



County of El Paso Purchasing Department
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ADDENDUM 2

To: All Interested Proposers
From: Blanca Carbajal, Procurement Data Analyst
Date: March 10, 2017
Subject: Bid #17-007 Catering and Concession Services for the County of El Paso

This addendum is issued to serve as a summary of the site visit held on Wednesday, March 8, 2017:

1. Do the pools need to be open every day?

RESPONSE: Traditionally the pools open from Memorial Day to Labor Day. They are open on weekends and for swim teams. The County is now exploring options for catering.

2. Is there a location for catering/concessions or does it need to be set up?

RESPONSE: The County is looking for options.

3. Does this include all the pools?

RESPONSE: All three (3) pools. Canutillo and Fabens are currently not supportive of catering and concessions.

4. Does this bid require a full blown restaurant or concession?

RESPONSE: All options will be considered. Currently, guest are allowed to bring outside food and non-alcoholic drinks.

5. Is it required to bid on all locations or is partial allowed?

RESPONSE: Yes, partial is allowed. The County will decide if they want it all together.

6. Is all the equipment County owned or does it belong to the current vendor?

RESPONSE: Inventory is listed in the bid packet.

7. The packet mentions rent to be added. Does it include the months that the location is closed?

RESPONSE: All options will be considered.

The following questions were sent to the Purchasing Department:

1. After bid award, how much time will be given for transition?

RESPONSE: The County is open to options that minimize disruption in service delivery to our guests.

2. The location on 1600 Delta has a liquor license, when activities are held on that address, do vendors do a pay out in order to be able to host events?

RESPONSE: The liquor license covers the golf course. Private events contracted through the Parks office are required to obtain their own TABC permits, County approval, and insurance to protect the County/Partner for the duration of the event.

3. After bid awarded, what is the time frame allowed to open up all locations?

RESPONSE: The County is open to options that minimize disruption in service delivery to our guests.

4. By submitting a bid, do vendors need to bid on all locations?

RESPONSE: No.

5. Who is responsible for utilities?

RESPONSE: Utilities are covered by the County and Parks/Partner will work together to understand and reduce utility expenses, where possible.

6. Who is responsible for breakdowns on buildings?

RESPONSE: For equipment used in the preparing and serving of food, the Partner. For facility items (doors, windows, HVAC, lights), the County.

7. After bid awarded, how long before paying first month's rent?

RESPONSE: This will be negotiated after award.

8. There is a time frame of 45 days for liquor license, what will happen during that time frame about selling alcohol?

RESPONSE: This will be negotiated after award.