ADDENDUM 2

To: All Interested Proposers
From: Linda Gonzalez, Inventory Bid Technician
Date: April 14, 2008
Subject: RFP # 08-034, (RFP) Inmate Commissary Service for the Detention Facility & Jail Annex

The Purchasing Department received questions relating to the above referenced proposal; the response to the following question:

1. What is the current population?
   Current ADP is 2221 and we have capacity 2440.

2. What is your current jail management system?
   We use in house JIMS system, TST software group by Tyler Technology

3. Who is your current vendor?
   Aramark.

4. Do they do the food services?
   No, Commissary Only.

5. Does your software tie into your court system management?
   Yes.

6. Is Aramark currently tie in with the system for booking integration purposes.
   For the inmates funds yes. Aramark has an interface.

7. What is your current commission rate?
   42 percent.
8. What are current sales?
   
   Average Sales per Week $30,000.00 to $31,000.00
   Average Commissions per Week $11,000.00 to $12,000.00
   Average Net Sales per Week $29,000.00 to $30,000.00

9. We are requesting 6 months sales report detail and summary.
   Attachment I

10. We are requesting current commissary list, menu, items, prices and sizes, phone card sales separate?
    Attachment II

11. Do you sell phone cards through the commissary?
    We do for the international calls.

12. Is that a part of the 60 dollar spending limit?
    No

13. Who is the phone card vendor?
    We are in the middle of negotiating the final contract.

14. Are these phone cards put in the commissary bag and delivered by Aramark?
    Yes.

15. Does Aramark keep stock of the phone cards or do you get them at the jail?
    No, we keep stock.

16. Are taxes included in the sales?
    Taxes are included.

17. How many times a week does an inmate order commissary?
    Once a week for both facilities

18. What hardware will the Sheriff's need us to provide such as PC's, check printers?
    All

19. How do you release inmates right now do you give them a check or cash?
    We give them 50 dollars cash and the rest in a check.

20. How are indigents handled?
    The indigents are separate.

21. What is the contract length going to be for this contract?
    One year with renewal options and it caps at 5 years.
22. For the on site manager that the Commissary vendor needs to provide it’s actually just in El Paso not actually physically at the jail. Yes.

23. Do you have specific days that you want commissary passed out at the Annex and Downtown and possibility specific time too. Can you provide a schedule? Yes.

24. Do you have a specific start date? No, specific date. As soon as possible.

25. Back to the software, I guess you are currently using Aramarks inmate banking software. Who in the Sheriff’s Department would utilize that and how many? 17 (Cashiers, Bookkeepers, Supervisors)

26. Are you currently delivering commissary directly to the inmate? Yes, it is been delivered to the inmate by Aramark.

27. In the RFP, states it requires a bid bond of 5% if the total contract amount is over hundred thousand. Do you know what we need to provide for you on that for the bid bond? If we are giving you data, you should be able to determine the cost of what it would be for a year. Depending on the amount, if over 100,000.00 you determine your five percent.

28. On # 5 can I get clarification is that referring to commission or is that something different?

29. Do you house for any other counties State or Federal? Federal.

30. Do you know the percentage of the population for Federal? It varies.

31. Do you house for ice? We house for the US Marshals.

32. Referencing the wiring necessary to connect the varies points of service do you see any more points of service than you currently have? No.

33. Has the contract you have now meet its term limit? Are they in a month to month? Yes, they are in a month to month.
34. How are you receiving inmate’s deposits?
   *Mail and walk in.*

35. For the on site manager is there office space available?
   *No.*

*Please Note:*

*Addendum 3 --- Is still pending questions.*