

**COUNTY OF EL PASO**



**CIVIL SERVICE COMMISSION  
REGULAR MEETING AGENDA  
1:00 P.M., TUESDAY, OCTOBER 1, 2013  
JUDGES CONFERENCE ROOM #301  
500 E. SAN ANTONIO  
EL PASO, TEXAS 79901**

FOR RECORD  
SEP 26 P 4:06  
*[Signature]*  
EL PASO, TEXAS

**Chair  
Carlos Gomez**

**Commissioners  
Grace Munoz  
Cindy Karam**

**OPEN MEETING**

**NOTICE TO THE PUBLIC**

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent or Regular Agenda may be discussed in executive session at the option of the El Paso County Civil Service Commission and following oral announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

**PUBLIC COMMENT**

Speaker's choice: Five (5) minutes per person during this segment regarding any items or three (3) minutes per person on each item as it appears on the agenda. The same will apply to any interest group consisting of three or more representatives.

### **CONSENT AGENDA**

1. Approve the minutes of the Special Civil Service Commission meeting of September 10, 2013.  
--Betsy C. Keller, Human Resources

### **REGULAR AGENDA**

2. Discuss and take appropriate action regarding nominee(s) to recommend to Commissioners Court for the El Paso County Ethics Commission for the term of February 1, 2014 through January 31, 2016.  
--Betsy C. Keller, Human Resources
3. Discuss and take appropriate action to amend various rules within Section II – Employment of the Civil Service Rules and Regulations book, as per attached.  
--Melissa Carrillo, Human Resources
4. Discuss and take appropriate action to amend Rule 7.22 and 7.24 – Pre-Hearing Meeting and Other Procedures of the Civil Service Rules and Regulations book, as per attached.  
--Melissa Carrillo, Human Resources
5. Discuss and take appropriate to accept the El Paso County Elections Department Office Policies and Procedures to be effective immediately, once filed. These policies and procedures have been reviewed by County Attorney's Office and Human Resources Department.  
--Javier Chacon, Elections Department
6. Discuss and take appropriate action, including a consideration for jurisdiction regarding Alfredo Nava motion to re-open the Civil Service Commission's August 8, 2013's Order for further consideration.  
--(Alfredo Nava, Deputy Constable – Jim Jopling, Cleat Attorney (Javier I. Garcia, Constable – Amy Monsivais, Senior Trial Attorney)
7. Adjourn.