

This meeting may include one or more Commissioners that will participate by videoconference, and El Paso County employees that will participate by videoconference, which is allowed pursuant to Texas Government Code Section 551.127. A quorum of the Civil Service Commission will be physically present at the Enrique Moreno Courthouse, 500 East San Antonio, Alicia Chacon Commissioners Courtroom, 3rd floor, room 303, El Paso, Texas 79901. The meeting is open to the public during the open portions of the meeting, and the Commissioner participating by video conference shall be visible and audible to the public for as long as the Commissioner is able to participate. If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

EL PASO COUNTY



**CIVIL SERVICE COMMISSION
REGULAR MEETING MINUTES
1:00 P.M., TUESDAY, FEBRUARY 7, 2023**

Chair

Sharon Voelz (Present)

Commissioners

Raul Campos (Present)

Laura Urrutia (Present)

OPEN MEETING

NOTICE TO THE PUBLIC

The meeting was called to order at 1:04p.m. Commissioners present were Laura Urrutia, Raul Campos, and Sharon Voelz. Staff present were Ana Schumacher and Evette Ugues from the County Attorney's Office; Reginal Powe, Minnie Holguin, Michelle Cochrane, Christina Arroyo, Janet Sanchez, and Maria D. Gonzalez and other staff from the Human Resources Department. A quorum was established.

PUBLIC COMMENT

None

CONSENT AGENDA

FEBRUARY 07, 2023

MOTION 1 (ITEM #1)

Approve the minutes of the Civil Service Commission Special Meeting of December 06, 2022.

-- Michelle Cochrane, Human Resources Department

On this day, on motion of Commissioner Campos and seconded by Commissioner Urrutia, it is the order of the Commission to approve the December 6, 2022, Special Meeting Minutes of the Civil Service Commission.

VOTE:

YES- Campos, Voelz and Urrutia

NO: None

REGULAR AGENDA

FEBRUARY 07, 2023

MOTION 2(ITEM #2)

Receive a presentation for the Civil Service Commission 2022 Annual Report from the Human Resources Department. Further, Discuss and take appropriate action to approve the Civil Service Commission 2022 Annual Report.

-- Michelle Cochrane, Human Resources Department

On this day, on motion of Commissioner Campos and seconded by Commissioner Urrutia, it is the order of the Commission to approve the Civil Service Commission 2022 Annual Report

VOTE:

YES- Campos, Voelz and Urrutia

NO: None

FEBRUARY 07, 2023

MOTION 3(ITEM #3)

Ratify the El Paso County Civil Service Commission's approval of the Justice of the Peace #4 Policy and Procedure Handbook from the December 6, 2022, meeting.

-- Ana Schumacher, County Attorney's Office

On this day, on motion of Commissioner Campos and seconded by Commissioner Urrutia, it is the order of the Commission to ratify the El Paso County Civil Service Commission's approval of the Justice of the Peace #4 Policy and Procedure Handbook.

VOTE:

YES- Campos, Voelz and Urrutia

NO: None

EXECUTIVE SESSION

**PURSUANT TO TEXAS GOVERNMENT CODE §551.071
FEBRUARY 07, 2023 (ITEM #4)**

Pursuant to Texas Government Code Section 551.071, receive legal advice and consultation regarding AFSCME Local 59's involvement in the Civil Service Commission and personnel processes. (OP-1010).

-- Ana Schumacher, County Attorney's Office

On this day, Civil Service Commission Secretary Janet Sanchez announced the Civil Service Commission moved into executive session at 1:10p.m. pursuant to Texas Government Code §551.074.

OPEN SESSION

FEBRUARY 07, 2023 (ITEM #4)

Receive a presentation from AFSCME Local 59 regarding its past participation in the El Paso County Civil Service Commission. Further, discuss and take appropriate action regarding the AFSCME Local 59's future participation in the discussion of changes pertaining to policies and rules of engagement in personnel processes.

-- Chair Sharon Voelz, Civil Service Commission

On this day, the Commission reconvened in open session at 1:36p.m.

On this day, the El Paso County Civil Service Commission received a presentation from AFSCME Local 59 regarding their future participation pertaining policies and rules of engagement in personnel processes. The Civil Service Commission requested an agenda item to review past Civil Service Commission agendas and minutes.

NO ACTION

ADJOURN

MOTION 4 (ITEM #6)

On this day, there being no further business to discuss, on motion of Commissioner Campos and seconded by Commissioner Urrutia the meeting adjourned at 1:51p.m.

VOTE:

YES- Campos, Voelz and Urrutia

NO: None

