

COUNTY OF EL PASO



CIVIL SERVICE COMMISSION

REGULARLY SCHEDULED MINUTES  
1:00 P.M., TUESDAY, OCTOBER 7, 2014  
COMMISSIONER'S COURTROOM, ROOM 303  
500 E. SAN ANTONIO  
EL PASO, TEXAS 79901

Chair  
Mike Avila

Commissioner  
Mary Lou Camarena

**OPEN MEETING**

The meeting was called to order at 1:02 p.m. Commissioners present were Mike Avila and Mary Lou Camarena. Staff present were Ian R. Kaplan from the County Attorney's Office, and Elsie West, Ludy Velo from the Human Resources Department. A quorum was established.

**PUBLIC COMMENT**

None

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**CONSENT AGENDA**

**APPROVE – CIVIL SERVICE MINUTES OF AUGUST 5, 2014**

**SEPTEMBER 2, 2014**

**MOTION #1 (ITEM #1)**

Approve the minutes of the regularly scheduled Civil Service Commission meeting of September 2, 2014.

--Betsy C. Keller, Human Resources

On this day, on motion of Commissioner Camarena and seconded by Commissioner Avila, it is the order of the Commission to approve the September 2, 2014 minutes of the Civil Service Commission.

VOTE: YES- Camarena, Avila

NO: None

**REGULAR AGENDA**

**MOTION #2 (ITEM #2)**

Notify the Commission of a revised "Holiday Leave" policy that will be placed for adoption by the Court and delete Section 4.24-4.28 of the Current Civil Service Rules & Regulations. All corrections will be made to the new online version of policies and civil service rules.

--Betsy C. Keller, Human Resources

On this day, on motion of Commissioner Camarena and seconded by Commissioner Avila, it is the order of the Commission to approve the revised "Holiday Leave" policy that will be placed for adoption by the Court and delete Section 4.24-4.28 of the Current Civil Service Rules & Regulations. All corrections will be made to the new online version of policies and civil service rules.

VOTE: YES- Camarena, Avila  
NO: None

**OPEN SESSION**

**MOTION # 4 (ITEM #5)**

Take appropriate action on grievance/filed dated July 01, 2014, by Reynaldo Chavez, Parks Manager, Public Works Department, pertaining to Suspension.

-- (Reynaldo Chavez, Parks Manager) (Amy Monsivais, Assistant County Attorney)

On this day, on motion of Commissioner Camarena, seconded by Commissioner Avila, it is the order of the Commission to grant a continuance to the grievance/filed dated July 01, 2014, by Reynaldo Chavez, Parks Manager, Public Works Department, pertaining to Suspension. The amendment grievance must be turned in to Human Resources 21 days prior to the next Civil Service meeting and received by October 14, 2014.

-- (Reynaldo Chavez, Parks Manager) (Amy Monsivais, Assistant County Attorney)

VOTE: YES- Camarena, Avila  
NO: None

**MOTION #3 (ITEM #6)**

Take appropriate action on grievance/filed dated July 02, 2014, by Alfonso Frias, Deputy Constable, Precinct 4, pertaining to Policy 5.08 Anti-harassment Policy.

-- (Alfonso Frias, Deputy Constable, Precinct 4) (Jim Jopling, Legal Representative)  
(Ralph Girvin, Assistant County Attorney)

On this day, on motion of Commissioner Camarena, seconded by Commissioner Alfonso Frias, Deputy Constable, Precinct 4, it is the order of the Commission to grant a continuance to the grievance/filed dated July 02, 2014, by Alfonso Frias, Deputy Constable, Precinct 4, pertaining to Policy 5.08 Anti-harassment Policy.

-- (Alfonso Frias, Deputy Constable, Precinct 4) (Jim Jopling, Legal Representative)  
(Ralph Girvin, Assistant County Attorney)

VOTE: YES- Camarena, Avila

NO: None

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**MEETING ADJOURNED**

**MOTION #6 (ITEM #7)**

On this day, there being no further business to discuss, Commissioner Avila moved to adjourn the meeting at 1:46 p.m., seconded by Commissioner Camarena.

VOTE: YES- Camarena, Avila

NO- None

**EXAMINED AND APPROVED THIS 18TH DAY IN NOVEMBER 2014**



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MIKE AVILA, CHAIR



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LUDY VELO, RECORDING SECRETARY