

COUNTY OF EL PASO



CIVIL SERVICE COMMISSION

REGULAR MEETING AGENDA
1:00 P.M., TUESDAY, JUNE 4, 2013
COMMISSIONER'S COURTROOM, ROOM 303
500 E. SAN ANTONIO
EL PASO, TEXAS 79901

FILED FOR RECORD
CLERK'S OFFICE

2013 MAY 31 A 11:01

Debra L. Williams
COUNTY CLERK
EL PASO COUNTY, TEXAS

Selena N. Solis, Chair

Grace D. Munoz, Commissioner

Carlos Gomez, Commissioner

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

PUBLIC COMMENT

Speaker's choice: Five (5) minutes per person during this segment regarding any items or three (3) minutes per person on each item as it appears on the agenda. The same will apply to any interest group consisting of three or more representatives.

CONSENT AGENDA

1. APPROVE THE MINUTES OF THE REGULARLY SCHEDULED CIVIL SERVICE COMMISSION MEETING OF MAY 7, 2013.
--Betsy C. Keller, Human Resources

REGULAR AGENDA

2. DISCUSS AND TAKE APPROPRIATE ACTION TO ACCEPT THE EL PASO COUNTY TAX OFFICE POLICIES AND PROCEDURE MANUAL.
-- (Victor Flores, County Tax Assessor Collector)

3. DISCUSS AND TAKE APPROPRIATE ACTION TO AMEND RULE 7.22 OF THE EL PASO COUNTY CIVIL SERVICE COMMISSION RULES AND REGULATIONS.
--Betsy C. Keller, Human Resources

FILED FOR RECORD
MAY 31 11:02

GRIEVANCE

Delia Briones
COUNTY CLERK
EL PASO COUNTY, TEXAS

EXECUTIVE SESSION: PURSUANT TO TEXAS GOVERNMENT CODE §551.074

4. DISCUSS A GRIEVANCE FILED/DATED APRIL 23, 2013, BY MYRA C. PONCE, DEPUTY CONSTABLE, PERTAINING TO TERMINATION & RULES 1.00, 1.09, 2.51, 2.53, 6.05, 6.08, 6.09, & 7.09.
-- (Myra C. Ponce, Constable Pct. #2 – Alyssa Perez, Cleat Attorney) (Jeremiah Haggerty, Constable – Kathleen Anderson, County Attorney’s Office)
5. DISCUSS A GRIEVANCE FILED/DATED MAY 14, 2013, BY LINDA MENA, ADM. ASSISTANT, SENIOR, PERTAINING TO TERMINATION & RULES 7.09 (A) (B), (C) AND (D).
-- (Linda Mena, County Clerk’s Office) (Delia Briones, County Clerk – Amy Monsivais, County Attorney’s Office)

OPEN SESSION

6. TAKE APPROPRIATE ACTION ON A GRIEVANCE FILED/DATED APRIL 23, 2013, BY MYRA C. PONCE, DEPUTY CONSTABLE, PERTAINING TO TERMINATION & RULES 1.00, 1.09, 2.51, 2.53, 6.05, 6.08, 6.09, & 7.09.
-- (Myra C. Ponce, Constable Pct. #2 – Alyssa Perez, Cleat Attorney) (Jeremiah Haggerty, Constable – Kathleen Anderson, County Attorney’s Office)
7. TAKE APPROPRIATE ACTION ON A GRIEVANCE FILED/DATED MAY 14, 2013, BY LINDA MENA, ADM. ASSISTANT, SENIOR, PERTAINING TO TERMINATION & RULES 7.09 (A) (B), (C) AND (D).
-- (Linda Mena, County Clerk’s Office) (Delia Briones, County Clerk – Amy Monsivais, County Attorney’s Office)

8. ADJOURN