



El Paso County Purchasing Department
500 East San Antonio, Room 500
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180

ADDENDUM 1

To: All Interested Proposers
From: Claudia Sepulveda, Bid Clerk/Buyer
Date: February 14, 2006
Subject: Bid #06-002 Copiers for the Purchasing Department

The opening date has been extended to Tuesday, February 21, 2006 at 2:00 p.m.
However, the deadline for questions has not been extended.

The Purchasing Department received questions relating to the above referenced proposal. The Purchasing has responded to the following questions.

1. Is there a minimum of impressions (volume) that is to be included in the price of each unit that is being bid on, if so how many impressions per unit?

For the 5100 the minimum impressions are 60,000 and for the 5090 the minimum is 100,000.

2. Tabs and NCR were mentioned as applications for the new machines in the bid package. Will the County require equipment that is approved by the manufacturer to run this type of stock?

Yes

3. Will the vendors be allowed to do a site survey of the County print shop prior to the final bids being submitted?

Vendors may visit the Copy/Mail center to examine the location, space, and equipment. The vendor may not ask for any additional information from the Copy/Mail Center staff.

4. Will the vendors be allowed to submit more than one option on the bid?

Yes

5. What is the County's definition of "Hardware must not utilize any proprietary software to the machine(s)? Since all manufacturers use some sort of proprietary software in their machines, please explain what is meant by this requirement?

Purchasing is looking for a solution where the machine is a device in the network and jobs will be processed through a print queue by a member of the Copy/Mail Center staff to the best machine for the print job. We realize that each machine will have its own software or drivers, but each machine must be able to sit on the network; and a print queuing device must recognize all devices in the Copy/Mail Center. The County uses Windows NT.

6. Will Microsoft Certifications be sufficient to confirm that the machines will work with the County of El Paso network now and in the future?

No, the vendor must assure that the bid solution will work the County's network.

7. Under the requirement which states that the copy machine must be able to keep individual department copy counts, does this mean that the machine should track 11X17 at a separate higher rate from 8.5X11 or charge for a single meter rate no matter what the size of copy?

Charge for single meter rate regardless of the size of the copy. If the vendor wishes to offer any additional options they may.

8. Will the County require the color machine accounting to separate charges for black in a single job? For example, some machines will charge the color rate for an entire job even though only one page is run in color and the remaining are black and white.

Yes

9. When the County specifies that the machine "should be equivalent or better" to the 5090, does that mean the proposed equipment must be as fast or faster and have all the same or more finishing capabilities?

Yes

10. What is the anticipated time frame as to when the bid is to be awarded?

The County would like to award this bid as soon as possible. However, since this proposal requires the evaluation of suggested solutions, the County will take as much time as necessary to evaluate all proposals and make the best decision for the County of El Paso.

11. Will there be a 'Best and Final' bid?

No, this is a formal bid. Vendors may provide separate bid options, but all options must meet the minimum bid specifications and requirements.