY LYTLE, COUNTY ATTORNEY'S OFFICE

The El Paso County Civil Service Commission met in Commissioners Court Room and was called to order at 3:05 p.m. by Estela Salgado, Human Resources.

CONSENT AGENDA

ITEM #1

MOTION #1 APPROVED.

Discuss and take appropriate action to approve the minutes for the regularly scheduled meeting of February 3, 2009. (Betsy C. Keller, Human Resources Director).

ACTION: It was moved by Commissioner Munoz and seconded by Commissioner Visconti to approve the minutes for the regularly scheduled meeting of February 3, 2009.

VOTE: YES - Mitchell, Visconti, Munoz

NO: None

MOTION CARRIED.

REGULAR AGENDA

ITEM #2

MOTION #2 APPROVED.

Discuss and take appropriate action to approve the newly created job description of **Fleet Coordinator** for the Human Resources Department.
(Betsy C. Keller, Human Resources Director)

ACTION: It was moved by Commissioner Munoz and seconded by Commissioner Visconti to approve the newly created job description of Fleet Coordinator for the Human Resources Department as requested by Betsy C. Keller, Human Resources Department.

VOTE: YES - Mitchell, Visconti, Munoz

NO: None

MOTION CARRIED.

GRIEVANCE

EXECUTIVE SESSION:

On this day, the Civil Service Commission discussed Item #4 in open session due to the postponement of the grievance.

ITEM #4

MOTION #3 POSTPONED.

Take appropriate action on a grievance filed/dated November 5, 2008 regarding Ruben Anguiano, Deputy Constable, Constable Precinct #4 pertaining to Termination & Rule 7.09 (A-D). (Patrick Lara, Cleat Attorney – Manuel Romero, Senior Trial Attorney)

ACTION: It was moved by Commissioner Munoz and seconded by Commissioner Visconti to grant continuance on a grievance filed/dated November 5, 2008 regarding Ruben Anguiano, Deputy Constable, Constable Precinct #4 pertaining to Termination & Rule 7.09 (A-D) as requested by Manuel Romero, Senior Trial Attorney, County Attorney's office, due to the fact that a settlement agreement is pending and will be presented to Commissioners' Court. This issue will be presented to the Civil Service Commission board for withdrawal at the April 7, 2009 meeting.

VOTE: YES – Visconti, Mitchell, Munoz

NO: None

MOTION CARRIED.

MEETING ADJOURNED

On this day, there being no further business to discuss, Commissioner Munoz moved to adjourn the meeting, seconded by Commissioner Visconti at 3:16 p.m.

VOTE: YES – Visconti, Mitchell, Munoz

NO: None

MOTION CARRIED.

A handwritten signature in black ink, reading "Paula Mitchell", written over a horizontal line.

PAULA MITCHELL, CHAIRPERSON

Two handwritten signatures in blue ink, "Estela Salgado" and "Suky Gomez", written side-by-side over a horizontal line.

ESTELA SALGADO & SUKY GOMEZ, RECORDING SECRETARY

cc: Anthony Cobos, County Judge