



County of El Paso Purchasing Department
500 East San Antonio, Room 500
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180

ADDENDUM 2

To: All Interested Proposers

From: Linda Gonzalez

Date: September 5, 2007

Subject: RFP# 07-104, Individual and/or Family Counseling for Juvenile Probation Department

The Purchasing Department received questions relating to the above referenced Proposal.

1. We would like to inquire on whether vendor/offeror needs to provide the facility in which the services will take place or if a space will be provided by the county.

The vendor will have to provide a space/location to conduct the requested treatment.

2. We also would like to ask the projected annual hours for the staff to be provided and projected number of personnel that is needed under each bid.

The hours and staff are dependent on the provider's ability to provide service. We have approximately 500 juveniles on probation. Approximately half are court ordered to attend some form of treatment/therapy. Depending, on the counseling format, curriculum and number of referrals the provider can accept will impact the annual hours of service and necessary personnel necessary.

3. Lastly, we would like clarification on whether these services are open to bid for agencies or whether they are for individual response only.

The bids are open to individuals and agencies, however, the services must be Provide by a Licensed Professional Counselor, Licensed Master Social Worker, Licensed Marriage and Family Therapist.

4. Which specific pre and post test instrument or measurement is being requested on page 6?

There is not a specific pre/post test required. The vendor is responsible for developing an instrument that will gauge the progress of the juvenile and/or family members. An example may be juvenile referred for substance abuse services. Initial assessments indicates the juvenile was testing positive every months, at time of discharge the juvenile tested positive only once for a three month period; or juvenile is reoffered for anger management. Juvenile upon being referred is verbally aggressive in the home everyday; upon completing counseling services the juvenile has only one documented outburst every two weeks.

The following page is a correction for page 27.



COUNTY OF EL PASO
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El Paso, Texas 79901
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RE: RFP #07-104, Individual and/or Family Counseling for Juvenile Probation Department

Dear Vendor:

As of January 1, 2006, the Texas Local Government Code Chapter 176 requires all vendors and potential vendors who contract or seek to contract for the sale or purchase of property, goods, or services with any local government entity to complete and submit a Conflicts of Interest Questionnaire. A copy of the requirements regarding vendors is attached. Also attached is a copy of the Questionnaire which needs to be filed and was prepared and approved for statewide use by the Texas Ethics Commission.

In filing out the Questionnaire, the following are the County Officers that will award the bid and the employees which will make a recommendation to the Commissioners Court:

County Officers: County Judge Anthony Cobos
Commissioner Luis C. Sariñana
Commissioner Veronica Escobar
Commissioner Miguel Teran
Commissioner Dan Haggerty

County Employees: Piti Vasquez, Purchasing Agent
Jose Lopez, Jr., Assistant Purchasing Agent
Peter Gutierrez, Buyer II
Linda Gonzalez, Inventory Bid Technician
Marc Marquez, Assistant Director of Probation Services
Kim Shumate, Sr. Probation Officer
Roger Martinez, Director of Probation Service
Oscar Reyes, Deputy Chief of Juvenile Probation
Angelique Gaxiola, Accountant
Lorena Heredia, Director of Financial Services
Mark Mendoza, EPISD Director of Pupil Services
Rita Ruelas, Chief Family Court Services Division of El Paso County
Lisa Saucedo, Executive Director for CASA

Please note that the state law requires that the Questionnaire be filed with the **COUNTY CLERK** no later than **the 7th business day after submitting an application, response to an RFP, RFQ or bid** or any other writing related to a potential agreement with the County. Failure to file the questionnaire within the time provided by the statute is a Class C misdemeanor