

COUNTY OF EL PASO



**CIVIL SERVICE COMMISSION
REGULAR SCHEDULED MINUTES
1:00 P.M., TUESDAY, MARCH 03, 2015
COMMISSIONERS COURT ROOM #303
500 E. SAN ANTONIO
EL PASO, TEXAS 79901**

**Chair
Mike Avila**

**Commissioners
Mary Lou Camarena
Matthew Keats**

OPEN MEETING

The meeting was called to order at 1:02 p.m. Commissioners present were Mike Avila, Mary Lou Camarena and Matthew Keats. Staff present were Ian R. Kaplan from the County Attorney's Office, and Elsie West, Jesus Alvarado, Maria Gonzalez, and Ludy Velo from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

None

CONSENT AGENDA

APPROVE – CIVIL SERVICE MINUTES OF FEBRUARY 03, 2015

MARCH 03, 2015

MOTION #1 (ITEM #1)

Approve the minutes of the regularly scheduled Civil Service Commission meeting of February 03, 2015.

--Betsy C. Keller, Human Resources

On this day, on motion of Commissioner Keats and seconded by Commissioner Camarena, it is the order of the Commission to approve the February 03, 2015 minutes of the Civil Service Commission.

VOTE: YES- Avila, Camarena, Keats

NO: None

REGULAR AGENDA

MARCH 03, 2015

Notified the Civil Service Commission regarding the new Social Media Policy from the El Paso County Clerk's Office Policies and Procedures Manual.

-- Delia Briones, County Clerk

Notified the Civil Service Commission regarding the amendment to the Dress Code Policy from the El Paso County Clerk's Office Policies and Procedures Manual.

-- Delia Briones, County Clerk

Notified the Civil Service Commission regarding the amendment to the Attendance Scale Policy from the El Paso County Clerk's Office Policies and Procedures Manual.

-- Delia Briones, County Clerk

EXECUTIVE SESSION

MARCH 03, 2015

MOTION #2 (ITEM #5 & 6)

On this day, HR staff announced that the Civil Service Commission recessed into executive session at 1:35 p.m. pursuant to Texas Government Code §551.074. The court reconvened at 3:10 p.m. to take official action.

OPEN SESSION

Take appropriate action on grievance/filed dated January 27, 2015 by Mauricio Omar Sandoval, Court Clerk, District Clerk's Office, pertaining to Termination, Policy 7.09a, 7.09b, 7.09c, and 7.09d.

-- (Mauricio Omar Sandoval, Court Clerk, District Clerk's Office) (Manuel Romero, Assistant County Attorney)

On this day, on motion of Commissioner Keats, seconded by Commissioner Camarena, it is the order of the Commission to uphold the termination on grievance/filed dated January 27, 2015 by Mauricio Omar Sandoval, Court Clerk, District Clerk's Office, pertaining to Termination, Policy 7.09a, 7.09b, 7.09c, and 7.09d.

VOTE: YES- Avila, Camarena, Keats

NO: None

MEETING ADJOURNED

MOTION #3 (ITEM #7)

On this day, there being no further business to discuss, Commissioner Avila moved to adjourn the meeting at 3:11 p.m., seconded by Commissioner Keats.

VOTE: YES- Avila, Camarena, Keats
NO- None

EXAMINED AND APPROVED THIS 7TH DAY IN APRIL 2015



MIKE AVILA, CHAIR



MARIA GONZALEZ, RECORDING SECRETARY

