

**PRE-BID MEETING AGENDA**

**VISTA DEL ESTE WATER DISTRIBUTION SYSTEM IMPROVEMENTS  
BID NUMBER 19-006**

**OCTOBER 30, 2018  
10:00 A.M.**

I. Introductions

A. Owner/Utility Key Personnel:

**County of El Paso, Public Works Department**

800 E. Overland, Suite 200  
El Paso, Texas 79901  
(915) 546-2015

Ms. Norma R. Palacios, Public Works Director  
Mr. Fernando Hernandez, P.E., County Engineer  
Munzer Alsarraj, Infrastructure Program Manager  
Edgar Jimenez, Water Operator  
Blanca Guereca, Purchasing Data Analyst

B. Funding Agency:

**NADBank**

Alejandra Nunez  
Laureano Alvarez

C. Engineer:

**CEA Group**

Ulises Estrada, P.E., Principal Engineer  
Abel Garcia, P.E., Project Manager  
Michael Castaneda, Project Engineer

II. Bid Date

The Bid Date is schedule for November 15, 2018 at 2:00 P.M. All questions must be submitted to the County of El Paso in writing; otherwise, they will not be answered. Questions may be emailed to Ms. Blanca Guereca at [bidquestions@epcounty.com](mailto:bidquestions@epcounty.com) by November 1, 2018 at 12:00 p.m.

**No direct contact between the Engineer and the Contractor will be allowed during the Bid process.**

III. Project Description

The water main improvements consist of the installation of approximately 22,200 lineal feet of 8-inch approved potable water pipe, approximately 4,700 lineal feet of 6-inch approved potable water pipe, approximately 44 – 8-inch Gate Valves, approximately 18 – 6-inch Gate Valves, approximately 33 fire hydrants, approximately 366 – ¾" water service connection and yard lines, trench safety system for the pipeline; pavement removal and replacement, SWPPP, videotaping of project site before and after construction, and a traffic control plan/operation.

IV. Specific Project Requirements

- A. **COORDINATION**: The location of the water service line shown on the plans does not reflect the exact location. The Contractor shall coordinate with the home owner and utility inspector to install the service line in the best possible location. It will be the Contractor's responsibility to contact the home owners and have them signed a form of their approval on the location of the sewer lateral.

- B. WORK ON PRIVATE PROPERTY: All damage in private property as a result of the installation of private water service lines shall be repaired at the Contractor's expense. The RPR and County representative will coordinate with the property owner to verify all damage was repaired, if the property owner is not satisfied with the repairs, the private water line will not be approved and will not be paid until all repairs are done. The Contractor will not be able to work within private property unless a written consent from the property owner is shown to the County and Engineer.
- C. SUPERINTENDENT: Superintendent has to be present all the time at the project site during working hours. Engineer or County will have the right to shut down the project if the superintendent is not present at the project site.
- D. WORKING HOURS: 8 hour period any time between 7:00 am to 5:00 pm, weekdays. No extended hours, weekend or holiday work shall be permitted without specific authorization from the Engineer. Overtime cost for RPR will be paid by the Contractor.
- E. HMAC REPLACEMENT LIMITS: The Contractor shall follow the details located at the construction plans for the limits of the HMAC replacements. Replacements outside these limits will be paid by the Contractor.
- F. Bidder must meet Minimum Project Specific Criteria located at the Instruction to Bidders for Construction section

V. Construction Issues

- A. Existing system needs to stay active.
- B. Connection to existing system both EPWater and County of El Paso.
- C. Residential Coordination, water service reconnections to new yard lines.
- D. HMAC Paving Limits and backfilling. (heavy equipment no vibratory equipment)
- E. Traffic Control – Coordination with County of El Paso.
- F. Trench Safety – OSHA Requirements is the contractor's responsibility.
- G. Utility Coordination – Coordination with El Paso Water, Clint ISD, ATT, EP County, TGS, EP Electric, etc.
- H. Pre-Construction Video, inside of private property is highly recommended.
- I. Subcontractors – are contractor responsibility.
- J. Staging area
- K. Field Office.
- L. Full Time Superintendent (on site all the time).

VI. Bid Proposal Checklist

- A. Review entire bid set.

VII. Contract Time

- A. Substantial Completion within 180 Calendar Days from **Notice to Proceed**.
- B. Final Completion 15 Calendar Days after Substantial Completion Date.

VIII. Liquidated Damages

- A. Substantial Completion – \$1,000.00 per calendar day.
- B. Final Completion – \$1,000.00 per calendar day.

IX. Addenda

- A. Addendum #1 if necessary.
- B. Any comments and/or questions will be addressed.

X. Site Visit

- A. Contractor is encouraged to visit site prior to bidding project.

XI. Questions