



County of El Paso Purchasing Department
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www.epcounty.com

ADDENDUM 1

To: All Interested Bidders
From: Lucy Balderama, Inventory Bid Technician
Date: May 7, 2015
Subject: Bid# 15-019, Janitorial Supplies for the County of El Paso

This addendum has been issued to notify vendors of the following questions:

1. If the Code of Ethics Training was done last year, does it need to be done each year? Does the sales representative assigned to the account take the training?

Response: As stated on the bid packet page 21, #36;

Any vendor involved in a single procurement must read and sign the El Paso County Code of Ethics Training Affidavit that is included in each bid packet. By reading and signing the Affidavit form, the bidder has confirmed that they have been trained in the El Paso County Code of Ethics. The training must be completed by an officer, principal, or other person with the authority to bind the company.

2. On the Proof of Insurance section pg.18 #25, it states requirements for Construction and other services provided, since we are a supplier of goods, do we need to provide/carry these type of coverage's like: Construction projects, Professional services, Certificate of Liability Insurance? Do we need to Name the County as additional insured?

Response: Not applicable to bid #15-019.

3. Would the County please provide the previous bid tabulation?

Response: This information is provided on our website at www.epcounty.com; click Bids and More; List of Bids; 2014 bids; click on 14-012-tab.

4. Will this bid be awarded by line item since we bid 1-5 items only?

Response: Contract will be awarded by lump sum or line item, whichever is in the best interest of the County.

5. Is bar soap the only thing you are interested in?

Response: Yes.

6. May we have samples of the can liners currently being purchased?

Response: Vendors are to provide the County with samples. The County does **not** provide samples.

8. On line 38, 39, 41, and 43, is the County requesting coreless rolls or flat pack on the liners and how many per case?

Response: Rolls or flat packs are acceptable.

- Line 38 100 per case
- Line 39 200 per case
- Line 41 1000 per case
- Line 43 200 per case.

9. On Line 42, how many is the County requesting per case?

Response: County is requesting 500 per case.