

**THURSDAY, SEPTEMBER 6, 2012
COMMISSIONERS COURT MET IN SPECIAL MEETING
AT 1:07 P.M.
WITH THE FOLLOWING MEMBERS PRESENT**

**HON. VERONICA ESCOBAR, PRESIDING
SERGIO LEWIS,
TANIA CHOZET,**

**COUNTY JUDGE
COMMISSIONER, PCT. # 2
COMMISSIONER, PCT. # 3**

**ANNA PEREZ, COMMISSIONER, PCT. # 1 - ABSENT
DANIEL R. HAGGERTY, COMMISSIONER, PCT. # 4 – ABSENT**

**CESAR O. NAVA, DEPUTY CLERK
MONICA FUENTES-MENA, DEPUTY CLERK**

MEETING CONVENED

SEPTEMBER 6, 2012

MOTION # 1 (Item # 1)

On this day, Commissioners Court of El Paso County, Texas was called to order by the Deputy Clerk.

PRESENTATION

SEPTEMBER 6, 2012

MOTION # 2 (Item # 2)

On this day, Commissioners Court received a report from the County Auditor regarding the fiscal year 2012-2013 budget for the County of El Paso, Texas.

WORK SESSION ON PROPOSED F.Y. 2012-2013 BUDGET

SEPTEMBER 6, 2012

MOTION # 3 (Item # 3)

On this day, Commissioners Court held a work session on the fiscal year 2012-2013 budget for the County of El Paso, Texas.

**APPROVED – 2.5 PERCENT STEP INCREASE
AND 1.7 PERCENT COST OF LIVING INCREASE
FOR ALL COUNTY EMPLOYEES NOT SUBJECT TO COLLECTIVE BARGAINING
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 4 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Chozet, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to institute a 2.5 percent step increase and a 1.7 percent cost of living increase, effective the first full pay period in October 2012, for all County salary plans and eligible supplemental employees. This action would not be based on employee evaluations, and does not apply to employees covered by collective bargaining or those who have already maxed out or are no longer eligible for step increases in their respective salary plans.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO MAINTENANCE AND REPAIR EXPENSE
FOR TAX ASSESSOR-COLLECTOR'S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 5 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Chozet, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$1,200 to account 6301 – Maintenance and Repairs, for copier and printer contracts for the Tax Assessor-Collector's Office.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO MAINTENANCE AND REPAIR - HARDWARE
FOR INFORMATION TECHNOLOGY DEPARTMENT
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 6 (Item # 4)

On this day, on motion of Commissioner Chozet, seconded by Judge Escobar, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$181,947 to account 6302 – Maintenance and Repair - Hardware, for Cisco Maintenance contract for the Information Technology Department.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – REDUCTION TO MAINTENANCE AND REPAIR - HARDWARE
FOR ELECTIONS DEPARTMENT
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 7 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Chozet, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant a reduction in the amount of \$19,000 to account 6302 – Maintenance and Repair - Hardware, for the Elections Department.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO MAINTENANCE AND REPAIR - CONTRACTS
FOR SHERIFF'S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 8 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Lewis, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$20,000 to account 6303 – Maintenance and Repair – Contracts, for SHERIFFLAW RTC units in patrol vehicles for the Sheriff's Office.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO MAINTENANCE AND REPAIR –
SOFTWARE CONTRACTS
AS RECOMMENDED BY THE COUNTY AUDITOR'S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 9 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Lewis, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$117,199 to account 6304 – Maintenance and Repair - software contracts, as recommended by the County Auditor's Office.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO MAINTENANCE AND REPAIR – BUILDINGS
FOR THE SHERIFF’S ACADEMY
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 10 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Chozet, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$2,420 to account 6310 – Maintenance and Repair – Buildings, for the gymnasium floor for the Sheriff’s Academy.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO RENTALS AND LEASES
AS RECOMMENDED BY THE COUNTY AUDITOR’S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 11 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Chozet, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant the following reductions and increases in the amount of \$32,819 to account 6350 – Rentals and Leases as recommended by the County Auditor’s Office.

1. Deny the request for equipment rentals for Ascarate Christmas light set up.
2. Increase in funding to the County Attorney’s Office in the amount of \$25,100.
3. Increase in funding to the Justice Court, Pct. 1 in the amount of \$721.
4. Reduction in funding to the Justice Court, Pct. 4 in the amount of \$5,602.
5. Increase in funding to the Justice Court, Pct. 7 in the amount of \$9,600.

Further, refer the lease request from the Public Defender’s Office for copiers in the amount of \$ 7,200 to the Capital Improvement Plan Committee.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – REDUCTION TO PRINTER LEASES
FOR PURCHASING DEPARTMENT
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 12 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Chozet, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant a reduction in the amount of \$49,486 to account 6351 – Printer Leases for the Purchasing Department. This eliminates all funding for this account.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO SUPPLIES - GENERAL
FOR AGRICULTURAL EXTENSION SERVICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 13 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Lewis, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$2,000 to account 6401 – Supplies General, for the Agricultural Extension Service.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO COMMUNICATIONS
AS RECOMMENDED BY THE COUNTY AUDITOR’S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 14 (Item # 4)

On this day, on motion of Commissioner Chozet, seconded by Commissioner Lewis, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant the following reductions and increases in the amount of \$3,880 to account 6503 – Communications, as recommended by the County Auditor’s Office.

1. Increase in funding to the County Attorney’s Office in the amount of \$3,600.
2. Reduction in funding to the Human Resources Department in the amount of \$120.
3. Reduction in funding to the Justice Court, Pct. 3 in the amount of \$100.
4. Increase in funding to the Public Defender’s Office in the amount of \$500.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – REDUCTION TO AUTO ALLOWANCE
FOR JUSTICE COURT, PCT. 3
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 15 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Chozet, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant a reduction in the amount of \$139 to account 6600 – Auto Allowance, for the Justice Court, Pct. 3.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – REDUCTION TO MILEAGE REIMBURSEMENT
FOR TEEN COURT 1 AND TEEN COURT 2
FOR COUNTY ATTORNEY’S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 16 (Item # 4)

On this day, on motion of Commissioner Chozet, seconded by Judge Escobar, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant a reduction in the amount of \$2,000 to account 6604 – Mileage Reimbursement for Teen Court 1, and a reduction in the amount of \$1,752 to account 6604 – Mileage Reimbursement for Teen Court 2, for an overall reduction of \$3,752 to the County Attorney’s Office.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO PROFESSIONAL SERVICES - MEDICAL
FOR DOWNTOWN DETENTION FACILITY AND JAIL ANNEX
FOR THE SHERIFF’S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 17 (Item # 4)

On this day, on motion of Commissioner Lewis, seconded by Judge Escobar, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$429,628 to account 6656 – Professional Services – Medical, for the Downtown Detention Facility and the Jail Annex for the Sheriff’s Office.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO CONTRACTED SERVICES
FOR INFORMATION TECHNOLOGY DEPARTMENT
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 18 (Item # 4)

On this day, on motion of Commissioner Chozet, seconded by Commissioner Lewis, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$51,736 to account 6761 – Contracted Services, for mainframe outsourcing for the Information Technology Department.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO CONTRACTED SERVICES
FOR COUNTY CLERK’S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 19 (Item # 4)

On this day, on motion of Commissioner Chozet, seconded by Commissioner Lewis, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$9,000 to account 6761 – Contracted Services, for a maintenance agreement for printers, scanners, and microfilm machines for the County Clerk’s Office.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO CONTRACTED SERVICES
IN GENERAL ADMINISTRATIVE ACCOUNT
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 20 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Chozet, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$104,631 to account 6761 – Contracted Services, for Federal and State Lobbyist services and the Economic Development agreement with the City of El Paso, for a total amount of \$410,000 in the General Administrative account.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO CONTRACTED SERVICES
FOR HUMAN RESOURCES DEPARTMENT
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 21 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Lewis, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$40,000 to account 6761 – Contracted Services, for the 360 Degree Executive Development program for Department Heads for the Human Resources Department.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

MEETING RECESSED

SEPTEMBER 6, 2012

MOTION # 22

On this day, it was announced that Commissioners Court would recess for five minutes.

The Court recessed at 2:57 p.m.

MEETING RECONVENED

SEPTEMBER 6, 2012

MOTION # 23

On this day, Commissioners Court reconvened into special open session at 3:15 p.m.

**APPROVED – INCREASE TO CONTRACTED SERVICES
FOR JUSTICE COURT PCT. 6, PLACE 2
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 24 (Item # 4)

On this day, on motion of Commissioner Chozet, seconded by Judge Escobar, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$540 to account 6761 – Contracted Services, for pest control service for the Justice Court Pct. 6, Place 2.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO CONDUCT OF CRIMINAL AFFAIRS
FOR COUNTY ATTORNEY'S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 25 (Item # 4)

On this day, on motion of Commissioner Chozet, seconded by Judge Escobar, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$1,500 to account 6850 – Conduct of Criminal Affairs, for professional services related to court hearings for the County Attorney's Office.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO CONTINGENCIES – PERSONNEL;
APPROVED - INCREASE TO CONTINGENCIES –
MAINTENANCE AND OPERATIONS;
APPROVED – INCREASE TO CONTINGENCIES – PROFESSIONAL SERVICES
TO GENERAL ADMINISTRATIVE ACCOUNT
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 26 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Chozet, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant the following increases by category to the General Administrative Account as recommended by the County Auditor.

1. Increase in the amount of \$300,000 to account 6871 – Contingencies – Personnel, for an overall total of \$550,000.
2. Increase in the amount of \$400,000 to account 6872 – Contingencies – Maintenance and Operations, for an overall total of \$650,000.
3. Increase in the amount of \$250,000 to account 6877 – Contingencies – Professional Services, for an overall total of \$500,000.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – REDUCTION TO FOOD PURCHASES
FOR TEEN COURT 1 AND TEEN COURT 2
FOR COUNTY ATTORNEY’S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 27 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Chozet, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant a reduction in the amount of \$2,000 to account 6904 – Food Purchases for Teen Court 1, and a reduction in the amount of \$1,000 to account 6904 – Food Purchases Teen Court 2, for an overall reduction in the amount of \$3,000 to the County Attorney’s Office Teen Court Programs.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO FOOD PURCHASES
FOR DOWNTOWN DETENTION FACILITY AND JAIL ANNEX
FOR THE SHERIFF’S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 28 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Lewis, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$23,016 to account 6904 – Food Purchases for the Downtown Detention Facility and an increase in the amount of \$10,830 to account 6904 – Food Purchases for the Jail Annex, for the Sheriff’s Office.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – REDUCTION TO GRANTS
AS RECOMMENDED BY THE COUNTY AUDITOR’S OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 29 (Item # 4)

On this day, on motion of Judge Escobar, seconded by Commissioner Lewis, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an overall reduction in the amount of \$317,656 to account 6981 – Grants, as recommended by the County Auditor’s Office.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO INSURANCE - GENERAL
TO GENERAL ADMINISTRATIVE ACCOUNT
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 30 (Item # 4)

On this day, on motion of Commissioner Chozet, seconded by Judge Escobar, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$23,822 to account 6205 – Insurance – General, to the General Administrative Account as recommended by the County Auditor and the Human Resources Department.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

**APPROVED – INCREASE TO COMMUNICATIONS
FOR DOMESTIC RELATIONS OFFICE
IN PROPOSED F.Y. 2012-2013 BUDGET**

SEPTEMBER 6, 2012

MOTION # 31 (Item # 4)

On this day, on motion of Commissioner Lewis, seconded by Judge Escobar, it is the order of the Court to instruct the County Auditor to include as an appropriation in the proposed Fiscal Year 2012-2013 budget sufficient funds to grant an increase in the amount of \$9,122 to account 6503 – Communications, for the Integrated Child Support System for the Domestic Relations Office.

VOTE: YES – Judge Escobar, Chozet, Lewis

NO - None

MEETING ADJOURNED

SEPTEMBER 6, 2012

MOTION # 32 (Item # 5)

On this day, there being no further business to discuss, the meeting was adjourned at 3:45 p.m.

MEETING ADJOURNED - SINE DIE

ATTEST:

DELIA BRIONES, COUNTY CLERK
EL PASO COUNTY, TEXAS

CESAR O. NAVA, DEPUTY CLERK

EXAMINED AND APPROVED BY ME THIS:

_____ DAY OF _____, 2013.

COUNTY JUDGE VERONICA ESCOBAR, PRESIDING