

Digital Fingerprinting Instructions

Request to conduct business with the El Paso County Juvenile Probation Department.

IMPORTANT: Please notify via email when registration is finalized to the corresponding email specified below; include the date and time of the scheduled appointment and your filled-out application form. *If you should have any questions, please do not hesitate to contact us*:

For Contract Services:	For Interns/Volunteers/Other:
Para-Legal	Records Unit
(915) 849-2030	(915) 849-2054
adchaparro@epcounty.com	jpdrecrequest@epcounty.com

• Please go to the following website and enter the following Service Code **11F5T4**: <u>https://uenroll.identogo.com</u>

IdentoGO			English 🗸	
	10:			
Check the Status o Check your status or ret For additional help, cont	Enter your Service Enter Code Don't know you Contact your age IdentoGO® has a growing number of convenient locat Your Service print your cardscan registration form. lact customer service	GO ur Service Code? ancy or click here. ions across the U.S. to meet your identity-related needs. Image an existing the existing of the	ng Appointment ng appointment or schedule a retake.	
We provide the following additional services:				
STATE	FBI		0	
State History Check Request a copy of your criminal history record from a participating State.	FBI History Check Request a copy of your criminal history record from the FBI. Personal use only, cannot be used for Employment or Licensing purposes.	Fingerprint Cards Collect your fingerprint images for a fingerprint card (FD-258).	Photo Services Two professional 2x2 photos for passport and visa documents.	



• Select to Schedule or Manage Appointment



• Please fill out the electronic form, provide all information requested:

Notes:

- 1. There is no Authorization Code (Coupon Code) that will be provided to the candidate as the candidate is responsible for paying the digital fingerprinting process.
- 2. The applicant's legal name must match exactly on all identification documents brought to enrollment.
- 3. Out-of-town applicants will need to enter their respective zip code to be routed to their nearest fingerprint location.
- 4. You will be required to bring all documents provided at the time of enrollment:
 - a. Copy of the pre-enrollment confirmation.
 - b. Supporting documents.
 - c. Payment.
 - Essential Info
 - \circ Citizenship
 - Personal Questions



- o Personal Info
- o Address
- Upload Documents
- Location section: enter your home address' zip code to determine the closes fingerprint location.
 - Select a preferred date and time for your appointment. To cancel or reschedule you must go to the <u>Manage Appointment</u> webpage and provide all necessary information: https://uenroll.identogo.com/manage-appointment
- Make the payment

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