SUBJECT:
Approved and authorize the County Judge to sign Change Order No. One (2013-0346) between C. Ortiz d/b/a The Roof and Metal Company affecting the Fixed Price Construction Agreement for Replacement of the Roof at the Jail Annex (2013-0240). The change order decreases the total contract price $116,928.72.

BACKGROUND/DISCUSSION OF TOPIC: To include statutory requirement, operational impact, or performance goal.
Due to the unstable fire insulation discovered inside the Jail Annex, the County and roofing contractor have agreed to modify the installation method of the new roof to reduce the impact of activity on the roof.

FISCAL IMPACT
Decrease Contract 2013-0240 by $116,928.72.

PRIOR COMMISSIONERS COURT ACTION (IF ANY):
11/26/12 CIP Allocation
04/29/13 RFP13-004 Awarded
08/01/13 PRP Approved Change Order No. 1

RECOMMENDATION:
Approve.

COUNTY ATTORNEY APPROVAL
The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY: Art Provenghi, ACA
LEGAL REVIEW: Approved
LEGAL REVIEW NOTES (If Applicable): N/A
DATE: 7/31/2013

SUBMITTED BY: Ernesto Carrizal III, P.E., Public Works Director, Public Works Department (915)546-2015
COMMISSIONERS COURT CONTRACT FORM

CONTRACT SUMMARY

ADDITIONAL BACKGROUND:

FISCAL IMPACT:

PRIOR COURT ACTION:

BASIC CONTRACT DETAILS

CONTRACT NO.: 2013-0346
CONTRACT TITLE: Jail Annex / Roof Replacement / Change Order 1
SECOND PARTY: C. Ortiz Corp (dba The Roof and Metal Co.)
CONTRACT TYPE: Contract Modification

TERM AND BUDGET DETAILS

TERM: One-Time/One-Shot
EXTENSION OPTIONS (If Applicable): N/A - None Available/Remaining
EFFECTIVE DATE:
EXPIRATION DATE (If Applicable):
EXTENSION DEADLINE DATE (If Applicable):
AMOUNT: Decrease Total: $116,928.72

APPROVALS

COUNTY ATTORNEY APPROVAL
The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.
COUNTY ATTORNEY: Arthur Provenghi
LEGAL REVIEW:
LEGAL REVIEW NOTES (If Applicable):
DATE: July 31, 2013

DIRECTOR/DEPARTMENT HEAD APPROVAL
The undersigned hereby certifies that he/she has read the contract, understands and approves the contract terms and conditions and further certifies that the contract conforms to the bid specifications, if any, and acknowledges that he/she is responsible for administering all terms and conditions.
DIRECTOR/DEPARTMENT HEAD/DESIGNEE:
DEPARTMENT CONTACT: Aguilar, Monique
DEPARTMENT: Facilities
DATE:
CHANGE ORDER NO. ONE

This is CHANGE ORDER NO. ONE to Fixed Price Construction Agreement 2013-0240 dated June 7, 2013 for the Replacement of the Existing Roofing System at the El Paso County Jail Annex between C. Ortiz Corporation d/b/a The Roof and Metal Company, as Contractor, and El Paso County, as Owner.

Pursuant to Paragraph 15 of the above-referenced Contract, the Contractor is directed to make the changes in the Scope of Work and as further described in Exhibit A attached hereto and made a part of:

1. Contractor will remove and dispose of existing 1-ply cap sheet.
2. Contractor will use undamaged existing roofing insulation instead of removing and replacing it. Contractor will remove and replace damaged areas of roofing insulation only.
3. Where there is existing 4" roofing insulation, contractor will adhere Recovery Board to existing insulation, using Type IV Hot Asphalt instead of mechanical fasteners. Contractor shall further install remaining roofing system, as agreed, adhering each layer with Type IV Hot Asphalt.
4. Where there is existing 2" roofing insulation, Contractor will furnish and install additional 2" roofing insulation to maintain a total of 4" of roofing insulation and adhere with Type IV Hot Asphalt. Contractor shall adhere recovery board to roofing insulation with Type IV Hot Asphalt instead of mechanical fasteners. Contractor shall further install remaining roofing system, as agreed, adhering each layer with Type IV Hot Asphalt.
5. There is NO CHANGE to the 30-year Manufacturer Roof Warranty or the 5-year Contractor Workmanship Warranty.

The Contract Price, as adjusted through Change Order No. 0
(if there have been such adjustments), was .................................................. $3,237,947.40

The Contract Price is hereby decreased, if any, as a result of this Change Order in the amount of ........................................ Phase 1 ($79,635.58) Phase 2 ($18,640.02) Phase 3 ($18,640.02)

The Contract Price, taking into account the effect of this Change Order, if any, shall be and is ................................................................. $3,121,015.28

The Date of Substantial Completion in Phase 1, taking into account the effect of this Change Order, shall now be One Hundred Sixty (160) Business Days after receipt of the Written Notice to Proceed.

Execution of this Change Order by the Contractor shall have the effect set forth in Subparagraph 15(d) of the above-referenced Contract.
OWNER
THE COUNTY OF EL PASO
By ___________________________
County Judge Veronica Escobar
Date _________________________

CONTRACTOR
C. ORTIZ CORP. d/b/a THE ROOF & METAL CO.
By ___________________________
Carmen Ortiz, President
Date _________________________

PROJECT MANAGER
By ___________________________
Facilities Manager
Monique Aguilar
Date _________________________
**Change Order Request**

El Paso County Jail Annex 13-004  
12501 Montana  
El Paso, TX 79938  
Phase 1 consisting of the  
Sheriff Administration Building, Bridge, and Pod #2

<table>
<thead>
<tr>
<th>Carlos Ortiz</th>
<th>Roof</th>
<th>Due on Receipt</th>
<th>Upon Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Administration Building 4&quot; ISO refund</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. 532 sq x $123.16</td>
<td></td>
<td></td>
<td>$65,521.12</td>
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<tr>
<td><strong>Pod #2 - ISO refund</strong></td>
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</tr>
<tr>
<td>2. 4&quot; ISO - 519 sq x $123.16 = $63,920.04</td>
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<td>$23,526.27</td>
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<tr>
<td>Difference</td>
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<tr>
<td>2&quot; ISO - 519 sq x $77.83 = $40,093.77</td>
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<tr>
<td><strong>Bridge ISO refund</strong></td>
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<td></td>
</tr>
<tr>
<td>3. 4&quot; ISO - 13 sq x $123.16 = $1,601.08</td>
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<td></td>
<td>$589.29</td>
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</tr>
<tr>
<td>2&quot; ISO - 13 sq x $77.83 = $1,011.79</td>
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</table>

**Sub-Total Refund**  $89,656.68  
**Extra asphalt purchase**  $-10,000.00  
**Total Refund**  $79,656.68
Change Order Request

El Paso County Jail Annex 13-004
12501 Montana
El Paso, TX 79938
Phase 2 consisting of the Pod #1

Pod #1 - ISO refund

<table>
<thead>
<tr>
<th>Material</th>
<th>Quantity</th>
<th>Square Feet</th>
<th>Price per sq ft</th>
<th>Total Cost</th>
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</thead>
<tbody>
<tr>
<td>4&quot; ISO</td>
<td>594</td>
<td>594</td>
<td>$123.16</td>
<td>$73,157.04</td>
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<td>Difference</td>
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<td>594</td>
<td>$77.83</td>
<td>$46,231.02</td>
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</tbody>
</table>

Sub-Total Refund  $26,926.02
Extra asphalt purchase  $8,280.00
Total Refund  $35,206.02
The Roof & Metal Co.

4016 Johnson Ave
El Paso, TX 79930
Phone 915-566-2236
Fax 915-842-3632

El Paso County Jail Annex 13-004
12501 Montana
El Paso, TX 79938
Phase 3 consisting of the Pod #3

Carlos Ortiz
Roof
Due on Receipt
Upon Completion

Pod #3 - ISO refund

1. 4" ISO - 594 sq x $123.16 = $73,157.04
   Difference
2" ISO - 594 sq x $77.83 = $46,231.02

Sub Total Refund $26,926.02
Extra asphalt purchase - $8,280.00
Total Refund $18,646.02

Change Order Request

July 16, 2013
EL PASO COUNTY PROCUREMENT REVIEW PANEL FORM

Date: 8/1/13
Department: Public Works

Item Description: Approve and authorize Change Order No. One RE: Fixed Price Construction Agreement 2013-0240 w/ C. Ortiz d/b/a The Roof & Metal Company for a decrease $116,928.72 to the total price of the contract and modify the scope of work as stated.

<table>
<thead>
<tr>
<th>Approval Information</th>
<th>Previous PRP Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Specs</td>
<td>BID:</td>
</tr>
<tr>
<td>□ Bid Award</td>
<td>RFP:</td>
</tr>
<tr>
<td>□ Contract</td>
<td>RFQ:</td>
</tr>
<tr>
<td>□ Contract Amendment</td>
<td>Contract: 2013-0240</td>
</tr>
<tr>
<td></td>
<td>Date</td>
</tr>
<tr>
<td></td>
<td>Approved for CC</td>
</tr>
<tr>
<td></td>
<td>Returned To Dept.</td>
</tr>
<tr>
<td>1/7/13</td>
<td>☑</td>
</tr>
<tr>
<td>4/19/13</td>
<td>☑</td>
</tr>
</tbody>
</table>

ACTION TAKEN BY PROCUREMENT REVIEW PANEL

☑ Reviewed and Accepted (as is) for Commissioners Court Action
☑ Reviewed and Accepted (with recommended modifications, amendments, or reservations) for Commissioners Court Action

Dept to put on Commissioners Ct

☑ Recommend Award to Vendor and accept for Commissioners Court Action

| Vendor(s): |
| Bid Award Amount: |

☑ Returned to Department for further action/information/documentation (*reason specified below)
☑ Not Accepted/Other (*reason specified below)

This procurement item has been reviewed by the Procurement Review Panel. Said review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

Panel Members

County Contract Administrator/Designee: Accept | Not Accept: ____________

County Auditor/Designee: Accept | Not Accept: ____________

County Purchasing Agent/Designee: Accept | Not Accept: ____________

County Department Head: Accept | Not Accept: ____________

County Attorney Reviewer: Approved for further action: ☑  N: ____________

Subject Matter Expert (as needed): Accept | Not Accept: ____________

PRP Approval Form Rev. 7-3-13